

Operational Plan 2021 – 2022



Norf'k Ailen Riigenl Kaunsl Ohparieshenl Plaen 2021 – 2022

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MESSAGE FROM THE GENERAL MANAGER

The **Operational Plan 2021–2022** comprises an Income Statement, Cashflow Statement, Statement of Financial Position, Capital Budget and Income Statement for all service/functional areas of Council.

The Revenue Policy shows the rating model, and the Fees and Charges Schedule.

The 2021–2022 budget projects a **surplus of \$500k** after factoring in a depreciation expense of \$6.8m. This is a significant improvement in Council's previous Operational Plans, and one that is focussed primarily on returning financial stability to this organisation.

The Draft Operational Plan still presents several challenges moving forward such as the target set by the Interim Administrator for **efficiency of 5%**. Along with this challenge, there are a number of key performance indicators the organisation must meet that equate to a further **5% around service improvements**. These will be presented to Council by 31 December 2021.

The Financial Assistance Grant has **increased by \$604k (12%)** to \$5.66m.

Council's main source of revenue, user charges and fees, is forecast to increase by \$3.4m to \$14.3m, an **increase of 30% on 2020-2021** budget figure of \$11m.

Council's forecast operating expenditure has increased by \$2.9m (11%). This is largely attributable to an increase of \$2.4M (56%) in depreciation expense resulting from recognition of the reconstruction and repair work done in 2020-2021 on the Airport Runaway asset.

The Island has experienced a promising economic recovery following the end of COVID related lockdowns on the mainland, and the return of visitors. This has impacted on the operational and financial performance of business units either directly or indirectly. Unlike 2020-2021 where the focus was on managing costs to maintain services with much reduced revenue streams, in 2021/2022 the objective is to build up cash reserves (via surpluses) to fund future infrastructure investment and ensure Council can continue to provide core services to the community.

Managing **Waste services** continues to be a considerable cost for this community. The 2021/22 Waste budget is a **deficit of \$888K**. The cost of Council's waste management activities is considerable, with the costs of operating the Waste Management Centre alone averaging \$750,000+ per year. In addition, NIRC's recent experience of exporting waste and recyclables to mainland Australia, while necessary, confirms the high costs associated with transport and disposal.

To start to redress the financial position within waste services, the 2021/22 Operational Plan introduces a Community Waste Management Fee that will appear on the rates notice. The fee does not apply to farmland or lots with no residential or business properties. The deficit includes the forecasted revenue raised by the new fee.

The **Airport is budgeted to have a surplus of \$50K**. Airport fees are forecast to increase based on predicted visitors to the Island. The depreciation charge for the airport has increased significantly, and this is the main contributor to the deficit on the airport operations.

Wastewater has a budgeted surplus of \$60K.

Telecom has a budgeted surplus of \$392K. 2020/21 saw a major transition in Telecom's service offering as the new 3G/4G mobile network and the new landline soft switch came on-line 11 January 2021. New services associated with the upgrade are forecast to improve Telecom revenue streams. Telecom also negotiated a new 2-year satellite service agreement at a significantly cheaper rate than with the previous provider. The surplus

funds represent a return to Council on its investment in the “Future Proofing Telecommunications On Norfolk Island Project”, and will be utilised to offset deficits incurred by other Council operations.

Electricity has a projected surplus of \$650K. The increase in the tariff from 70 cents to 72 cents/ kWh is necessary to ensure that Council can continue to maintain and upgrade this vital service to the Norfolk Community. The surplus funds represent a return to Council on investment made into the Tesla battery (\$2M) installed early in 2021.

Whilst the tariff has increased this year, we anticipate reducing this in future years as we move towards the 100% renewable energy target set by Council in February 2020. This is supported this year by investment in capital items such as Smart-Meters and replacing Solar Inverters that are nearing end of life operations.

The **Capital Budget for 2021–2022 is \$7.188M** funded by \$3.55M in grants and \$3.64M from revenue. Unfortunately, \$3.07M of necessary but not urgent capital expenditure has been delayed until the 2022/23 Operational Plan to enable Council to follow its principle of sound financial management. The major focus on Capital Works for 2021/22 year will be the road network, spending \$1.8M.

This Operational Plan sees Council commence rebuilding its cash reserves. The anticipated year end cash position for 2021/22 is **\$3.25M**.

Andrew Roach
GENERAL MANAGER
Norfolk Island Regional Council

Vision

Norfolk Island – the Best Small Island in the World.

Mission

The Norfolk Island Regional Council will provide local civic leadership and governance through good decision making, accountability and transparency.

We will protect and enhance our unique culture, heritage, traditions, and environment for the Norfolk Island people. We will do this through promoting a healthy and sustainable lifestyle, by looking after our community assets, and by fostering a prosperous economy.

Culture

During January 2016 the Administration of Norfolk Island engaged a consultant to conduct Culture Health Workshops with its staff. The key actions identified to ensure an improved organisational culture were:

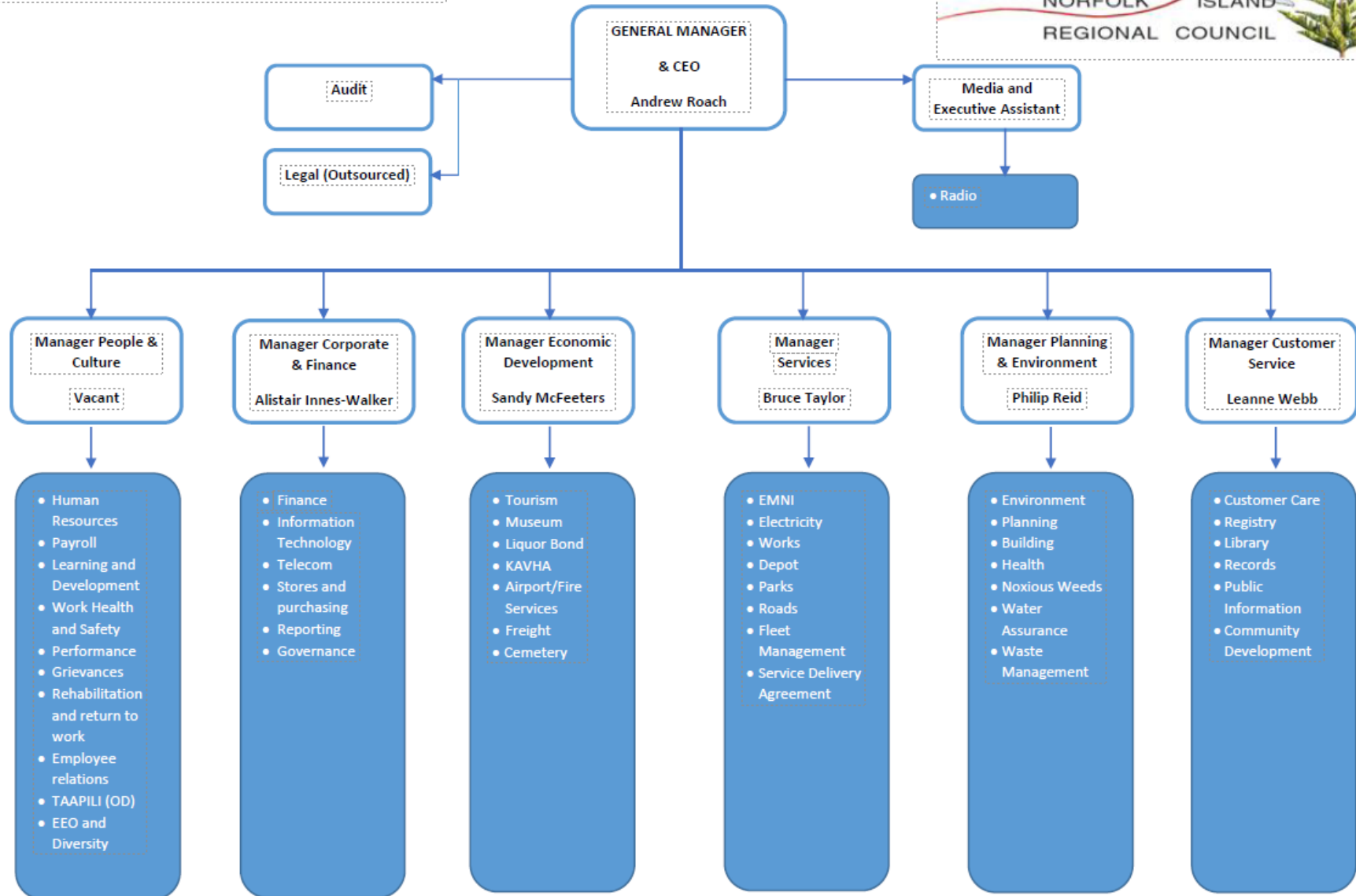
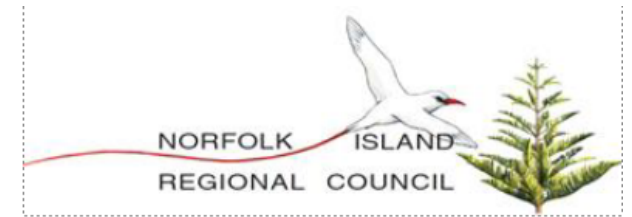
- Improve communications;
- Promote Island culture and traditions;
- Develop a Strategic Direction for the Public Service;
- Training; and
- Encourage and empower all staff to focus on the positives.

Values

The Norfolk Island Regional Council embraces the following values that were developed in a workshop with the elected Councillors (I CARE):

Integrity Communication Accountability Respect Excellence

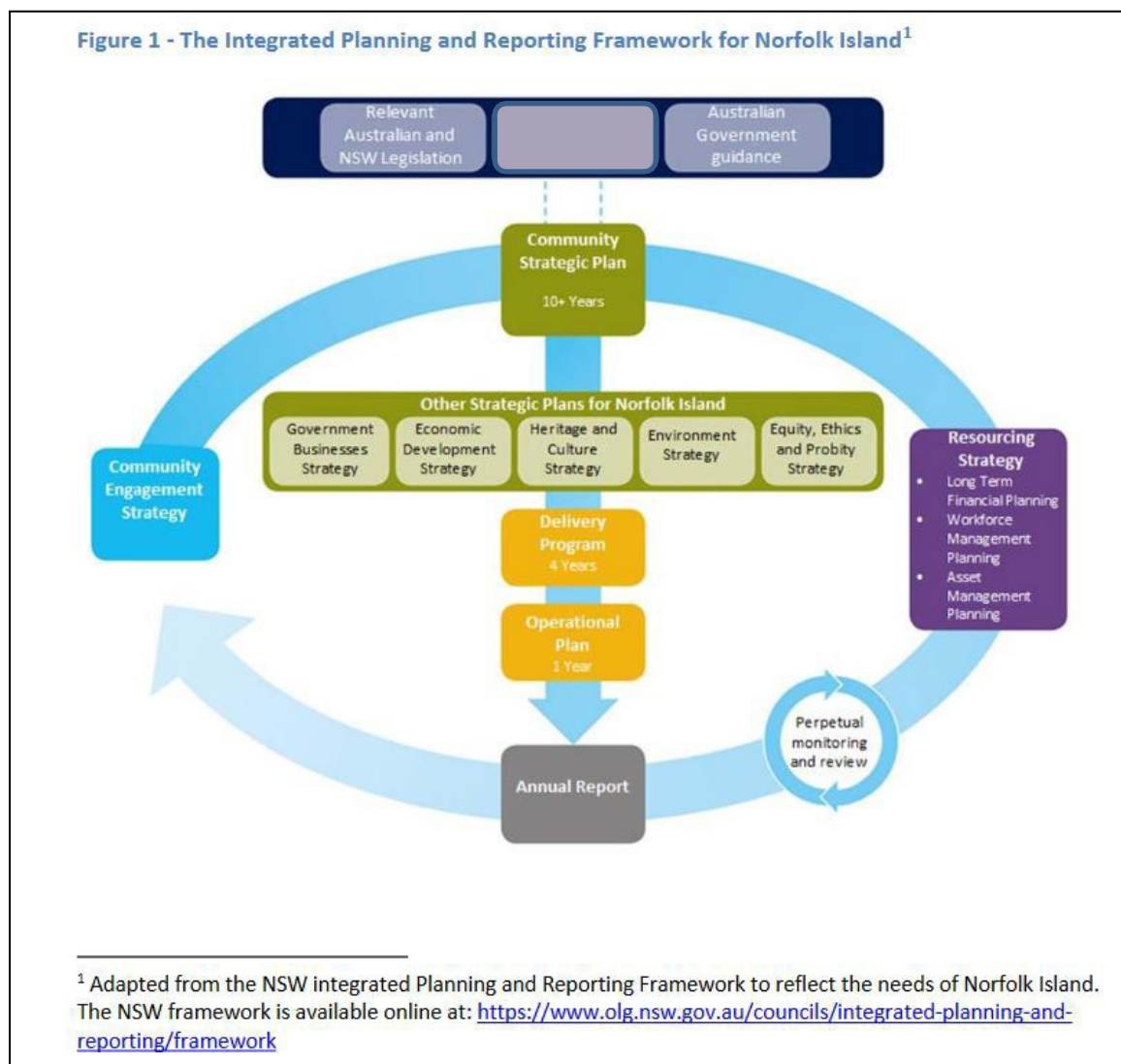
2021 – 2022 ORGANISATIONAL STRUCTURE



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The Integrated Planning and Reporting Framework

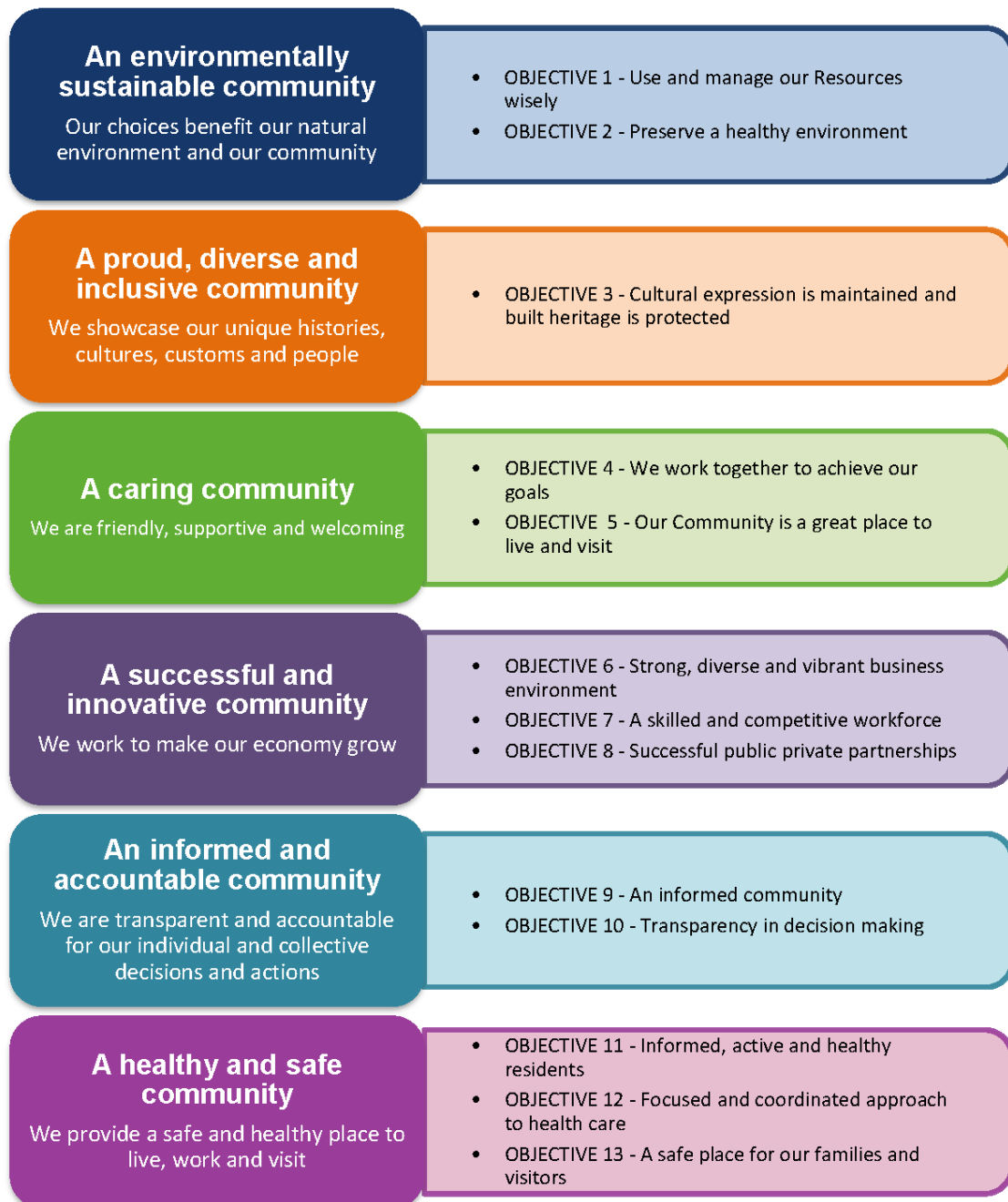
The following diagram outlines the elements of the Integrated Planning and Reporting Framework for Norfolk Island. It is based on the *Integrated Planning and Reporting Framework* developed by the New South Wales Office of Local Government.



The Integrated Planning and Reporting framework recognises that most communities share similar aspirations: such as a safe, healthy and pleasant place to live, a sustainable environment, opportunities for social interaction, opportunities for employment and reliable infrastructure. The difference lies in how each community responds to these needs. This is what shapes the character of individual towns and cities. It also recognises that the Council plans and policies should not exist in isolation and are in fact connected to its community.

The Norfolk Island Community Strategic Plan 2016-2026 identified six strategic directions and thirteen objectives. These are outlined in figure 2 below.

Figure 2 – Norfolk Island Community Strategic Plan excerpt



Norfolk Island Regional Council Strategic Action Plan 2020-2024

On 5 February 2020 the elected Council held a workshop to provide the newly appointed General Manager with a strategic focus for the term of his contract. The workshop distilled years of reports, research and debate into a focused articulated plan that would provide both the Community and Council a framework for success.

This document will continually provide a direction for lobbying and negotiating strategic level outcomes for the Council. These are core issues to success, in making NIRC self-sustaining entity, and drive towards making Norfolk Island, “the best small island in the world”. The Draft Operational Plan activities identifies the link to this plan.

The following is the Nine-point Action Plan adopted by Council on 18 March 2020 Resolution No: 2020/32:

Targets		
Water Security	Renewable Power	Island Freight
Population Strategy	Tourism Regeneration	Defence Capability
Connectivity	Environmental Advancements	Operational Challenges

Council External Audit Findings

The elected Council called for an external audit of NIRC operations in July 2020. Following the appointment of Grassroots Connections Australia Pty Ltd and Nexia Australia by the Department of Infrastructure, Transport, Regional Development & Communications, the final reports were submitted to Council in December 2020. The Interim Administrator adopted the 113 recommendations from these reports as External Audit Findings (EAF’s) on 24 February 2021 Ordinary Council meeting (Resolution No: 2021/3).

The EAF’s have now been allocated a priority of short term (first 12 months), medium term (1-2 years), and long term (2+ years), and delegated to Council Managers to deliver. A report card each quarter will be presented to Council to update the progress of each of the EAF’s. The Draft Operational Plan activities identifies the link to an EAF. A detailed list of EAF’s can be found on Council web site.

STRATEGIC DIRECTIONS

Strategic Direction (SD) 01 An Environmentally Sustainable Community

Legend:

- **Objective (OBJ) 1** – Use and manage our resources wisely
- **Objective (OBJ) 2** – Preserve a healthy environment
- **External Audit Findings (EAFs)** – 1 to 113
- **Strategic Action Plan (SAP)** - 9 Point Action Plan

CSP				EAF	SAP	Operational Plan 2021-2022		
SD	OBJ				Deliverable	Actions	Performance Measures	
01	2	24	8(d)		PE1. Form and lead a Norfolk Island Water Quality Working Group	PE1.1 Development of NI Water Quality Working Group Objectives	Working Group Terms of Reference or equivalent by 30 September 2021	
						PE1.2 Conduct routine NI Water Quality Working Group meetings, including key stakeholders	Minimum 6 NI Water Quality Work Group meetings by 30 June 2022	
						PE1.3 Communicate regularly with the community on NI Water Quality Working Group activities	Publish minimum 6 media releases from NI Water Quality Working Group in local media and socials by 30 June 2022	
						PE1.4 Assist in implementation of actions to improve water quality in downstream catchments on NI	Drafting of incentives program and/or plan for septic pump-outs and/or wetland improvement plan, and partial implementation of program or plan by 30 June 2022	
						PE1.5 Continue to advocate for protection of ecological and cultural values in KAVHA catchment and around marine waters with Commonwealth agencies, with view to seeking contribution of funding for capital upgrades to improve wastewater and waste management	Develop funding model for wastewater management improvements with Commonwealth by December 2021	
01	2	24	8(d)		PE2. Develop an Onsite Wastewater System Inspection Program	PE2.1 Develop a NI-specific Onsite Wastewater System Standard	Finalised standard for Onsite Wastewater Systems by 31 December 2021	
						PE2.2 Develop an Inspection Program model for consultation with the community	Draft Inspection Program completed by 31 March 2022	
						PE2.3 Consult with the community on the Onsite Wastewater System Inspection Program, including,	Media releases in local paper and consultation paper available at Customer Care by 30 June 2022	

CSP				SAF	SAP	Operational Plan 2021-2022		
SD	OBJ			Deliverable	Actions	Performance Measures		
					approvals, inspection frequencies and cost recovery models			
					PE2.4 Finalise Onsite Wastewater System Inspection Program, ready for roll-out	Finalised Onsite Wastewater System Inspection Program by 30 June 2022		
					PE2.5 Update and seek resolution on DCP 2 - Water to include the updated NI-specific Onsite Wastewater System Standard	Council resolution on updated DCP 2 - Water including Onsite Wastewater System Standard by 31 March 2022		
01	2	24	8(d)	PE3. Updated legislation regulating Onsite Septic Systems and connection to Water Assurance Scheme	PE3.1 Collaborate with DITRDC Legal Division to advise on legislative updates	Discussion Paper and correspondence prepared and provided to DITRDC Legal Division on legislative changes by 30 September 2021		
					PE3.2 Incorporate legislative amendments into process to enforce compliance of existing developments with updated Onsite Wastewater System Standard (DCP 2 - Water)	Inclusion of mechanism in legislation that enforces retrospective upgrade to Onsite Wastewater Systems by 30 June 2022 (note this Performance Measure is reliant on DITRDC action)		
01	2	25	1(a)	PE4. Develop funding model for Wastewater Treatment Plant upgrade and WAS extension	PE4.1 Develop draft funding model in consultation with the Commonwealth for NIRC/Commonwealth co-contribution to upgrade Wastewater Treatment Plant	Draft funding model document completed by 31 March 2022		
					PE4.2 Obtain funding commitment from Commonwealth on upgrade to Wastewater Treatment Plant and WAS Extension	Documented agreement to contribute to upgrade of Wastewater Treatment Plant and WAS Extension by 30 June 2022 (note this Performance Measure is reliant on DITRDC action)		
01	2	N/A	8(f)	PE5. Develop 'Beachwatch'-style water quality and communication program	PE5.1 Develop Beachwatch-style program to advise community of exposure to potential health risks associated with swimming in bays and beaches around the island following rain, including traffic light-style system.	Completed program, including triggers for community notification by 31 December 2021		
					PE5.2 Implement corresponding page on NIRC website with mechanism for Facebook updates where WQ is predicted to be unhealthy	Completed NIRC webpage dedicated to Beachwatch-style program by 31 December 2021		
					PE5.3 Commence roll-out of program to keep community informed of water quality hazards when swimming in various bays and beaches around the island	Communication, where triggered, in accordance with program by 31 December 2021		

CSP				EAF	SAP	Operational Plan 2021-2022		
SD	OBJ			Deliverable	Actions	Performance Measures		
01	2	27	8(d)	PE7. All waste and recyclable material at NIRC Waste Management Centre	PE7.1 Develop appropriate waste receival area and process for builders rubble and other waste currently received at Headstone	Completed bulk waste receival area at WMC by 31 March 2021		
					PE7.2 Communicate to the community, including local building industry, on changes to waste receival practices, including opportunities to salvage reusable builders material	Publish media, including newspaper and social media, on changes to waste management practices by 31 March 2022		
					PE7.3 Close Headstone Waste Facility to the Public	Headstone Facility closed to the Public and advertising, signage and operations hours removed by 31 March 2021		
					PE7.4 Consult with NIRC Sustainability Advisory Committee on changes to explore opportunities for circular economy initiatives to redirect builder's waste from landfill or ocean disposal	Agenda items raised, discussed and minuted in Sustainability Advisory Group meeting/s by 31 March 2022		
01	2	28	8(d)	PE8. Develop and commence implementation of updated 5-year Waste Management Strategy	PE8.1 Review and extract recommendations from Waste Assessment component of the Environmental Assessment	Recommendations from Environmental Assessment reviewed and discussed by NIRC staff by 30 September 2022		
					PE8.2 Develop draft Waste Management Strategy, including most appropriate waste management options, asset management strategy, sustainable cost model and incentivisation for reduction in waste generation	Updated Draft Waste Management Strategy, including most appropriate waste management options, asset management by March 2022		
					PE8.3 Consult with the community on the Draft Waste Management Strategy and communicate steps required to cease disposal of waste to the ocean	Exhibition period for updated Draft Waste Management Strategy by 31 March 2022		
					PE8.4 Finalise and have Council adopt Waste Management Strategy for progressive 5-year implementation	Finalised updated Waste Management Strategy by 30 June 2022		
					PE8.5 Conduct tender process for delivery of waste disposal service, with scope to match preferred waste disposal options	Tender process completed and preferred tenderer selected by 30 June 2022 (Note – this performance measure requires completion of port infrastructure for containerised waste)		
					PE8.6 Secure agreement with appropriate provider for transport, delivery and disposal of waste, including biosecurity and customs arrangements for those waste streams sent to mainland Australia	Signed agreement with relevant provider for waste management transport and disposal services by 30 June 2022 (Note – this performance measure		

CSP				SAF	SAP	Operational Plan 2021-2022		
SD	OBJ			Deliverable	Actions	Performance Measures		
							requires completion of port infrastructure for containerised waste)	
					PE8.7 Where appropriate, seek contribution from DITRDC/Commonwealth to manage waste in order to protect Marine Park		Communication with DITRDC on assistance required to appropriately manage waste on island by 30 June 2022	
01	2	26	8(d)	PE9. Development of Waste Education Program	PE9.1 Incorporate waste education into 5-year Waste Management Strategy		Education included in updated Waste Management Strategy	
					PE9.2 Develop Waste Education Program and Schedule of key waste minimisation, avoidance, recycling and reuse opportunities		Communication and consultation program developed for waste management issues by 31 December 2021	
					PE9.3 Consult with NIRC Sustainability Advisory Committee on Waste Education Program content and delivery		Agenda item and minute from Advisory Committee on Waste Education by 31 December 2021	
					PE9.4 Implement Program according to schedule, e.g. monthly messaging		Media releases and social media regarding waste management/minimisation	
01	2	N/A	8(d)	PE10. Eliminate the use of single use plastics in NIRC Operations and events on Council land	PE10.1 Conduct audit on use of single use plastics in Council operations and events on Council land		Audit report or memo on single use plastic use in NIRC operations by 31 March 2022	
					PE10.2 Extend audit to include selection of local businesses, including businesses that have actively reduced or eliminated single use plastics		Audit report or memo on single use plastic use in local businesses by 31 March 2022	
					PE10.3 Consult with NIRC Sustainability Advisory Committee on findings of audit		Presentation of audit to Advisory Committee by 31 March 2022	
					PE10.4 Incorporate mandatory conditions in permits for use of Council land, prohibiting single use plastics		All permits for events in Public Reserves to include condition prohibiting the use of single-use plastics 31 December 2021	
					PE10.5 Facilitate importation of single use plastic alternatives for food vendors, SoF premises and other businesses.		Reliable supply of single-use plastics alternatives identified and supply to island facilitated by 30 June 2022 (Note – this performance measure relies on support from local businesses)	
					PE10.6 Consider discussion paper on single use plastic ban for Sale of Food premises, to be mandated through Council resolution or by-law.		Discussion Paper on By Law or similar prohibiting single use plastic sale by vendors by 30 June 2022	
01	1	N/A	N/A	PE11. Augment Existing NIRC Rainwater Infrastructure	PE11.1 Pursue funding from Commonwealth for increased rainwater infrastructure to satisfy NIRC operational water needs and supply the community during drought periods		Proposal to DITRDC for additional rainwater storage at NIRC infrastructure	

CSP				EAF		SAP		Operational Plan 2021-2022		
SD	OBJ			Deliverable	Actions	Performance Measures				
					PE11.2 Install additional rainwater tanks with a minimum of 150 kl on council infrastructure	Minimum 150 kl rainwater capacity installed at NIRC infrastructure by 30 June 2022				
01	1	N/A	1(c)	PE12. Update DCP 2 - Water to include minimum standards on rainwater infrastructure for new developments	PE12.1 Update draft DCP 2 to incorporate clear water capacity requirements for various types of development.	Draft Updated DCP 2 completed by 30 September 2021				
					PE12.2 Consult with community on draft DCP 2 and incorporate feedback where this assists in meeting the objectives of the NI Plan.	DCP put out to community for public comment by 30 September 2021				
					PE12.3 Seek Council resolution on final updates to DCP 2.	Council resolution on updates to DCP 2 including appropriate rainwater infrastructure changes by 31 December 2021				
01	1	N/A	1(c)	PE13. Feasibility Assessment on construction of a new dam or alternative medium to large scale water resource option	PE13.1 Engage an engineering consultant to consider the high level water security outcomes of the CSIRO report and develop technical feasibility of either new dam, cluster rainwater farm or other water resource infrastructure	Completed Feasibility Assessment on 2-3 community-level water resource options by 31 March 2022				
					PE13.2 Consult with community on preferred options for augmenting community water supply	Community Consultation on preferred water resource option completed by 30 June 2022				
01	2	N/A	3(d)	PE14. Implementation of Biosecurity Management Plan in accordance with First Point of Entry requirements	PE14.1 Engage a suitably qualified contractor to deliver biosecurity obligations for Airport FPoE requirements	Contractor Agreement executed and contractor engaged by 30 September 2021				
					PE14.2 Report to Department of Agriculture, Water and Environment on FPoE compliance	Completed reporting to DAWE on compliance and agreed frequency by 30 June 2022				
01	2	32	N/A	PE15. Remediate PFAS contamination of Council assets	PE15.1 Advise and recommend to DITRDC on appropriate remediation processes at Fire Station and other impacted infrastructure	Minuted communication with DITRDC on preferred remediation process at Fire Station and other infrastructure by 30 September 2021				
					PE15.2 Facilitate installation of PFAS remediation process at Fire Station and other impacted infrastructure	PFAS remediation process installed at Fire Station and other necessary infrastructure by 30 June 2022				
01	2	22	9(a)	PE16. Deliver updates to the Norfolk Island Plan under the Planning Act 2002 (NI)	PE16.1 Develop Discussion Paper for consultation with community on proposed plan amendments, in accordance with the Planning Act 2002 (NI)	Discussion Paper completed 30 September 2022				

CSP				EAF	SAP	Operational Plan 2021-2022		
SD	OBJ			Deliverable	Actions	Performance Measures		
					PE16.2 Consult with and incorporate feedback from community consultation on plan amendments, including any relevant updates to Development Control Plans	Discussion paper released to community, feedback received and appropriate comments incorporated by 31 December 2021		
					PE16.3 Have plan amendments approved by the Norfolk Island Administrator in accordance with the Planning Act 2002 (NI)	Plan amendments agreed to by Norfolk Island Administrator by 31 March 2022		
01	2	N/A	8(c)	PE20. Form NIRC Land and Conservation Advisory Committee to advise on the management of land use practices, including public land, and biodiversity and sensitive ecosystems	PE20.1 Form Terms of Reference for NIRC Land and Conservation Advisory Group	Terms of Reference drafted by 30 September 2021		
					PE20.2 Call for members from the community, other government departments and technical specialists where feasible, with appropriate coverage and representation	Finalised Terms of Reference by 30 September 2021		
					PE20.3 Constitute NIRC Land and Conservation Advisory Committee, including agreed meeting frequency	Advertisement for Land and Conservation Advisory Group representatives by 30 September 2021		
					PE20.4 Commence Advisory Committee meetings	First meeting held and schedule for Advisory Group meetings developed by 30 September 2021		
01	2	31	8(e)	PE21. Continued eradication of the Argentine Ant from targeted zones across the island	PE21.1 Continue implementing the AAEP across Norfolk Island under the guidance of CSIRO	AAEP implemented in accordance with CSIRO program		
					PE21.2 Engage the community through routine communication, responses to queries and provision of appropriate forms of bait to control AA at properties	Media releases and social media posts made, paste bait provided to community where required		
01	2	N/A	8(c)	PE22. Island-wide Public Land Grazing Plan	PE22.1 Develop proposal for island-wide 5-year grazing plan in consultation with DITRDC and NICA, taking into account sensitive ecological areas and sustainable opportunities for grazing	5-year island-wide grazing plan developed with input from key stakeholders by 31 March 2022		
					PE22.2 Commence implementation of grazing plan prior to next tag release	Any flow on changes to grazing plan represented in cattle tags by 31 March 2021		

CSP				EAF	SAP	Operational Plan 2021-2022		
SD	OBJ			Deliverable	Actions	Performance Measures		
01	2	N/A	8(c)	PE23. Finalise Plans of Management for the remaining Public Reserves	PE23.1 Develop draft Plans of Management for remaining Public Reserves, including KAVHA reserves and Nepean	Draft Plans of Management developed for relevant reserves by 31 December 2021		
					PE23.2 Consult with the community on remaining Plans of Management and incorporate feedback where relevant	Draft Plans of Management put on exhibition and community feedback incorporated by 31 December 2021		
					PE23.3 Finalise Plans of Management and have approved by the Commonwealth Administrator	Final Plans approved by the Norfolk Island Administrator by 30 June 2022		
01	2	31	8(e)	PE25. Control of woody weeds in Public Reserves	PE25.1 Maintenance of woody weeds in native vegetation areas of the Public Reserves, recently rehabilitated areas and other council areas	Woody and other weed species appropriately suppressed in sensitive areas		
					PE25.2 Removal of additional woody weeds from Public Reserves and other sensitive environmental areas	Minimum 1 additional hectare of woody weeds removed from Public Reserves by 30 June 2022		
					PE25.3 Pursue additional funding for woody weed removal, including public and private partnerships	Funding proposal drafted and issued to relevant funding body by 31 December 2021		
01	2	31	8(e)	PE26. Control of rats in Public Reserves	PE26.1 Implement rat control activities in the Public Reserves	Rat trapping program established and rolled out through the Reserves by 30 September 2021		
					PE26.2 Develop community/private land rat baiting program for rotational use of public land	Community/Private Land Rat Baiting Program developed, ready for implementation by 30 June 2022		
					PE26.3 Assist in developing a rat eradication feasibility assessment for Norfolk Island, with Norfolk Island National Parks and other stakeholders	Input into rat eradication feasibility assessment, with other key stakeholders such as NINP and Flora and Fauna Society by 30 June 2022		
01	2	31	8(e)	PE27. Controls of cats in Public Reserves	PE27.1 Continue cat control program in the Public Reserves	Cat trapping program established and rolled out through the Reserves by 30 September 2021		
					PE27.2 Work with Norfolk Island National Parks to coordinate cat control across tenure	Input into cross-tenure cat control or eradication program by 30 June 2022		
01	2	N/A	8(e)	PE28. Increase native tree planting in the Public Reserves	PE28.1 Order additional native plants from the Norfolk Island Nursery	Order of native plants from NINP nursery made by 31 December 2021		
					PE28.2 Plant native plants in a variety of the Public Reserves, representing a diversity of community types	Native plant stock planted at a variety of Public Reserves by 30 June 2022		
01	2	30	8(e)	PE30. Protect and enhance unique biodiversity values in the Public Reserves and other public land	PE30.1 Integrate conservation of biodiversity values into Land and Conservation Advisory Committee agenda	Conservation of biodiversity values as standing agenda item in Land and Conservation Advisory Committee		

CSP				EAF	SAP	Operational Plan 2021-2022		
SD	OBJ			Deliverable	Actions	Performance Measures		
					PE30.2 Continue on feral animal and weed control activities, such as Tarler Bird, Red Parrot and other weeds species not mentioned above, where these threaten Norfolk Island native biodiversity values	Feral animal control program continues to be implemented		
					PE30.3 Implement Trees Act 1997 (NI) to protect trees and native vegetation communities of high value and promote planting of native species among the community, guided by Norfolk Island Native Vegetation mapping	Retention of appropriate native vegetation in administering the Trees Act 1997 (NI), advice provided to community on native species, including through website and media releases by 30 June 2022		
01	2	N/A	N/A	CS8. Proactively work with community organisations to promote Norfolk Island's natural environment and heritage	CS8.1 Collaborate with the Norfolk Island Flora and Fauna Society and Parks Australia to establish an Ecological Display Centre.	Ecological Display to be launched and opened with the new Library in the Bicentennial Centre in September 2021.		
					CS8.2 Support the Manager Planning and Environment investigate options for a research hub through partnerships.	Options for research hub scoped by 30 June 2022.		
01	2	N/A	2(a)	S1. Determine Optional implementation Pathway to achieve the objective of 100% renewable energy by 2024 at lowest capital cost, keeping ongoing operational costs as low as possible.	S1.1 Issue EOI and award contract to build a financial model for staged improvements (Council Resolution 7 April, 2021)	Contract awarded by 31 August 2021		
					S1.2 Financial model developed and endorsed by Council.	Completed December 2021		
					S1.3 Source quotes to commence project with purchase of 450 smart meters and stock of PV inverters,	Quotes for Smart-meters and inverters by 30 September 2021		
					S1.4 Create policy so only compatible converters may be installed.	Policy developed by 30 September 2021		
01	1	N/A	N/A	S2. Replace two 25-30 year old Launches over 2 years to meet SDA Ports commitments.	S2.1 Design launch to tow lighters, and carry break-bulk cargo.	Finalise design by 30 June 2021		
01	1	N/A	3(d)	S3. Provide 2 x 20' Container Stands for Biosecurity inspections at Cascade Groyne.	S3.1 Order and coordinate delivery of stands	Stands available for use at Cascade Groyne, arriving on first barge to use groyne by 30 June 2022		

CSP		EAF	SAP	Operational Plan 2021-2022		
SD	OBJ			Deliverable	Actions	Performance Measures
01	1	N/A	9(c)	S4. Blasting of Cascade Significant development site to provide crushable rock for roads and construction.	S4.1 Finalise approvals	Blasting within 3 months of groyne opening by 30 June 2022.
01	1	N/A	9(c)	S5. Project to deliver long-term rock supply	S5.1 Finalise approvals	Project plan developed for new rock source by 31 December 2021.
01	1	N/A	9(c)	S6. Refurbish two kilometres of roads each year for 10 years	S6.1 Ensure equipment, resources and personnel are available to deliver 2km per annum.	Refurbish two kilometres of roads each year for 10 years
01	1	40 41 108	N/A	S7. Maintenance, Depreciation and Capital works schedules developed	S7.1 Use AssetFinder to develop Maintenance, Depreciation and Capital works schedules	Schedules completed by 30 June 2022

Strategic Direction (SD) 02 A proud diverse and inclusive community

Legend:

- **Objective (OBJ) 3** – Cultural expression is maintained and built heritage is protected
- **External Audit Findings (EAFs)** – 1 to 113
- **Strategic Action Plan (SAP)** - 9 Point Action Plan

CSP				Operational Plan		
SD	OBJ	EAF	SAP	Deliverable	Actions	Performance Measures
02	3	N/A	N/A	CS1. Provide quality library services.	CS1.1 Completion of new Library building	Completion of Library building by September 2021
					CS1.2 Review of opening hours to align with community needs	Review of hours by 31 December 2021
					CS1.3 Review of services and programs and, introduction of new programs	Review of programs and services by 31 December 2021
02	3	N/A	N/A	CS2. Centralisation of administration functions of Council	C2.1 Completion of new Customer Service Area	Completion of new Customer Service Area by 31 March 2021
					CS2.2 Migration of select services to online platform	Migration of select services to online platform i.e. Motor Vehicle Registration by 31 December 2021

Strategic Direction (SD) 03 A caring community

Legend:

- **Objective (OBJ) 4** – We work together to achieve our goals
- **Objective (OBJ) 5** – Our community is a great place to live and visit
- **External Audit Findings (EAFs)** – 1 to 113
- **Strategic Action Plan (SAP)** - 9 Point Action Plan

CSP				Operational Plan		
SD	OBJ	EAF	SAP	Deliverable	Actions	Performance Measures
03	4	N/A	8(f)	PE6. Form NIRC Sustainability Advisory Committee to advise on the management of waste, water resource and water quality issues	PE6.1 Form Terms of Reference for NIRC Sustainability Advisory Group	Finalised Terms of Reference
					PE6.2 Call for members from the community, other government departments and technical specialists where feasible, with appropriate coverage and representation	Advertisement for Sustainability Advisory Committee representatives
					PE6.3 Constitute NIRC Sustainability Advisory Committee	First meeting held and schedule for Advisory Group meetings developed
03	5	N/A	8(g)	PE24. Update Plans of Management to allow for eco-tourism or community activities	PE24.1 Develop discussion paper on potential changes to Plans of Management to allow for eco-tourism or community activities and consult with the community	Discussion Paper on potential updates to Public Reserve Plans of Management developed, provided to community for comment
					PE24.2 Update Plans of Management where relevant and have approved by the Commonwealth Administrator	Updated and approved Plans of Management by Norfolk Island Administrator
03	4	N/A	8(a)	PE29. Further develop a volunteer program for the Public Reserves	PE29.1 Investigate and assess the opportunities for volunteering/environmental tourism on Norfolk Island	Develop a report to Council on the benefits, opportunities and challenges in developing a volunteering/ environmental tourism program
					PE29.2 Develop volunteering program including a variety of on-island and volunteering groups	Pending support from Council, develop a volunteering program, in consultation with NINP and Flora and Fauna Society where possible
03	4	N/A	N/A	CS4. Review Customer Service telephone support	CS4.1 Review operation of existing PABX systems and determine future options.	Report on options on a Council PABX system completed by 31 March 2022

CSP				EAF	SAP	Operational Plan		
SD	OBJ			Deliverable	Actions	Performance Measures		
03	4	1 2 16 17 18	N/A	CS9 The community are engaged through a diverse range of opportunities to allow involvement in matters relevant to their needs and interests. Community engagement is high with Council activities, including attendance at public meetings and submissions for relevant documents on public exhibition. Monitor and review the implementation of the Community Engagement Strategy.	CS9.1 Contribute to the ongoing work with the Administrator's Office on the Norfolk Island 2030 – Sustaining our Future Plan, including involvement in a Liaison Committee. The Liaison Committee will provide community engagement and input also into the Norfolk Island Community Strategic Plan.	Participate and provide timely advice as requested by 30 June 2022		
					CS9.2 Scope procedures for the implementation of the Community Engagement Strategy, including promotion, monitoring and reporting processes - engagement register etc.	Community Engagement procedures and communication is developed by December 2021.		
					CS9.3 Support coordination of engagement activities/events by developing a Consultation/Engagement Calendar on Councils website and promote to community members not accessing electronic methods.	A calendar is on Council's website December 2021. Community engagement advice and support is provided when required.		
03	4	N/A	N/A	CS10. Increase opportunities for community participation and involvement in Council activities and efficient Council functions.	CS10.1 Map existing and scope opportunities for new or enhanced community involvement in Council activities.	Community development mapping and identified opportunities report developed June 2022.		
					CS10.2 Review and develop a FAQs factsheet support efficient use of Council services and facilities.	Factsheet and guide to developed by 30 June 2022.		
					CS10.3 Develop a short guide to increase knowledge and awareness to support new residents' use of Council services and facilities and where to access further information.	Guide developed by 30 June 2022.		
					CS10.4 Identify opportunities where young people can be involved in Council activities and functions.	Report on participation in Youth Advisory Committee meetings.		

CSP		EAF	SAP	Operational Plan		
SD	OBJ			Deliverable	Actions	Performance Measures
					CS10.5 Develop a project plan and strategies to manage existing, promote and increase access and use of Council facilities and land for the Bicentennial Complex, Rawson Hall and surrounding area.	Bicentennial Centre centralised activity strategic plan completed and implemented by 30 June 2022.

Strategic Direction (SD) 04 A successful and innovative community

Legend:

- **Objective (OBJ) 6** – Strong, diverse and vibrant business environment
- **Objective (OBJ) 7** – A skilled and competitive workforce
- **Objective (OBJ) 8** – Successful public private partnership
- **External Audit Findings (EAFs)** – 1 to 113
- **Strategic Action Plan (SAP)** - 9 Point Action Plan

CSP				Operational Plan		
SD	OBJ	EAF	SAP	Deliverable	Actions	Performance Measures
04	7	73	9(g)	PE19. Improved Council systems for processing of development and building applications	PE19.1 Develop scope and engage consultant to develop Development section of Civica further	Scope developed and consultant or contractor engaged
					PE19.2 Implement updates to Civica and have these rolled out to Planning personnel	Civica updates completed, staff training completed
04	6	51 60	N/A	ED1. Business Plan 2021-2024 for Norfolk Island Liquor Bond operations focussed on commercial opportunities and maximising revenue, including projected sales results and corresponding profits.	ED1.1 Develop Business Plan 2021-2024	Business Plan 2021-2024 developed by 30 September 2021
04	6	65	N/A	ED2. Business Plan 2021-2024 for Norfolk Island Airport operations focussed on commercial opportunities and maximising revenue	ED2.1 Develop Business Plan 2021-2024	Business Plan developed by 31 October 2021
04	6	65 66	N/A	ED3. NIRC is recognised as a valuable customer to freight forwarders, shipping companies and air freighters to the island.	ED3.1 Build an NIRC customer profile. For use in future shipping/freight related negotiations	NIRC freight customer profile developed by 31 October 2021

CSP		EAF	SAP	Operational Plan		
SD	OBJ			Deliverable	Actions	Performance Measures
04	6	63	N/A	ED4. Paper prepared exploring options to alleviate funding challenges regarding ARFFS.	ED4.1 Prepare a paper that identifies options to achieve the objective and prioritise which option will be progressed	Report prepared by 31 December 2021.
04	6	N/A	5(p)	ED5. Recognition and rewards program aimed at individuals and/or organisations making a positive difference to the Norfolk Island Tourism Industry.	ED5.1 Design a recognition and rewards program for the Tourism Industry including categories, promotion, frequency (annually/ monthly), scoring/rating, and presentation	Finalise program by 30 September 2021.
					ED5.2 Design a launch of the program.	Implement/launch by 30 November 2021.
04	8	N/A	5(m)	ED6. A tourism focussed program aimed at upskilling the local workforce competent in providing a quality customer experience particularly for visitors.	ED6.1 Design a program involving local stakeholders, which considers how to source trainees, identify the trainee target market (eg. school work experience?), the goals/objectives of the program.	Develop program by 30 September 2021.
						Launch program by November 2021.
04	8	65 66	N/A	ED7. A plan to capitalise on potential opportunities based on an understanding of the existing barriers to economic development across the entire local Norfolk economy.	ED7.1 Complete a gap analysis, develop a plan, and provide potential targets for investment.	Plan developed by 31 December 2021.
04	6	65	N/A	ED9. Reintroduce the quarterly RPI (or CPI) specific to Norfolk Island to provide a better understanding of the cost of living dynamics on Norfolk Island and the key influencers.	ED9.1 Scope requirements including the logistics to generate a quarterly RPI for the island.	RPI introduced by 30 September 2021
04	7	81	N/A	PC1. Review and deliver an updated, user friendly, automated HR Performance Appraisal System	PC1.1 Implement performance management system module in Pulse HR system	Implement module by 31 December 2021
04	7	78	N/A	PC2. Skills Audit	PC2.1 Collate staff relevant licences and tickets into Pulse	Develop framework to understand what all the licences, tickets and qualifications need to be

CSP		EAF	SAP	Operational Plan		
SD	OBJ			Deliverable	Actions	Performance Measures
						collated and inputted in Pulse - via Centium and PD's
					PC2.2 Conduct Training Needs Analysis	Once Performance Management System is implemented conduct a training needs analysis, using a consultant that specialises in this area by 31 May 2022
04	7	76 77	N/A	PC3. Workforce Resourcing	PC3.1 Develop a Workforce Management Plan including companion plans of TAAPILI and the People and Culture Business Plan	Engagement Workforce Management Plan consultant to complete work by September 2021
04	7	76 77	N/A	PC4 Workforce Resourcing	PC4.1 Develop a Workforce Management Plan including companion plans of TAAPILI and the People and Culture Business Plan	Engagement Workforce Management Plan consultant to complete work by September 2021
04	7	79	N/A	PC5 Ethics, Equity and Probity Strategy development and implemented	PC5.1 Ethics , Equity and Probity Strategy Developed	Engage a consultant to complete to develop this strategy (dependant on available funding)
04	7	79	N/A	PC6 Recruitment Strategy/Procedure - maximising employment of local workers	PC6.1 Development and implementation of NIRC Recruitment Procedure	Develop Recruitment Procedures
					PC6.2 Development of a Recruitment Strategy that aligns with workforce management plan	Develop Recruitment Strategy by 31 December 2021

Strategic Direction (SD) 05 An informed and accountable community

Legend:

- **Objective (OBJ) 9** – An informed community
- **Objective (OBJ) 10** – Transparency in decision making
- **External Audit Findings (EAFs)** – 1 to 113
- **Strategic Action Plan (SAP)** - 9 Point Action Plan

CSP				EAF	SAP	Operational Plan		
SD	OBJ				Deliverable	Actions	Performance Measures	
05	9	1 2	N/A		CF1. An NIRC Advisory Committee Structure to be established	CF1.1 Terms of Reference to be prepared and submitted to Council for adoption.	Terms of Reference adopted by July 2021.	
						CF1.2 Membership of Committees to be adopted by Council.	Membership of Committees adopted by Council by September 2021.	
05	9	41	9(d)		CF2. Long-Term Financial Plan for NIRC be developed inclusive of all capital projects and changes in operating practices required to meet NIRC's compliance and service obligations and to address legacy issues	CF2.1 Purchase Long Term Financial Plan (LTFP) software to be used to produce a new LTFP, which will include a review of existing assumptions regarding capital projects and future rate yield percentages increases.	LTFP completed by 30 September 2021	
							LTFP presented to Council by October 2021	
05	9	72 95 101	9(h)		CF3. NIRC implement a solution to increase transparency across the reporting, budgeting and planning process and assist with long term financial modelling by leveraging current investments and options available in the existing systems ecosystem	CF3.1 Operationalise OpenGov Software acquired in 2020/21 including development of suite of Reports for uploading to the Council's website	Open Gov reporting and budget tools in place by 31 August 2021	
05	9	84	9(h)		CF4. Departments produce monthly "Dashboard" reports of performance against project targets and service levels to help condense status reports	CF4.1 Operationalise OpenGov Software acquired in 2020/21	Open Gov reporting and budget tools in place by 31 August 2021	

CSP		EAF	SAP	Operational Plan		
SD	OBJ			Deliverable	Actions	Performance Measures
05	9	91	9(d)	CF5. Asset Management Plans reviewed and updated in accordance with guidance provided in the Integrated Planning and Reporting Manual for local Government in NSW	CF5.1 Review Integrated Planning & Reporting Manual and reconcile with asset management tools provided in Council's new	Asset Management plans reviewed and updated by 31 December 2021
05	9	43	9(b)	CF6. A differential Rating system that determines a fair contribution from each type of property owner	CF6.1 Review current Rating system and make recommendations to change for 2022/23 for consideration by Council.	Recommendations on changes to Rating systems endorsed by Council by December 2021.
05	9	N/A	N/A	CF7. A resilient IT platform capable of meeting existing business needs, with flexibility to adapt to changing technology and stakeholder requirements	CF7.1 Engage consultant to review IT platform and make recommendations to improve performance, management adaptability and maintenance of the platform	Recommendations to be submitted by Consultant by 31 October 2021.
						Implementation plan in place by 31 December 2021
05	9	N/A	N/A	CF8. All Service Delivery Agreement (SDA) reporting deadlines are achieved	CF8.1 SDA reporting templates and deadlines are included in the Finance Team Reporting Schedule.	SDA reports are provided to the Council's SDA Coordinator 2 working days before the due date.
05	9	N/A	9(d)	CF9. AssetFinda software is integrated with Civica to ensure all ledger transactions are automated and comply with relevant accounting standards	CF9.1 Work with software provider to implement an Application Program Interface to transfer data from AssetFinda and Civica	Integration completed by 30 September 2021
05	10	6	N/A	CF10. The Audit/Risk Management function is reviewed to assess its adequacy (12 months from the May 2021 Audit Committee meeting)	CF10.1 Review of Audit/Risk Management function undertaken.	Review of Audit/Risk Management function to commence in May 2022 and be completed in Q1 2022/23
05	9	7 8	N/A	CF11. Planned Schedule for ongoing review of NIRC Policies based in setting priorities for topics including a gap analysis to identify policy areas requiring new policy instruments	CF11.1 Develop schedule for ongoing review.	Schedule completed by 31 December 2021
					CF11.2 Engage consultant to undertake a gap analysis	Gap analysis to be completed by 24 December 2021
05	9	22	9(a)	PE17. Update Planning and Building Assessment Fee Structure	PE17.1 Prepare consultation paper and consult with community on changes to planning and building approval fee structure	Consultation Paper completed and issued to community

CSP		EAF	SAP	Operational Plan		
SD	OBJ			Deliverable	Actions	Performance Measures
					PE17.2 Incorporate community feedback where required and roll out updates to fees and charges	Updated fees and charges to reflect change to DA.BA fees
05	9	34	N/A	PE18. Develop capacity in Customer Care staff to respond to Building Approval queries	PE18.1 Develop training information to provide to Customer Care staff	Training information package completed and presented to Customer Care by 31 December 2021
					PE18.2 Provide information to the community in print media, online and social media on building approval requirements and processes for achieving compliance with building standards	Media releases and social media regarding Building Approval requirements
05	9	30	8(a)	PE31. Communicate biodiversity values to the community and other stakeholders	PE31.1 Provide monthly communication to the community on biodiversity in the Public Reserves and control of woody weeds, cats, rats and other threatening processes	Monthly communication completed, including media releases and social media posts
					PE31.2 Coordinate communication on Norfolk Island biodiversity with NI National Parks wherever possible	Minimum 4 engagements with NINP regarding NI biodiversity throughout the year
05	9	N/A	8 (f)	PE32. 2021 State of the Environment Report	PE32.1 Develop and publish the NIRC 2021 State of the Environment Report for community and stakeholders	Complete and publish SoE Report by November 2021
05	9	N/A	N/A	CS5. Records digitisation program	CS5.1 Develop software tools to allow for digital storage of records	Software tools developed by 31 December 2021
05	10	N/A	N/A	CS6. Digitisation of historical records (subject to funding support by DITRDC)	CS6.1 Work with DITRDC to secure funding for digitisation.	Funding secured for digitisation of historical records by 30 June 2022
05	9	N/A	N/A	CS7. Council promotes two way communication channels between community members and organisations and, provides information to the community regularly	CS7.1 Customer satisfaction survey	Results of customer satisfaction surveys reported to Council by 31 December 2022
05	10	79	N/A	PC6. Review of HR Policy and Procedure	PC6.1 Conduct an audit with governance to determine policy and procedure status	Conduct a Review by 31 October 2021
					PC6.2 Review/Write Policy and Procedure not in place	Engage a consultant to write policy and procedure not in place by December 2021
					PC6.3 Implement policy and procedure including Drug and Alcohol Policy	New policy and procedure implemented by 31 March 2022
05	10	104	N/A	PC8. Automated and integrated payroll system	PC8.1 Review current state of payroll system and identify weaknesses, gaps, areas for improvement	Review completed by 30 September 2021

CSP		EAF	SAP	Operational Plan		
SD	OBJ			Deliverable	Actions	Performance Measures
					and opportunities for integration with Council's existing systems	
					PC8.2 Implement recommendations as identified in review	Implementation completed by 31 December 2021

Strategic Direction (SD) 06 A healthy and safe community

Legend:

- **Objective (OBJ) 11**– Informed, active and healthy residents
- **Objective (OBJ) 12** – Focussed and coordinated approach to health care
- **Objective (OBJ) 13** – A safe place for our families and visitors
- **External Audit Findings (EAFs)** – 1 to 113
- **Strategic Action Plan (SAP)** - 9 Point Action Plan

CSP				Operational Plan		
SD	OBJ	EAF	SAP	Deliverable	Actions	Performance Measures
06	11	N/A	N/A	CS11. Develop a plan for 'best fit' to community needs and seek funding avenues	CS11.1 Investigate grant funding and consult with the community about potential sites for exercise stations.	Community consultation is completed and grant funding options are identified by 30 June 2022.
06	12	N/A	N/A	CS12. Council contributes to community development and acknowledges volunteer organisations significant contribution to community development, health and wellbeing, with grant opportunities promoted to the community and administered to align with budget	CS12.1 Promote and support organisations with Council funded Grants Programs.	Community Grants, Tertiary Grants and Queen Victoria grants programs managed in accordance with budget and outcomes reported to Council by 30 June 2022
					CS12.2 Identify and promote external grants available for community development opportunities.	Grants programs promoted and managed in accordance with budget and outcomes reported to Council by 30 June 2022.

REVENUE POLICY 2021 - 2022

Statutory Requirements

In accordance with the *Local Government Act 1993 (NSW)(NI)* the following statutory requirements are included in this document:

- Statement of ordinary and special rates
- Rating structure
- Statement of fees to be charged and pricing policy of goods and services
- Statement of borrowings
- Statement of private works, and
- Statement of business and commercial activities

Statement of Ordinary and Special Rates

Ordinary Rates

In 2021-2022 Council will levy ordinary rates using a structure comprising a base amount to which an ad valorem (rate in the dollar) component is added. The base amount has been maximised in each category to narrow the distribution of properties.

All rateable properties within each category, regardless of their land value, are levied a base amount. The balance of income for ordinary rates is derived by multiplying the land value of a property by a rate in the dollar for the relevant category. The amount payable by ratepayers under this component is dependent on the land value of the property as determined by the Valuer General (NI).

The total amount to be levied for ordinary rates (the yield) is \$1.361 million, as set by Council; there are no special rates levied.

The applied *Local Government Act 1993 (NSW)(NI)* includes rating provisions for Norfolk Island and stipulates three rating categories applicable to Norfolk Island: Residential, Business and Farmland. Where a portion of land cannot be categorised into one of the three categories listed above, the default category is Business.

Definition of the categories from the *Local Government Act 1993 (NSW)(NI)* are as follows:

Residential

(1) Land is to be categorised as “**residential**” if it is a parcel of rateable land valued as one assessment and:

- (a) its dominant use is for residential accommodation (other than as a hotel, motel, guest-house, backpacker hostel or nursing home or any other form of residential accommodation (not being a boarding house or a lodging house) prescribed by the regulations), or
- (b) in the case of vacant land, it is zoned or otherwise designated for use under an environmental planning instrument (with or without development consent) for residential purposes, or
- (c) it is rural residential land.

Farmland

- (2) Land is to be categorised as "**farmland**" if it is a parcel of rateable land valued as one assessment and its dominant use is for farming (that is, the business or industry of grazing, animal feedlots, dairying, pig-farming, poultry farming, viticulture, orcharding, bee-keeping, horticulture, vegetable growing, the growing of crops of any kind, forestry or any combination of those businesses or industries) which:
- (a) has a significant and substantial commercial purpose or character, and
 - (b) is engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made).
 - (c) Land is not to be categorised as farmland if it is rural residential land.
 - (d) The regulations may prescribe circumstances in which land is or is not to be categorised as farmland.

Business

- (3) Land is to be categorised as "**business**" if it cannot be categorised as farmland or residential.

Rating Structure

The Norfolk Island Applied Laws Ordinance 2016, Item 35 - sets out the minimum amounts of ordinary rates the Regional Council must levy. It provides that in year one (year ended 30 June 2017) the Regional Council must levy at least \$500,000. In subsequent years the Regional Council must levy at least \$1 million.

The Norfolk Island Regional Council has adopted a value-based rating system in compliance with the *Local Government Act 1993* (NSW)(NI). Ordinary rates are levied under section 494 of the Local Government Act and, special rates under section 495.

The rating model is adopted and summarised in the table below.

Category	Base Rate	Multiplier
Residential	\$264.00	0.002570898
Business	\$758.00	0.006125609
Farmland	\$220.00	0.001345139
Mining	\$0.00	0.00000000

The distribution of the yield is detailed in the table below.

Category	% of Yield	\$ Levied for each Category
Residential	64%	\$870,738.24
Business	31%	\$415,411.33
Farmland	5%	\$74,799.87
Mining	0%	\$0
	100%	\$1,360,949.44

Rates and Charges Hardship Assistance Policy

Council updated the Hardship Policy to assist ratepayers on the 20 February 2019 (resolution 2019/20).

Exemptions

Current exemptions are only applicable under the *Local Government Act 1993 (NSW)(NI)* and the associated regulations, this includes Crown Land, the Hospital and the School. There are currently 170 properties which are exempt from land rates.

Interest

Interest on overdue amounts is set by NSW Office of Local Government, this amount is also adopted by the Norfolk Island Regional Council. Interest on overdue amounts for 2021-2022 is 6.0% (7.5% 2020-2021).

Arrears

The total balance of arrears at 30 April 2021 is \$173,123.60.

Statement of Fees to be Charged and the Pricing Policy of Goods and Services

Council fees for the 2021-2022 financial year are listed in the schedule of Fees and Charges.

In determining the appropriate fees to be charged for Council services and facilities in 2021-2022, the principle applied is that charges should be considered fair and equitable to the general community.

The range of services provided by Council to the community is incredibly diverse and requires different considerations when determining an associated fee or charge. The total fee or charge is determined having regard to the following categories:

Code	Description
A	Economic Cost Total cost of providing services for private good.
B	Community Service Services considered to have a level of benefit to the community. Generally, benefits are not solely confined to users. These services are partially funded by rates.
C	Regulated Charges Charges which are determined by legislation.
D	User Pays Principal Services under this category are such that individual costs can be determined and met by the user of the service.
E	Market Forces Services that Council operates in a competitive market. Charges are similar to other providers.
F	Cost Plus Services provided on a commercial basis with an amount of profit included.

Fees which appear in the scheduled of Fees and Charges identify the applicable pricing category.

Statement of Borrowings

Council has no current plans to borrow additional funds in 2021-2022. Where grants are available which may allow construction of an asset sooner, then loans are used to attract or match that grant.

To provide for the future needs of our community, Council may borrow funds to provide infrastructure and community assets which are not able to be funded out of normal revenue sources. Loans allow Council to spread the cost of the asset over the length of the loan period, ensuring that both current and future generations contribute to paying for the asset. This is in accordance with the inter-generational equity principle. Council avoids borrowing for the annual recurring cost of asset renewals.

Acquired loans are based on periods which represent the economic life of the facility and/or asset, or a reasonable fixed term, whichever is the lesser. All loans are financed from an approved financial institution that offers the most competitive interest rate.

For information on Council's debt cover ratio refer to the Annual Financial Statements available on Council's website.

Statement of Private Works

The *Local Government Act 1993* (NSW)(NI) enables Council to carry out the following works for residents and organisations on private land:

- Paving and road making
- Kerbing and guttering
- Demolition and excavation
- Water, sewerage and drainage connections
- Land clearing and tree felling
- Tree planting and maintenance
- Fencing and ditching
- Miscellaneous works and services

Plant is to be charged at the prescribed rate adopted by council in the schedule of Fees and Charges.

The following conditions apply:

- A charge for the appropriate operator is to be added to all vehicle and small plant hire rates
- Overtime rates may apply and hire rates should be adjusted accordingly
- Travelling time will be charged at full rate for plant
- Additional charges will apply if truck transport is required
- Minimum charge is one hour

Materials and Labour are to be charged at cost plus an agreed overhead rate, ensuring freight and waste charges are included in the total price.

Large contracts and Government works will be individually determined by quote as per financial delegations.

Statement of Business Government Activities

Council conducts the following commercial activities:

- Waste Management
- Airport
- Water Assurance (Sewer)

- Telecom
- Electricity
- Liquor Bond

Waste Management

Charges which apply to domestic and commercial waste management are determined in accordance with the recovery of costs to manage waste management on Norfolk Island.

Non-Commercial Waste Management Services

Non-recyclable waste disposal fee – box or bag/bin for volume up to 120 litres	\$4
Non-recyclable waste disposal fee – small truck/ute/trailer	\$20
Non-recyclable waste disposal fee – medium truck	\$30
Non-recyclable waste Disposal fee - large truck	\$40
Unsorted mixed truck load disposal fee	\$200

Commercial Waste Management Services

Non-recyclable waste disposal fee – box or bag/bin for volume up to 120 litres	\$4
Non-recyclable waste disposal fee – small truck/ute/trailer	\$20
Non-recyclable waste disposal fee – medium truck	\$30
Non-recyclable waste Disposal fee - large truck	\$40
RECYCLABLE waste Disposal fee – box or bag/bin for volume up to 120 litres	\$2
RECYCLABLE waste Disposal fee small truck	\$10
RECYCLABLE waste Disposal fee medium truck	\$15
RECYCLABLE waste Disposal fee large truck	\$20
Unsorted mixed truck load disposal fee	\$200

Community Waste Management Fee

The Community Waste Management Fee will be applied to residents, businesses and tourist accommodation on their rates notice. The fee would not apply to farmland or lots with no residential or business properties.

Residential Dwelling	\$300
Tourist Accommodation	\$75/bed
Business	\$300

This fee structure will continue to run in parallel to the ticketed disposal system for the Waste Management Centre. A nominal number of waste disposal tickets will be provided to residents, businesses and tourist accommodation premises after paying for their Community Waste Management fee. This is set out below. This allocation is based on a single 120L waste disposal delivery per fortnight per residence, a disposal rate that is supported by the recent Waste Survey of the Norfolk Island community, funded by Marine Parks.

Land Use	Waste Disposal Tickets allocation
Residential Dwelling	\$104
Tourist Accommodation	\$36/bed
Business	\$104

A rebate is available to residents and businesses for unused tickets. This rebate would not be available to access until the commencement of Quarter 4 FY22 (1 March 2022). Any unused tickets would need to be redeemed by the end of the financial year (30 June 2022).

Airport

Fees and charges at this time are set in the schedule of Fees and Charges for 2021-2022.

Water Assurance (Sewer)

Water assurance charges are set in accordance with the adopted schedule of Fees and Charges. Charges apply to all properties that are connected to the Islands sewer system (water assurance scheme). The charges relate to the type of use of the property and in some cases the intended use and/or occupancy.

Telecom

Council approved (19 August 2020 Resolution 2020/131) all Norfolk Telecom Fees and Charges (Pricing Policy Categories E & F) be changed to Commercial Retail Price so that Norfolk Telecom can be better placed to respond to evolving customer service expectations and demands. Norfolk Telecom will maintain a full list of Fees and Charges on the NT website.

Electricity

Charges which apply to Electricity are based on user pay to cover the cost of electricity generation and distribution on the Island. It is based on sharing the cost of the infrastructure and use of the poles and wires as well as the electricity itself.

Charges for Electricity per kWh	\$0.72
General Infrastructure Charge (grid access per quarter)	\$37.00
Development Charge (Photovoltaic access to grid fee per quarter). Charge multiplied by the total Kw capacity each quarter or part thereof.	\$26.00

Liquor Bond

The Liquor Bond prices both its wholesale and retail items at commercial rates. Pricing Policy E – Market Forces applies, however, there is currently limited competition in the market for these products

BUDGET

Operational Plan - Annual Budget INCOME STATEMENT - 2021/2022

(\$000's)	2020/21 Budget	2021/22 Proposed	2021/22 SDA	2021/22 Group
Income from Continuing Operations				
Revenue:				
Rates and Annual charges	1,506	1,691	-	1,691
User charges and fees	10,966	12,513	1,812	14,325
Interest & Investment Income	332	30	-	30
Other revenue	4,870	5,042	104	5,146
Grants and Contributions for operating purposes	9,050	5,855	3,215	9,070
Grants and contributions for capital purposes	8,164	-	-	0
TOTAL INCOME FROM CONTINUING OPERATIONS	34,887	25,131	5,131	30,262
Expenses from Continuing Operations				
Employee benefits and costs	10,545	7,711	2,847	10,558
Borrowing costs	-	-	-	-
Materials and contracts	3,527	3,259	860	4,119
Depreciation and amortisation	4,328	6,754	-	6,754
Impairment	-	-	-	-
Other expenses	8,444	6,907	1,424	8,331
TOTAL EXPENSES FROM CONTINUING OPERATIONS	26,844	24,631	5,131	29,762
NET OPERATING RESULT FOR THE YEAR	8,043	500	0	500
BEFORE CAPITAL GRANTS AND CONTRIBUTIONS	-	121	500	500

Operational Plan - Annual Budget

CASHFLOW STATEMENT 2021/22

\$'000	Notes	2020/21 Budget	2021/22 Proposed	2021/22 SDA	2021/22 Group
Cash Flows from Operating Activities					
Receipts:					
Rates & annual charges		1,461	1,640	-	1,640
User charges & fees		11,066	12,138	1,812	13,949
Investment & interest revenue received		332	30	-	30
Grants & contributions		17,214	5,855	3,215	9,070
Bonds, deposits & retention amounts received		-	-	-	0
Other		4,730	4,890	104	4,995
Payments:					
Employee benefit & costs		(10,545)	(7,711)	(2,847)	(10,558)
Materials & contracts		(3,527)	(3,259)	(860)	(4,119)
Borrowing costs		-	-	-	0
Bonds, deposits & retention amounts refunded		-	-	-	0
Inventories		-	(585)	-	(585)
Other		(8,443)	(6,907)	(1,424)	(8,331)
NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES		12,287	6,091	(0)	6,091
Cash Flows from Investing activities					
Receipts:					
Sale of investment securities		-	-	-	-
Sale of infrastructure, property, plant & equipment		-	-	-	-
Deferred debtor's receipts		-	-	-	-
Other investing activity receipts		-	-	-	-
Payments:					
Purchase of investment securities		-	-	-	-
Purchase of infrastructure, property, plant & equipment		(25,257)	(3,637)	-	(3,637)
Deferred debtors & advances made		-	-	-	-
NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES		(25,257)	(3,637)	-	(3,637)
Cash Flows from Financing Activities					
Receipts:					
Proceeds from borrowings & advances		-	-	-	-
Payments:					
Repayment of borrowings & advances		-	-	-	-
NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES		0	0	-	0
NET INCREASE/(DECREASE) IN CASH & CASH EQUIVALENTS		(12,970)	2,454	(0)	2,454
Plus: CASH & CASH EQUIVALENTS - beginning of year		13,769	799	-	799
CASH & CASH EQUIVALENTS - end of year		799	3,253	(0)	3,252

Assumptions

Rates & charges recovery rate	97.00%	97.00%
Debtor recovery rate	97.00%	97.00%
Investment interest rate	2.50%	0.90%
Overdue rates interest rate	6.00%	6.00%

Operational Plan - Annual Budget

STATEMENT OF FINANCIAL POSITION 2021/22

\$'000	Notes	2020/21 Budget	2021/22 Proposed
Assets			
Current Assets:			
Cash & cash equivalents		799	3,253
Investments		-	
Receivables		2,179	1,433
Inventories		1,759	2,029
Other		-	-
Non-current assets classified as 'held for sale'		-	-
TOTAL CURRENT ASSETS		4,737	6,715
Non-Current Assets:			
Investments		-	-
Receivables		-	-
Inventories		-	-
Infrastructure, property, plant & equipment		187,277	188,594
Investments accounted for using the equity method		-	-
Investment property		-	-
Intangible assets		100	
TOTAL NON-CURRENT ASSETS		187,377	188,594
TOTAL ASSETS		192,114	195,309
Liabilities			
Current Liabilities:			
Payables		1,446	9,366
Contract Liabilities		-	5,402
Borrowings		-	-
Provisions		655	535
TOTAL CURRENT LIABILITIES		2,101	15,303
Non-Current Liabilities:			
Payables		-	489
Borrowings		-	
Provisions		-	-
TOTAL NON-CURRENT LIABILITIES		-	489
TOTAL LIABILITIES		2,101	15,792
NET ASSETS		190,013	179,517
Equity			
Retained Earnings - current year (BCG)		-	121
Reserves			14,691
Retained Earnings - accumulated		190,134	164,826
Council equity interest		190,013	179,517
Non-controlling interest		-	-
TOTAL EQUITY		190,013	179,517

Operational Plan - Annual Budget

CAPITAL BUDGET 2020/2021

Project Description	Notes	Renewal, Replace, Upgrade, New	Carry Over	Proposed	Estimated	Funding Source			Commitment
			from	for	Cost	Grant	Contribution	Loan	Council Cash Required
			2020/2021	2021/2022	2021/2022				
Airport									
Relocation of Small Hangar	NIRC agreed to cover costs of shifting this hangar as BPT Freight Facility overlaps current location.	Renewal		15,000	15,000				15,000
New Water Tanks - Connect	New Water Tanks are full - not connected so can't access the water.	New		10,000	10,000				10,000
			-	25,000	25,000	-	-	-	25,000
Electricity									
Batteries Council	20/21 budget \$2.2m , estimated 94.5% spent by 30 June	New	121,000		121,000				121,000
Generator Council	20/21 budget \$200k, estimated \$0 spent by 30 June	New	200,000		200,000				200,000
Replace inaccessible/dangerous aerials -phase 1	Red Road -poles need replacing, cannot access sites due to development	Replace		150,000	150,000				150,000
			321,000	150,000	471,000	-	-	-	471,000
ICT									
Server Replacement				99,963	99,963				99,963
Workspaces				22,100	22,100				22,100
Printers				12,500	12,500				12,500
Networking & Security				20,520	20,520				20,520
Peripherals				1,975	1,975				
Other Hardware Requirements				8,000	8,000				8,000
			-	165,058	165,058	-	-	-	163,083
Liquor Bond									
Ice Maker Machine	Unable to make ice currently.	New		4,000	4,000				4,000
			-	4,000	4,000	-	-	-	4,000
Plant Operations									
2 x 20' Container Stands	Biosecurity requirement to safely inspect containers coming ashore. Current 40' stand does not accommodate lifting on/off with sidelifter.	New		50,000	50,000				50,000
			-	50,000	50,000	-	-	-	50,000
Roads									
Culverts x 169	20/21 budget \$125k, estimated \$46.5k spent by 30 June	Renewal	78,500		78,500				78,500
2Km of roads each year for 7 years	Road Asset Maintenance Program	Renewal		1,850,000	1,850,000				1,850,000
Portable Weighbridge		New		100,000	100,000				100,000
			78,500	1,950,000	2,028,500	-	-	-	2,028,500
Telecom									
Future Proofing Project (3G4G Network)		New		384,633	384,633				384,633
Spectrum Analyser		New		40,000	40,000				40,000
Bullocks Hut Road Underground Cable Replacement		Replace		15,000	15,000				15,000
A Cisco N9k-C92160YC for Telecom to Anson Bay Fibre		Upgrade		8,000	8,000				8,000
4 x Cisco Catalyst Switches for Telecom Upgrade		New		16,000	16,000				16,000
12 x Cisco SFP's for the above Catalyst Switches		New		6,000	6,000				6,000
A Cisco Router for Spark Internet Link		New		10,000	10,000				10,000
4 x Cisco Catalyst Switches for ADSL Upgrade		Upgrade		16,000	16,000				16,000
			-	495,633	495,633	-	-	-	495,633
Waste Management									
Circular Economy/WMC Upgrade	Funding submission with Building Better Regions Fund	Upgrade		1,445,000	1,445,000	1,445,000			-
			-	2,516,000	1,445,000	1,445,000	-	-	-

Project Description	Notes	Renewal, Replace, Upgrade, New	Carry Over	Proposed	Estimated	Funding Source			Commitment	
			from	for	Cost	Grant	Contribution	Loan	Council Cash Required	
			2020/2021	2021/2022	2021/2022					
Water Assurance										
Rainwater Tanks	Funding submission with Building Better Regions Fund and with the Department of Infrastructure, Transport, Regional Development & Communication	New		482,790	482,790	482,790				-
Water Assurance Scheme Extension	Funding submission with Building Better Regions Fund	New		1,470,600	1,470,600	1,470,600				-
			-	1,953,390	1,953,390	1,953,390	-	-		-
Other										
Records Digitisation	SDA Funding. Scanner \$20-30K + Resources \$120k pa or off-island \$10k per pallet up to 15 pallets for transport and processing. Submission made to DITRDC.	New		150,000	150,000	150,000				-
Stainless 316 Steel fuel Pipe - flange to fuel farm Ball Bay	Replace obsolete (asbestos coated) fuel piping (costing available late April)	Replace		400,000	400,000					400,000
			-	550,000	550,000	150,000	-	-		400,000
TOTAL CAPEX			399,500	7,859,081	7,187,581	3,548,390	-	-		3,637,216

Operational Plan - Annual Budget
INCOME STATEMENT 2021/2022 - Service/Function Areas

Unit	Service/Function	Rates and Annual Charges	Grants & Contributions - Operating	User Charge	Fees	Other Revenue	Interest and Investment Revenues	Total Operating Income	Employee Costs	Materials	Contracts	Consultants	Depreciation	Other Expenses	Total Expense	Surplus (Deficit)	
Governance	Office of the General Manager	-	-	-	-	-	-	-	421,786	3,500	30,000	80,000	81,406	148,000	764,692	(764,692)	
	Regional Council Governance	-	-	-	-	-	-	-	1,500	1,500	-	-	-	83,000	83,000	(83,000)	
	Records Management	-	-	-	-	-	-	-	128,356	250	3,287	-	-	631,325	763,218	(763,218)	
	Finance	-	-	-	14,142	-	-	-	1,500	1,500	5,000	-	-	14,600	35,242	(35,242)	
	Risk & Internal Audit	-	-	-	-	-	-	-	373,996	200	265,000	-	19,480	1,922,594	1,263,918	1,263,918	
	Legal Services	-	-	-	-	-	-	-	-	-	-	-	-	257,100	257,100	(257,100)	
	Customer Care	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Human Resources	-	-	-	-	-	-	-	-	356,460	3,000	-	-	-	23,411	382,871	(382,871)
	ICT Services	-	-	-	-	-	-	-	-	292,930	1,000	40,000	-	-	4,800	338,730	(338,730)
	Services Management	-	-	-	-	-	-	-	-	327,725	1,000	40,000	-	78,033	619,297	1,066,055	(1,066,055)
	Facilities Management	-	-	-	-	-	-	-	-	103,600	1,023	-	-	-	6,981	111,604	(111,604)
	Facilities Repairs and Maintenance	-	-	-	-	13,779	-	-	13,779	339,546	37,525	34,961	-	310,882	58,996	781,909	(788,130)
	Works Management	-	-	-	-	-	-	-	-	-	32,619	3,169	-	-	-	35,788	(35,788)
	General Purpose Revenue	1,242,449	5,662,738	3,500	-	9,979	6,916	-	16,895	163,892	4,704	7,960	-	169,258	32,027	377,841	(360,946)
							30,000	6,938,687	-	-	-	-	-	65,000	65,000	6,873,687	
Business	Waste Services	-	-	-	936,542	55,218	-	991,760	482,295	36,148	92,966	-	209,699	1,058,803	1,879,912	(888,152)	
	Airport Management	-	-	156,000	3,074,978	7,164	-	3,238,142	359,432	63,234	135,000	7,500	3,070,365	182,872	3,818,403	(580,262)	
	Airport - ARFFS	-	-	-	391,015	-	-	391,015	364,550	4,208	-	-	-	59,413	428,172	(37,157)	
	Sewerage Services	448,425	-	-	-	8,112	-	456,537	169,953	32,506	40,000	-	-	39,786	396,659	59,878	
	Telecom	-	-	1,613,000	-	999,572	560,000	3,172,572	550,576	45,000	1,197,900	-	-	654,778	2,780,803	391,769	
	Electricity	-	-	2,340	4,071,562	15,484	-	4,089,387	732,340	50,000	10,000	-	-	626,093	1,920,711	3,339,143	750,244
Commercial	Liquor Mart	-	-	-	-	4,200,000	-	4,200,000	587,211	3,638	4,438	-	87,824	2,055,754	2,738,864	1,481,136	
	Norfolk Fuel	-	-	-	400,000	-	-	400,000	-	1,940	160,447	-	52,773	1,629	216,788	183,212	
	Tanalith Services	-	-	-	-	6,120	-	6,120	-	1,359	-	-	12,704	-	14,063	(7,943)	
	Cascade Quarry	-	-	-	165,000	-	-	165,000	-	11,474	38,083	-	-	-	36,741	86,298	78,702
	Private Works	-	-	-	37,201	-	-	37,201	-	25,000	2,721	-	-	-	5,779	33,501	3,701
	Plant Operations	-	-	-	-	-	-	-	-	150,000	8,333	-	-	254,275	127,416	540,025	(540,025)
Community	Council & Community Housing	-	-	-	45,259	-	-	45,259	-	35,509	13,603	-	309	185	49,606	(4,346)	
	Broadcasting Services	-	-	40,000	-	-	-	40,000	117,923	1,000	2,500	-	25,352	37,150	183,925	(143,925)	
	Broadcasting Services - TV	-	-	-	-	-	-	-	-	-	-	-	-	10,000	10,000	(10,000)	
	Library	-	-	-	2,700	2,500	-	5,200	37,652	2,000	-	-	20,327	12,864	72,843	(67,643)	
	Registry, Courts & Lands	-	-	-	2,148	-	-	2,148	-	12	-	-	-	1,468	1,480	668	
	Tourism Bureau	-	-	-	91,326	2,040	-	93,366	252,320	4,080	5,126	-	18,702	614,222	894,449	(801,083)	
Economic Development	-	-	-	-	-	-	-	-	69	-	-	-	69	139	(139)		
Operational	Environment, Parks & Reserves	-	-	-	322	13,603	-	13,925	322,415	22,052	53,170	-	7,220	21,027	425,885	(411,960)	
	Sealed Roads	-	192,718	-	399,876	36,036	-	628,629	485,886	50,000	106,709	-	886,835	82,050	1,611,480	(982,851)	
	Garage Operations	-	-	16,904	-	-	3,398	20,303	244,714	13,000	5,617	-	-	30,535	293,866	(273,564)	
	Works Store	-	-	-	-	-	-	-	141,177	5,500	-	-	676	108,804	256,157	(256,157)	
	Building & Development Control	-	-	-	-	27,000	-	27,000	193,923	-	60,000	-	-	1,887	255,810	(228,810)	
	Public Health & Safety	-	-	-	12,964	-	-	12,964	-	8,000	43,001	-	52,418	2,070	105,488	(92,524)	
	Emergency Services (NIRC)	-	-	-	-	-	-	-	7,502	681	-	-	-	3,084	11,267	(11,267)	
	Pest & Noxious Weed Control (NIRC)	-	-	-	-	-	-	-	137,931	82,118	113,663	-	-	8,470	342,182	(342,182)	
	Composting	-	-	-	-	125,000	-	125,000	-	-	-	-	-	44,550	44,550	80,450	
	Operating Totals	1,690,874	5,855,456	1,831,745	10,681,223	5,041,590	30,000	25,130,889	7,710,232	736,349	2,522,653	87,500	6,753,823	6,820,331	24,630,889	500,000	
	SDA	KAVHA	-	963,553	-	-	-	-	963,553	810,211	69,983	26,541	14,963	-	41,854	963,553	-
C/With Legal Services, Deceased Estates & Probates		-	29,881	-	-	-	-	29,881	8,131	500	20,000	-	-	1,250	29,881	-	
C/Wealth - Courts, Tribunals, Boards & Stat Appoin		-	187,810	-	45,606	-	-	233,416	74,789	35,000	104,127	-	-	19,500	233,416	-	
C/Wealth - Child Welfare		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
C/Wealth - Registry, Licencing & Regulatory		-	-	-	1,190,262	339	-	1,190,600	317,872	20,000	80,000	-	-	772,729	1,190,600	-	
C/Wealth - Community Fire Service		-	271,424	-	-	21,540	-	292,963	208,134	19,402	40,138	-	-	25,289	292,963	-	
C/Wealth - Office of the Administrator		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
C/Wealth - Lotteries		-	-	-	147,110	-	-	147,110	-	-	-	-	-	-	147,110	147,110	-
C/Wealth - Pest & Noxious Weed Control		-	831,603	-	-	-	-	831,603	310,351	60,000	277,841	20,000	-	163,411	831,603	-	
C/Wealth - Ports Management		-	241,676	268,800	-	20,000	-	530,476	384,727	16,314	60,000	6,801	-	62,634	530,476	-	
C/Wealth - Record Keeping		-	141,404	-	-	-	-	141,404	108,904	4,000	-	-	-	28,500	141,404	-	
C/Wealth - Spatial Planning & Policy		-	40,694	-	-	-	-	40,694	40,694	-	-	-	-	-	40,694	-	
C/Wealth - ICT Support		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
KAVHA - Museums		-	386,636	160,000	-	62,325	-	608,961	486,816	7,312	7,370	-	-	107,464	608,961	-	
C/Wealth - SDA Manager		-	1,168	-	-	-	-	1,168	-	491	-	-	-	677	1,168	-	
C/Wealth - Ad-hoc Services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
C/Wealth - Public Health	-	119,300	-	-	-	-	119,300	96,536	1,189	10,000	-	-	11,575	119,300	-		
C/Wealth - Marine Search and Rescue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
SDA Total	-	3,215,149	428,800	1,382,977	104,203	-	5,131,129	2,847,164	234,191	626,018	41,765	-	1,381,991	5,131,129	-		
Budget Totals	1,690,874	9,070,604	2,260,545	12,064,200	5,145,794	30,000	30,262,018	10,557,396	970,541	3,148,671	129,265	6,753,823	8,202,323	29,762,018	500,000		



2021 - 2022 Fees & Charges

Norfolk Island Regional Council

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Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Norfolk Island Regional Council

Legislated Fees and Charges

Administration and Probate Act 2006

Commission of executors etc. and curator Commission	5% on money in the estate collected, including money received as income or from the realisation of assets of the estate; and (a) 1% on the value, as fixed by the curator, of unrealised real and personal property in the estate transferred or delivered unconverted into money to a person entitled to the property under the will or intestacy, or (b) of \$100	C
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Administrative Review Tribunal Regulations 2002

Application for review	\$495.00	\$495.00	C
Application for review – social service recipient	\$49.00	\$50.00	C
Other applications	\$29.00	\$30.00	C

Airport Act 1991

Landing and Take Off Fees – 3 per passenger or 1.5 per 1,000kgs	\$85 or \$43	E
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Airport Regulations 1992

Regular Passenger Transport Services (RPT Services) (Embarking and Disembarking Passengers)	\$50.00	\$50.00	E
Regular Passenger Transport Services (RPT Services) (Embarking and Disembarking Passengers) – Unserviced Route Concession	Unserviced route concession, percentage of the RPT as negotiated with individual airlines		E
After hours' attendance between 1500 hours and 0700 hours	\$80.00	\$90.00	D
Fuel spill clean up	\$51.35 minimum or actual costs		D
Passenger and baggage screening per departing flight	\$380.00	\$400.00	D
Delay fees (unscheduled and ongoing)	\$2.70	\$2.70	D
Delay fees (diversions)	\$2.70	\$2.70	D
Sorting and disposal of waste (not including lavatory waste)	\$100.00	\$100.00	D
ARFFS per flight (movement fee)	\$5.20	\$5.20	D
Coverage for delayed RPT flights	\$2.70	\$2.70	D
Non RPT charter (5 passengers or more)	\$45.00	\$45.00	D
After hours' attendance between 1500 hours and 0700 hours	\$80.00	\$90.00	D

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Airport Regulations 1992 [continued]

Non RPT passenger and baggage screening services	\$700.00	\$700.00	D
ARFFS coverage requested per CAT 6 and below Non-ETOPS (one off callout fee)	\$1,000.00	\$1,000.00	D
In addition to other service fees			
Movement fees – Non RPT charter with (less than 5 passengers) per 1000 kg	\$33.80	\$40.00	D
Movement fee – General Aviation Aircraft including helicopters per 1000 kg	\$33.80	\$40.00	D
Movement fee – Military Aircraft per 1000 kg	\$33.80	\$40.00	D
Parking fee MTOW	Up to and including 20,000 Kgs: \$50.00 per night Greater than 20,000 Kgs: \$70.00 per night		D
Permanent parking fee per annum	\$215.00	\$215.00	D
Runway light per hour or part thereof	\$60.00	\$60.00	D
Apron security lighting charge per hour or part thereof	\$60.00	\$60.00	D
ASIC Application and processing	\$190.00	\$190.00	D
Commercial activity – lease per square metre per week (short term lease)	\$25.00	\$25.00	D
Security Deposit – Regular public passenger transport service; or Regular Public Transport service by charter	Sum equal to the total of 3 months estimated landing charges payable by the operator under these regulations, or \$50,000, whichever is the greater amount		C

Animals (Importation) Act 1983

Dog	\$85.00	\$85.00	C
Cat	\$85.00	\$85.00	C
Bird	\$85.00	\$85.00	C
Fish	\$140.00	\$140.00	C
All other animals	\$85.00	\$85.00	C

Apiaries Act 1935

Registration of Apiary	\$85.00	\$85.00	C
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Associations Incorporations Regulations 2005

Approval of Notice	\$29.00	\$30.00	C
Approval of an application	\$29.00	\$30.00	C
Approval of an application	\$56.00	\$56.00	C
Issue of a certificate of incorporation s11	\$85.00	\$85.00	C
Issue of a certificate of incorporation s21	\$29.00	\$30.00	C
For filing a copy of a balance sheet with the Registrar	\$29.00	\$30.00	C
Lodging an application for exemption from filing a copy balance sheet	\$29.00	\$30.00	C
Certificate of the Registrar	\$29.00	\$30.00	C

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Associations Incorporations Regulations 2005 [continued]

Filing a notice	\$29.00	\$30.00	C
Filing a document with the Registrar within the time specified by the Act	\$29.00	\$30.00	C
Filing a document with the Registrar where the time specified by the Act for filing the document has expired	\$56.00	\$56.00	C
Inspection of all or any of the documents filed with the Registrar in respect of an incorporated association	\$29.00	\$30.00	C
Issuing a document relating to an incorporated association by post or by facsimile transmission or other electronic means	\$29.00	\$30.00	C

Auctioneers Act 1926

Annual licence – Charitable	\$29.00	\$30.00	C
Annual licence – all others	\$205.00	\$205.00	C
Licence – Less than 12 months		Pro Rata	C
Temporary licence to clerk or deputy of licensed auctioneer	\$56.00	\$56.00	C

Brands and Marks Act 1949

Inspection of Register	\$14.00	\$15.00	C
Registration of brand or mark	\$14.00	\$15.00	C

Business Transactions (Administration) Act 2006

Reduction of leviable value of leviable property if conveyed to partner on retirement or dissolution of partnership	\$20.00	\$20.00	C
Interest payable on refunded levy		Interest per annum. Prescribed rate of repayment – if not prescribed 13%	C
Levy to be rounded down		Levy to be in multiple of 5 cents	C

Schedule 1 – Sections 4 and 5 – Rates of levy

Conveyance of Leviable Property

(1) Conveyance other than a conveyance of leviable property to which the Land Administration Fees Act 1996 applies, and other than a conveyance of a description referred to in paragraph (2), (3), (4) or (5).		Where the amount of the consideration or the unencumbered value of the property the subject of the conveyance or transfer (whichever is the higher) – levy on the amount or the unencumbered value (the value), calculated in accordance with the formula – $D = 4 \times V$ Where: D = the levy payable in \$ and V = the value Note for a value of \$150,000 the formula becomes: $D = 4 \times 150,000/100 = \$6,000$	C
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Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Conveyance of Leviable Property [continued]

(2) Conveyance to or by persons as joint tenants where one or more of those persons retains an interest in the property the subject of the conveyance		Where the amount of the consideration or the unencumbered value of the property the subject of the conveyance or transfer (whichever is the higher) – levy on the amount or the unencumbered value (the value), calculated in accordance with the formula – $D = 4 \times V$ Where: D = the levy payable in \$ and V = the value 100 Note for a value of \$150,000 the formula becomes: $D = 4 \times 150,000/100 = \$6,000$	C
(3) Conveyance made subsequent to and in conformity with an agreement or agreements for the conveyance and the agreement or agreements has or have been stamped with ad valorem levy	\$14.00	\$15.00	C
(4) A transfer of, or an agreement to transfer, leviable property subject to a declaration of trust to a trustee if ad valorem levy has been paid on the declaration of trust in respect of the same leviable property	\$14.00	\$15.00	C
(5) A declaration of trust that declares the same trusts as those on which and subject to which the same leviable property was transferred to the person declaring the trust if ad valorem levy has been paid on the transfer or the agreement to transfer	\$14.00	\$15.00	C

Cheques (Duty) Act 1983

Duty per cheque	\$0.20	\$0.20	C
Duty – using stamps	\$0.20	\$0.20	C
Authority to bankers	20 cents for each cheque form		C

Community Title Act 2015

Application to amend schedule of lot entitlements	\$140.00	\$140.00	C
Filing of copy of certified scheme description as amended	\$140.00	\$140.00	C
Filing of certified copy of rules as varied	\$140.00	\$140.00	C
Maximum fee for purchase from body corporate of copy of rules	\$28.00	\$28.00	C
Fee for purchase from Registrar of copy of rules filed with plan of community division	\$55.00	\$55.00	C
Filing of certified copy of development contract as varied or agreement to terminate development contract	\$140.00	\$140.00	C
Maximum fee for purchase from body corporate of copy of development contract	\$28.00	\$28.00	C
Fee for purchase from Registrar of copy of development contract filed with plan of community division	\$55.00	\$55.00	C
Fee for re-examination of plan when amended after approval for deposit is given	\$115.00	\$115.00	C
Lodgment of any other document required by this Act	\$140.00	\$140.00	C

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Preliminary examination of plan to be lodged with application before application is lodged

(a) for application for division of land by plan of community division

(i) if there are 6 lots or less	\$455.00	\$455.00	C
(ii) if there are more than 6 lots	\$910.00	\$910.00	C

(b) for any other application

Fee	\$455.00	\$455.00	C
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Application for division of land by plan of community division

(a) for examination of application

Fee	\$370.00	\$370.00	C
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(b) for examination of plan of community division not subject to prior approval under

(i) if there are 6 lots or less	\$455.00	\$455.00	C
(ii) if there are more than 6 lots	\$910.00	\$910.00	C

(c) for deposit of plan of community division

Fee	\$115.00	\$115.00	C
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(d) for each lot requiring issue of certificate of title

Fee	\$55.00	\$55.00	C
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(e) for filing of scheme description

Fee	\$140.00	\$140.00	C
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(f) for filing of rules

Fee	\$140.00	\$140.00	C
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(g) for filing of development contract

Fee	\$140.00	\$140.00	C
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Application for amendment of deposited community plan

(a) for examination of application	\$285.00	\$285.00	C
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Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Application for amendment of deposited community plan [continued]

(b) for examination of plan to be substituted or sheets of plan to be substituted or added if plan not subject to prior approval under	\$455.00	\$455.00	C
(c) for each lot requiring issue of certificate of title	\$55.00	\$55.00	C
(d) for filing of amended scheme description	\$140.00	\$140.00	C

Application for division of development lot in pursuance of development contract and consequential amendment of community plan

(a) for examination of application	\$285.00	\$285.00	C
(b) for examination of plan to be substituted or sheets of plan to be substituted or added if plan not subject to prior approval	\$455.00	\$455.00	C
(c) for each lot requiring issue of certificate of title	\$55.00	\$55.00	C

Application for amalgamation of deposited community plans

(a) for examination of application	\$285.00	\$285.00	C
(b) for examination of plan of community division not subject to prior approval	\$455.00	\$455.00	C
(c) for deposit of plan of community division	\$115.00	\$115.00	C
(d) for each lot requiring issue of certificate of title	\$55.00	\$55.00	C
(e) for filing of scheme description	\$140.00	\$140.00	C
(f) for filing of rules	\$140.00	\$140.00	C

Application for cancellation of deposited community plan

(a) for examination of application

Fee	\$285.00	\$285.00	C
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(b) if application is for cancellation of primary plan

(i) for examination of plan that delineates outer boundaries of primary parcel	\$455.00	\$455.00	C
(ii) for filing of plan	\$115.00	\$115.00	C

(c) for each certificate of title to be issued

Fee	\$55.00	\$55.00	C
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Application to note Court order for cancellation of community plan

(a) for noting the order

Fee	\$285.00	\$285.00	C
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Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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(b) if application is for cancellation of primary plan

(i) for examination of plan that delineates outer boundaries of primary parcel	\$455.00	\$455.00	C
(ii) for filing of plan	\$115.00	\$115.00	C

(c) for each certificate of title to be issued

Fee	\$55.00	\$55.00	C
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Filing of notice of appointment, removal or replacement of administrator

Fee	\$140.00	\$140.00	C
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Submission of outer boundary plan

(a) for examination of plan	\$910.00	\$910.00	C
(b) for filing of plan	\$115.00	\$115.00	C

Companies Regulation 1986

Prescribed fees	\$29.00	\$30.00	C
Lodging an application for registration as auditor or liquidator	\$200.00	\$200.00	C
Lodging an application 42(1)(c) for registration as a liquidator of a specified corporation	\$200.00	\$200.00	C
Lodging a statement	\$14.00	\$14.00	C
Lodging a statement made in the capacity of auditor or liquidator	\$29.00	\$30.00	C
Lodging a statement	\$29.00	\$30.00	C
A search as to the availability of any names proposed to be adopted or used by a corporation or intended corporation, in respect of each name searched	\$29.00	\$30.00	C
Lodging an application for the reservation of a name or for the extension of a reservation	\$29.00	\$30.00	C
Lodging an application for the approval of the Registrar to the change of name of a company, other than a change of name directed by the Registrar under subsection 85(3) or a change of name under subsection 86(2)	\$140.00	\$140.00	C
Submission of a memorandum and articles for the registration of an intended company having a share capital	\$1,136.00	\$1,136.00	C
Additional fee – memorandum and articles consist of more than 20 pages, for each page in excess of 20	\$9.00	\$9.00	C
Each whole amount of \$1,000 by which the share capital exceeds \$10,000	\$9.00	\$9.00	C
Submission of a memorandum and articles for the registration of an intended company not having a share capital	\$850.00	\$850.00	C
Additional fee – memorandum and articles consist of more than 20 pages, for each page in excess of 20	\$3.00	\$3.00	C
Lodging a copy of a resolution altering a provision or provisions of the memorandum or articles of a company, or the memorandum and articles of a company	\$29.00	\$30.00	C
Additional fee – where the resolution alters the memorandum of a company by increasing its share capital, for each whole amount of \$1,000 by which the share capital is increased beyond \$10,000	\$3.00	\$3.00	C
Application for licence	\$70.00	\$70.00	C

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Companies Regulation 1986 [continued]

Lodging an application for the approval of the alteration or proposed alteration of the memorandum or articles of a company	\$29.00	\$30.00	C
Lodging an annual return of a proprietary company that is not an exempt proprietary company	\$495.00	\$495.00	C
Lodging an annual return of an exempt proprietary company	\$495.00	\$495.00	C
Lodging with the Registrar an annual return for a company that has been granted local company status	\$215.00	\$215.00	C
Lodging an annual return or a balance sheet and profit and loss account of a registered foreign company	\$495.00	\$495.00	C
Lodging an application for transfer for incorporation	\$995.00	\$995.00	C
Lodging any document for the lodging of which a fee is not provided by any other item	\$29.00	\$30.00	C
Defunct companies – lodging an application to the Registrar to exercise the powers conferred	\$29.00	\$30.00	C
An act done by the Registrar as representing a defunct company or its liquidator	\$29.00	\$30.00	C
An act done by the Registrar	\$29.00	\$30.00	C
Inspection of documents that are lodged by or in relation to a particular corporation or other person	\$14.00	\$14.00	C
For any enquiry, other than an enquiry in person, involving an inspection to which Item 48 refers	\$14.00	\$14.00	C
Supply of a photocopy of a document, for each page in addition to the fee payable under Item 48 or 49	\$6.00	\$6.00	C
For a certificate issued by the Registrar other than a certificate in section 70(2) or 590(7)	\$29.00	\$30.00	C
Supply of a certified copy of, or the supply of a certified copy of an extract from, a document filed or lodged with the Registrar – for one page	\$29.00	\$30.00	C
Supply of a certified copy of an extract from, a document filed or lodged with the Registrar – Additional page	\$29.00	\$30.00	C
Production by the Registrar pursuant to a subpoena, of a document in its custody	\$29.00	\$30.00	C
In addition, for each 2 pages or less of the document produced	\$6.00	\$6.00	C
Act that the Registrar is required or authorised to do upon the request of a person and for which a fee is not prescribed by any other item	\$29.00	\$30.00	C
Lodging with the Registrar a copy of the notice and of the statement referred to in paragraph 193	\$29.00	\$30.00	C

Lodging an application for a change of status

(a) in respect of an application by a company limited by guarantee to convert to a company limited both by shares and guarantee	\$625.00	\$625.00	C
(b) in respect of an application other than an application referred to in paragraph (a)	\$29.00	\$30.00	C

Lodging a copy of a special resolution

Fee	\$29.00	\$30.00	C
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Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Return of allotment of shares

On lodging a return of allotment of shares, for each whole \$1,000, or incomplete part thereof, of the nominal amount of the shares allotted	\$9.00	\$10.00	C
Paragraph of item 7 or the second paragraph of item 9			
Note: No fee is payable under this item where the shares referred to in the return are an allotment of share capital in respect of which a fee was paid under the third			

Lodging documents for the registration of a foreign company

Fee	\$570.00	\$570.00	C
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Fundraising

Lodging an application for the approval of a trustee for debenture holders	\$29.00	\$30.00	C
Lodging an application to the Registrar	\$140.00	\$140.00	C
Lodging an application to the Registrar	\$140.00	\$140.00	C

Charges

Lodging a notice	\$140.00	\$140.00	C
Lodging a notice	\$140.00	\$140.00	C
Lodging a memorandum	\$140.00	\$140.00	C

Annual returns and accounts

Annual returns and accounts – lodging an application to the Registrar 339(4)	\$29.00	\$30.00	C
Annual returns and accounts – lodging an application to the Registrar s343	\$140.00	\$140.00	C

Lodging an annual return of a public company, not being a company referred to in Item 24

Fee	\$495.00	\$495.00	C
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Item 24

(a) is formed for a purpose referred to in paragraph 86(1)(a)	\$70.00	\$70.00	C
(b) applies its profits (if any) or other income in promoting its purpose; and		As above	C
(c) prohibits the distribution of its income or property among its members		As above	C

Late lodgment of a document

(a) if lodged within one month after the prescribed time	\$44.00	\$45.00	C
(b) if lodged more than one month, but within 3 months, after the prescribed time	\$130.00	\$130.00	C
(c) if lodged more than 3 months after the prescribed time	\$170.00	\$170.00	C

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Dangerous Drugs Regulations 1998

Fee payable for the grant of a licence	\$28.00	\$30.00	C
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Dogs Registration Act 1936

Dog – Certificate of registration	\$14.00	\$15.00	C
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Dogs Registration Act 1936

Registration of a dog

Male dog (entire)	\$85.00	\$85.00	C
Male dog (neutered)	\$30.00	\$31.00	C
Female dog (entire)	\$85.00	\$85.00	C
Female dog (spayed)	\$30.00	\$31.00	C
Registration made after 30 June in any year, is 50% of the above fee	50% of normal fee		C

Electricity (Licensing and Registration)

Issue of electrical contractor's licence	\$30.00	\$30.00	C
Renewal of electrical contractor's licence	\$20.00	\$20.00	C
Duplicate electrical contractor's licence	\$5.00	\$5.00	C
Issue of certificate of registration as electrical mechanic	\$20.00	\$20.00	C
Duplicate certificate of registration as an electrical mechanic	\$5.00	\$5.00	C

Electricity Supply Act 1985

Charges for electricity	\$0.70	\$0.72	D
General infrastructure Charge (Grid Access) (per quarter)	\$37.00	\$37.00	D
Development Charge (Photovoltaic access to grid fee) Solar infrastructure Access	\$26.00 multiplied by total Kw capacity each quarter or part thereof		D
Electricity Rebate – Seniors	\$25 per quarter - Seniors 65 years and above (one per residence)		B

Electricity Supply Regulations 1986

Single phase meter	\$2.00	\$2.00	C
0.06 fee units per three months or part if read three monthly; and if read monthly one third of that sum per month or part rounded up to the nearest ten cents			
3-phase meter	\$6.00	\$6.00	C
0.2 fee units per three months or part if read three monthly; and if read monthly one third of that sum per month or part rounded up to the nearest ten cents			
Reading fee for meters requested to be read on a monthly basis	\$17.00	\$17.00	C

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Electricity Supply Regulations 1986 [continued]

Reading fee for termination of supply	\$17.00	\$17.00	C
Meter testing	\$48.00	\$55.00	C
New installation where time for inspection and connection does not exceed one hour	\$85.00	\$85.00	C
New installation where time for inspection and connection exceeds one hour – at the rate, for each authorised officer and assistant required	\$48.00	\$55.00	C
Addition to existing installation where time for inspection and connection does not exceed one hour	\$55.00	\$55.00	C
Addition to existing installation where time for inspection and connection exceeds one hour – at the rate, for each authorised officer and assistant required	\$48.00	\$55.00	C
Inspection only at the rate, for each authorised officer and assistant required	\$48.00	\$55.00	C
Reconnection	\$48.00	\$55.00	C
Re-inspection	\$48.00	\$55.00	C
Inspection and connection of generator	\$28.00	\$28.00	C
Service call during hours 7 a.m. to 3.30 p.m. Monday to Friday at the rate, for each authorised officer and assistant required	\$48.00	\$55.00	C
Service calls at other times	\$85.00	\$85.00	C
Installation of service mains; alterations to the supply of electricity to a consumer; alterations resulting from the failure of a consumer to comply with the terms and conditions of supply of electricity; and alterations to the supply of electricity made at the request of a consumer	140% of the sum of: (i) the cost of materials; and (ii) the cost of labour charged at a rate of \$25 per hour		C
The charge per unit of electricity measured by a meter shall be varied by determination	Measured by a meter and shall be varied by determination		C
Inspection and connection of solar energy generation facilities – new installation where time for inspection and connection does not exceed one hour	\$85.00	\$85.00	C
Fee for an accredited installer's certificate of compliance under regulation 34A – where time for inspection and connection exceeds one hour – at the rate, for each authorised officer and assistant required	\$48.00	\$55.00	C
Addition to existing solar installation	\$55.00	\$55.00	C
Where time for inspection and connection does not exceed one hour	\$48.00	\$55.00	C
Where time for inspection and connection exceeds one hour – at the rate, for each authorised officer and assistant required	\$48.00	\$55.00	C

Minimum charge where electricity supplied and read

(a) once per three monthly charging period	\$28.00	\$28.00	C
(b) monthly	\$28.00	\$28.00	C

Employment Regulations 1991

Workers Compensation Levy	\$0.30	\$0.30	C
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Fencing Act 1913

Registration of fence	\$60.00	\$60.00	C
Inspect Register	\$14.00	\$14.00	C

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Firearms and Prohibitive Weapons Regulations 1998

Application for licence	\$55.00	\$85.00	C
Prescribed form and fee for application for permit	\$55.00	\$85.00	C
Permit application fee	\$55.00	\$85.00	C

Fuel Levy Act 1987

Fuel Levy	\$0.25	\$0.25	C
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Health (Hairdressers) Regulations

Application to register premises	\$14.00	\$15.00	C
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Land Administration Fees Act 1996

Land Administration fee	The greater of 33 fee units or an amount equal to 4% of the value of the property interest or shares transferred.		C
	Last YR Fee \$250 or 2% of the value up to \$250,000, 3% of the value between \$251,000 - \$500,000 and 4% thereafter or \$250 or 3% of the value		
Registration fee	\$95.00	\$95.00	C

Land Administration Fees Regulations 1997

Fee for registration of subdivision	\$145.00	\$150.00	C
Fee to search register	\$14.00	\$15.00	C
Obtaining a copy of a document referred to in section 30 of Land Titles Act	\$1.00	\$2.00	C
Certified copy of a registered title	\$29.00	\$30.00	C
Fee for inspection of documents	\$14.00	\$15.00	C
Obtaining a copy of a document referred to in section 148	\$1.00	\$2.00	C

Lighterage Act 1961

General Cargo	\$40m3 or per tonne whichever is the greater		F
All cargo not otherwise expressly specified [commences after the discharge of Norfolk Guardian Voyage 155, eta July 2018]			
Timber in excess of 3 metres in length	\$48m3 or per tonne whichever is the greater		F

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Lighterage Act 1961 [continued]

Timber 3 metres or less in length	\$40m3 or per tonne whichever is the greater		F
Provided the importer identifies the cargo to be charged at this rate to the Lighterage Manager at the time the cargo is landed [commences after the discharge of Norfolk Guardian Voyage 155, eta July 2018]			
Carriage of Passengers by Lighterage Service	\$264.00	\$264.00	D
Charge when less than 300 tonnes	Difference between the actual tonnage handled and 300 tons multiplied by \$23.23		D
This charge is in addition to any other charges specified			

Livestock containers (whether occupied or not) for the carriage of

(i) Equine or bovine animals (per Container)	\$105.00	\$105.00	F
(ii) Animals other than equine or bovine (per Container)	\$35.00	\$35.00	F
Bulk items in bags such as flour, bran, pollard, wheatmeal, potatoes, onions, stock feed, fertiliser. (for clarification this rate applies to goods supplied in bulk, not to a bag containing individual packages).			

Goods in bags

Fee (per Tonne)	\$40.00	\$40.00	F
Bulk items in bags such as flour, bran, pollard, wheatmeal, potatoes, onions, stock feed, fertiliser. (for clarification this rate applies to goods supplied in bulk, not to a bag containing individual packages).			

Back-loading of empty collapsible reusable containers

Fee (per m3 or tonne whichever is the greater)	\$14.40	\$14.40	F
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Heavy lift surcharge

2.001 to 2.500 tonnes (inclusive)	\$10.50	\$10.50	F
2.501 to 3.000 tonnes (inclusive)	\$13.50	\$13.50	F
3.001 to 3.500 tonnes (inclusive)	\$16.70	\$16.70	F
3.501 to 4.000 tonnes (inclusive)	\$19.80	\$19.80	F
4.001 to 4.500 tonnes (inclusive)	\$28.50	\$28.50	F
4.501 to 5.000 tonnes (inclusive)	\$43.40	\$43.40	F
5.001 to 6.000 tonnes (inclusive)	\$58.30	\$58.30	F
6.001 and over	\$69.40	\$69.40	F

Other charges

Length Surcharge	\$3.90	\$3.90	F
A length surcharge shall apply on each complete metre by which the cargo exceeds 12 metres in length			

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Other charges [continued]

1. Double Lighters	Charge payable is twice the charges that would otherwise be payable		F
Where cargo is of a nature, size or weight that requires its carriage by two lighters joined together			
2. Double Lighters		\$300 per day	F
3 metre carrier frame hire			

Charges for lighterage service employees

Penalty rates

Monday to Friday – more than 8 hours worked in a day	\$23.75	\$23.75	D
Saturday – less than 8 hours worked in a day	\$23.75	\$23.75	D
Saturday – more than 8 hours worked in a day	\$30.00	\$30.00	D
Sunday and Public Holidays	\$30.00	\$30.00	D

Waiting time

Paid for the period when a machinery on board the vessel or rain prevents discharge	\$23.75	\$23.75	D
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Standby time

(i) Paid for the period of standby when the vessel fails to arrive at the advised time and labour is asked to standby	\$30.00	\$30.00	D
(ii) Paid for the period of standby when the first inspection of sea conditions is unfavourable and labour is asked to standby until a second broadcast is made	\$30.00	\$30.00	D

Callout time

Paid for the period when labour is called for work but sea conditions prevent discharge	\$30.00	\$30.00	D
Subject to a minimum of 4 hours being paid			

Liquor Act 2005

Regulations were repealed in 2019, update the legislative reference to reflect the Act

Application for general licence	\$570.00	\$570.00	C
Renewal of a general licence	\$570.00	\$570.00	C
If there is a period of less than 12 months between the grant of a general licence and the application for renewal, the licence fee payable by the licensee for the renewal	\$570.00	\$570.00	C
Application for restaurant Licence	\$570.00	\$570.00	C
Renewal of restaurant licence	\$570.00	\$570.00	C
Application for Club licence	\$570.00	\$570.00	C

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Liquor Act 2005 [continued]

Renewal of Club licence	\$570.00	\$570.00	C
If there is a period of less than 12 months between the grant of a restaurant licence and the application for renewal, the licence fee payable by the licensee for the renewal	\$570.00	\$570.00	C
Application for manufacturer's licence	\$570.00	\$570.00	C
Renewal of manufacturer's licence	\$570.00	\$570.00	C
Application BYO licence	\$570.00	\$570.00	C
Renewal BYO licence	\$570.00	\$570.00	C
Variation of licence	\$85.00	\$85.00	C
Relocation of licence	\$570.00	\$570.00	C
Transfer of licence	\$85.00	\$85.00	C
Objection to application	\$85.00	\$85.00	C

Special event permit

Annual	\$285.00	\$285.00	C
7 days	\$225.00	\$225.00	C
1 night	\$55.00	\$55.00	C
Any other event	\$55.00	\$55.00	C

Local Government Act 1993 (NSW)(NI)

Certificate as to Rates and Charges	\$85.00	\$85.00	C
Interest charge on unpaid rates		6%	C
		Last YR Fee 7.50%	

Lotteries and Fundraising Act 1987

Application for registration as registered association	\$29.00	\$30.00	C
Application to conduct prescribed scheme	\$6.00	\$6.00	C
Application to conduct prescribed scheme	\$6.00	\$6.00	C

Mediation Act 2005

Application to be registered as a mediator	\$85.00	\$85.00	C
Application to renew registration as a mediator	\$44.00	\$45.00	C

Mercantile Law Act 1959

Registration of Bill of Sale	\$145.00	\$145.00	C
Renewal of registration	\$70.00	\$70.00	C
Filing of memorandum of satisfaction	\$29.00	\$30.00	C

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
Mercantile Law Act 1959 [continued]			
Registration of a lien on a crop	\$145.00	\$150.00	C
Search of registers, etc.	\$14.00	\$15.00	C
Copy of extract	\$6.00	\$6.00	C
Migratory Birds Act 1980			
Grant of Permit	\$100.00	\$100.00	C
Pasturage and Enclosure Regulations 1949			
Charges for rights of pasturage	\$125.00	\$150.00	C
Issue of tag for each horse or head of cattle over the age of 6 months			
The charge for a right of pasturage (including the issue of a tag) for a period of less than 6 months shall be half of the charge	\$75.00	\$75.00	C
Planning Regulations 2004			
Fees – Planning certificate	\$115.00	\$115.00	C
Poisons and Dangerous Substances Act 1957			
Grant of Licence to sell poison	\$10.00	\$10.00	C
Renewal of Licence to sell poison	\$10.00	\$10.00	C
Pounds Act 1934			
Impounded animal	\$20.00	\$20.00	C
Ongoing impounded animal	\$10.00	\$10.00	C
Public Reserves Act 1997			
Permit to Extract Sand From Cemetery Reserve	\$55.00	\$55.00	C
Registration of Births Deaths and Marriages Act 1963			
Search Register and issue copy of entry	\$28.00	\$28.00	C
Search in Register of Births and issue of extract from entry containing only the name, and date and place of birth, of person	\$15.00	\$15.00	C
Search in Register of Births and issue of extract from entry containing particulars in addition to name, and date and place of birth, of person	\$15.00	\$15.00	C
Search in register, other than Register of Births, and issue of extract from entry	\$15.00	\$15.00	C
Where correct particulars of entry not stated in application, additional fee for searching for and identifying correct entry	\$2.00	\$2.00	C
Registration of change of name by Deed Poll	\$30.00	\$30.00	C

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Registration of Births Deaths and Marriages Act 1963 [continued]

Search of name on the register of Deed Poll	\$10.00	\$10.00	C
Celebrant Services	\$220.00	\$220.00	C
Copy of a Registered Marriage Certificate	\$58.00	\$58.00	C

Sale of Food Act 1950

Small scale SoF (refer to classification)	\$0.00	\$50.00	C
Small scale SoF Licence Renewal	\$0.00	\$50.00	C
Small scale SoF Licence – issued after 30 June	\$0.00	\$50.00	C
Medium scale SoF Licence (refer to classification)	\$0.00	\$200.00	C
Medium scale SoF Licence Renewal	\$0.00	\$150.00	C
Medium scale SoF Licence – issued after 30 June	\$0.00	\$200.00	C
Large scale SoF Licence (refer to classification)	\$0.00	\$388.00	C
Large scale SoF Licence Renewal	\$0.00	\$189.00	C
Large scale SoF Licence – issued after 30 June	\$0.00	\$388.00	C

Sale of Tobacco Act 2004

Fee for Licence to sell Tobacco	\$175.00	\$179.00	C
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Slaughtering Act 1913

Reinspection of non-compliant properties	\$100.00	\$100.00	C
Licence	\$350.00	\$350.00	C
Examination of sheep or swine	\$10.00	\$13.00	C
Examination of other stock	\$15.00	\$18.00	C

Surveys Act 1937

Authorisation	\$200.00	\$200.00	C
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Traffic Act 2010

Administrator may prescribe fee in Regulations for controlling or regulating vehicular and other traffic (including pedestrian traffic)	Not Exceeding \$150		C
	Last YR Fee Not Exceeding \$140		

Traffic Act 2010

Registration of a Special Purpose Vehicle	\$35.00	\$37.00	C
Veteran, vintage and historic motor vehicles	\$80.00	\$85.00	C
Administration fee on cancellation and reassignment of identifying number for motor vehicle	\$15.00	\$16.00	C

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Traffic Act 2010 [continued]

Transfer of registration of motor vehicles	\$25.00	\$26.00	C
Administration fee on cancellation of registration of motor vehicle	\$5.00	\$6.00	C
Assignment of general identification mark to dealer in motor vehicles	\$15.00	\$16.00	C
Issue of learners licence	\$15.00	\$16.00	C
Issue of drivers licence for each year of validity, or part thereof	\$15.00	\$16.00	C
Taking of blood sample (except where analysis of the sample does not indicate that the person was under the influence of intoxicating liquor or a drug)	\$150.00	\$155.00	C
Issue of an Inspectors Authority	\$90.00	\$100.00	C
Issue of a duplicate Inspectors Authority	\$45.00	\$50.00	C
Certificate of Inspection	\$25.00	\$28.00	C
Issue of Proprietors Authority	\$175.00	\$185.00	C
Issue of duplicate Proprietors Authority	\$45.00	\$50.00	C
Registrar may issue rules	\$45.00	\$50.00	C
Books of Inspection Reports	\$20.00	\$25.00	C
Fee for Inspection at NIRC Works Depot	\$60.00	\$65.00	C
Probationary Licence	\$30.00	\$33.00	C

Registration of motor vehicles

Motor cycles – other than motor cycles for hire (seniors 65 years and above)	\$40.00	\$42.00	C
Motor cycles – other than motor cycles for hire	\$80.00	\$85.00	C
Motor cycles for hire	\$180.00	\$190.00	C
Trailers or side cars that, when in use, are attached to motor cycles	\$50.00	\$52.00	C

Motor vehicles (other than trailers and motor cycles)

Private Vehicles – Seniors 65 years and above	\$80.00	\$85.00	C
Private vehicles	\$180.00	\$190.00	C
Omnibuses	\$750.00	\$765.00	C
Private hire vehicles	\$550.00	\$560.00	C
Public hire vehicles	\$600.00	\$610.00	C

Commercial vehicles

Commercial vehicles having a load carrying capacity of less than 1 tonne	\$500.00	\$510.00	C
Commercial vehicles having a carrying capacity of 1 tonne or more	\$750.00	\$765.00	C

Trailers – other than trailers referred to in (3)

(a) less than 1 tonne in weight unladen	\$30.00	\$32.00	C
(b) 1 tonne or more in weight unladen	\$60.00	\$65.00	C

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Issue of number plates

Motor cycles	\$30.00	\$32.00	C
Motor vehicles – other than motor cycles	\$30.00	\$32.00	C

Issue of replacement number plates

Motor cycles	\$45.00	\$50.00	C
Motor vehicles – other than motor cycles	\$45.00	\$50.00	C

Trees Act 1997

Application for permit to take protected tree	\$29.00	\$30.00	C
Application for timber licence	\$29.00	\$30.00	C
Application for authority pinecones	\$29.00	\$30.00	C

Waste Management Regulation 2004

Waste Levy imported Motor Vehicles (cubic metre or per tonne whichever greater)	\$100.00	\$100.00	D
Levy if imported by Sea (excluding motor vehicles)	\$41.00	\$41.00	D
Levy if imported by Air (excluding motor vehicles)	\$41 per cubic metre or per tonne whichever is the greater		D
Levy for livestock container by air or sea	\$150.00	\$150.00	D

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Water Assurance Fees and Charges

Special Use – a premise used by 50 or more persons where food and drink is not provided		POA	D
Annual Charge per premise – 1 base unit; Calculation Methodology – 1 base unit by the expected number of persons to use that facility			

Water Assurance Act 1991

General Connection	\$420.00	\$440.00	D
Annual Charge per premise – 14 base units; Calculation Methodology – Set Rate			
Restaurant in which liquor is sold		POA	D
Annual Charge per premise – 2 base units; Minimum Annual Charge – 40 base units; Calculation Methodology – 2 base units by the occupancy rate or 40 base units, whichever is greater			
Restaurant in which liquor is not sold		POA	
Annual Charge per premise – 0.8 base units; Minimum Annual Charge – 40 base units; Calculation Methodology – 0.8 base units by the occupancy rate or 40 base units, whichever is greater			
Bar room (other than bar room forming		POA	D
Annual Charge per premise – 2 base units; Minimum Annual Charge – 40 base units; Calculation Methodology – 2 base units by the occupancy rate or 40 base units, whichever is greater			
Food shop	\$1,200.00	\$1,260.00	D
Minimum Annual Charge – 40 base units; Calculation Methodology – Set Rate			
Specialty shop	\$810.00	\$850.00	D
Minimum Annual Charge – 27 base units; Calculation Methodology – Set Rate			
Shop other than food or specialty shop		POA	D
Annual Charge per premise – 3 base units; Minimum Annual Charge – 13 base units; Calculation Methodology – 3 base units by the number of staff or 13 base units, whichever is the greater			
Garage or service station	\$1,200.00	\$1,260.00	D
Minimum Annual Charge – 40 base units; Calculation Methodology – Set Rate			
Tourist accommodation house – hotel		POA	D
Annual Charge per premise – 13 base units; Calculation Methodology – 10 base units by the number of licenced rooms			
Tourist accommodation house – other than hotel		POA	D
Annual Charge per premise – 15 base units; Calculation Methodology – 13 base units by the number of licenced rooms			
Tourist accommodation house – staff accommodation		POA	D
Annual Charge per premise – 10 base units; Calculation Methodology – 5 base units by the number of rooms			

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Water Assurance Act 1991 [continued]

Commercial Laundry		POA	D
Annual Charge per premise – 1 base unit; Calculation Methodology – 1 base unit by the expected number of persons to use that facility			

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Planning & Building (development) Fees and Charges

Development Fees – Administration

Planning Certificate	\$0.00	\$115.00	C
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Development Assessment Fees

Plan Amendments

Preparation of Draft Plan	\$0.00	\$1,330.00	C
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Significant Development

Assessment of Significant Development	\$0.00	\$1,330.00	C
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Advertising Signs

Advertising Signs	\$285.00 plus \$93.00 for each additional advertising sign		C
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Building and Works

Estimate cost up to and including \$5,000	\$0.00	\$110.00	C
Estimate cost greater than \$5,000 up to and including \$50,000	\$170.00 plus an additional \$3.00 per \$1,000 (or part of \$1,000) of the estimated cost exceeding \$5,000.		C
Estimate cost greater than \$50,000 up to and including \$250,000	\$352.00 plus an additional \$3.64 per \$1,000 (or part of \$1,000) of the estimated cost exceeding \$50,000.		C
Estimated cost greater than \$250,000 up to and including \$500,000	\$1,160.00 plus an additional \$2.34 per \$1,000 (or part of \$1,000) of the estimated cost exceeding \$250,000.		C
Estimated cost greater than \$500,000 up to and including \$1,000,000	\$1,745 plus an additional \$1.64 per \$1,000 (or part of \$1,000) of the estimated cost exceeding \$500,000.		C
Estimated cost greater than \$1,000,000 up to and including \$10,000,000	\$2,615.00 plus an additional \$1.44 per \$1,000 (or part of \$1,000) of the estimated cost exceeding \$1,000,000.		D
Estimated cost greater than \$10,000,000	\$15,875 plus an additional \$1.19 per \$1,000 (or part of \$1,000) of the estimated cost exceeding \$10,000,000.		C
Building inspection (per stage inspection)	\$0.00	\$60.00	D
Additional inspection (when required)	\$0.00	\$60.00	C

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Other Development Applications

Pre-DA meeting (first meeting – not exceeding 1 hour)		No cost	C
Follow up pre-DA meeting (per hour)	\$0.00	\$60.00	C
Call out rate	\$0.00	\$90.00	C

Subdivision involving net additional lots

Subdivision with new road	Subdivision with new road \$665 + \$65 per additional lot		D
Subdivision with no new road	Subdivision with no new road \$330 + \$53 per additional lot		D
Strata Subdivision	Strata Subdivision \$330 +\$65 per additional lot		D

Subdivision with no additional lots created

Amalgamation or consolidation or boundary adjustment	\$0.00	\$285.00	C
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Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Waste Management

Waste and environment

Hi Temperature Incinerator (hazardous waste)	\$52.00	\$53.00	D
Charges are per use up to a maximum of 20kg per load *contact Waste and Environment regarding the limitations of the incinerator*			

Environment (non-commercial)

Non-recyclable waste disposal fee – box or bag/bin for volume up to 120 litres	\$2.00	\$4.00	D
Non-recyclable waste disposal fee – small truck/ute/trailer	\$10.00	\$20.00	D
Non-recyclable waste disposal fee – medium truck	\$15.00	\$30.00	D
Non-recyclable waste Disposal fee – large truck	\$20.00	\$40.00	D
Unsorted mixed truck load disposal fee	\$100.00	\$200.00	D

Environment (commercial)

Non-recyclable waste disposal fee – box or bag/bin for volume up to 120 litres	\$4.00	\$4.00	D
Non-recyclable waste disposal fee – small truck/ute/trailer	\$15.00	\$20.00	D
Non-recyclable waste disposal fee – medium truck	\$20.00	\$30.00	D
Non-recyclable waste Disposal fee – large truck	\$25.00	\$40.00	D
Recyclable waste Disposal fee – box or bag/bin for volume up to 120 litres	\$2.00	\$2.00	D
Recyclable waste Disposal fee small truck\ute\trailer	\$5.00	\$10.00	D
Recyclable waste Disposal fee medium truck	\$10.00	\$15.00	D
Recyclable waste Disposal fee large truck	\$15.00	\$20.00	D
Unsorted mixed truck load disposal fee	\$100.00	\$200.00	D

Events bin hire

240 Litre includes drop off, pick up and waste disposal	\$20.00	\$30.00	D
1,100 Litre includes drop off, pick up and waste disposal	\$40.00	\$60.00	

Crushed glass (purchase)

200kg load	\$20.00	\$40.00	D
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Environment – asbestos charges

Small domestic loads – one cubic metre or less	\$1,500.00	\$1,100.00	D
Medium domestic loads – one to two cubic metres	\$1,500.00	\$1,100.00	D
Large domestic loads – first two cubic metres	\$1,500.00	\$1,100.00	D
Commercial loads – small, medium and large	\$1,500.00	\$1,100.00	D

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Green waste disposal

Green Waste Delivery		No cost	D
		Last YR Fee \$10.00 per cubic metre	

Compost charge resale

20 Litre bag	\$5.00	\$5.00	F
Bulk (per cubic metre)	\$41.00	\$80.00	F

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Fire service

Level 1 inspection – extinguisher	\$10.00	\$10.00	D
Level 2 inspection – extinguisher	\$15.00	\$15.00	D
Level 4 inspection – extinguisher	\$30.00	\$30.00	D
Hose Reel Inspection	\$10.00	\$10.00	D
Fire Blankets	\$7.00	\$7.00	D

Gas / air recharge

9 Litre Water	\$22.00	\$22.00	D
9 Litre Foam	\$29.00	\$30.00	D
9 Kg DCP	\$35.00	\$36.00	D
1.0 Kg DCP	\$11.00	\$11.00	D

Extinguishers

3.4 CO2 extinguisher	Price + Freight + 40%		D
9 Kg DCP	Price + Freight + 40%		D
9 Litre water extinguisher	Price + Freight + 40%		D
1 DCP	Price + Freight + 40%		D
4.5 Kg DCP	Price + Freight + 40%		D
Fire blanket	Price + Freight + 40%		D
9 Litre foam	Price + Freight + 40%		D
9 Litre wet chemical	Price + Freight + 40%		D

Agents recharge

A Class Foam	\$6.00	\$6.00	D
Dry Chemical Powder	\$17.00	\$17.00	D
Foam	\$7.00	\$7.00	D

Equipment

Chubb gauge DCP	\$38.00	\$39.00	D
Pressure Gauge Water/Foam	\$47.00	\$47.00	D
Operating head	\$91.00	\$93.00	D
Valve stem assembly	\$16.00	\$16.00	D
Decals	\$2.50	\$2.50	D
Tags	\$0.55	\$0.55	D
Anti-tamp seals	\$3.50	\$3.50	D
Split Rings	\$3.50	\$3.50	D
Red Plastic Safety pin	\$13.00	\$13.00	D
Safety Pins	\$3.50	\$3.50	D

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Community fire service

Fire / alarm reports

Copy of a fire report	\$50.00	\$50.00	D
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Fire permits

Building and Development Application Processing Fee	\$35.70	\$36.41	
A legal requirement during times of high fire danger periods.	\$100.00	\$100.00	D
Extinguishing a fire not notified or left unattended	\$260.00	\$265.00	D

Fire system monitoring

Fee	\$140.00	\$140.00	D
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Fire standby

Private properties request manned vehicle standby while scrub heaps are burnt	\$100.00	\$100.00	D
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Training

Fire Safety Theoretical & Practical Training	\$20.00	\$20.00	D
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Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Call Outs to Deliberate/Unattended Fires

Non Etops charge – increase from January 2019 2017/18 Fee: \$155.40 Per hour during core times (MTuF)	\$350.00	\$355.00	D
Non Etops charge – increase from January 2019 2017/18 Fee: \$233.10 Outside of core hours (1.5 x \$155.40)	\$530.00	\$540.00	D
Non Etops charge – increase from January 2019 2017/18 Fee: \$310.80 At double time	\$710.00	\$725.00	D
Non Etops charge – increase from January 2019 2017/18 Fee: \$288.50 During P/H	\$880.00	\$900.00	D
Non Etops charge – increase from January 2019 2017/18 Fee: \$194.25 On Saturday	\$530.00	\$540.00	D
Non Etops charge – increase from January 2019 2017/18 Fee: \$217.56 On Sunday	\$615.00	\$625.00	D

Call outs to automatic fire alarms

Call outs to automatic fire alarms			D
Call outs to automatic fire alarms			D
Call outs to automatic fire alarms			D
Call outs to automatic fire alarms			D
Call outs to automatic fire alarms			D
Call outs to automatic fire alarms			D

Call Outs to Deliberate/Unattended Fires

Call Outs to Deliberate/Unattended Fires. Full crew turn out includes 2 Vehicles from time of call + additional Aux Fire Fighters if required

Call Outs to Deliberate/Unattended Fires. Full crew turn out includes 2 Vehicles from time of call + additional Aux Fire Fighters if required

Call Outs to Deliberate/Unattended Fires	Sunday minimum \$810.00 + \$328 per hour after the first 2 hours or part thereof. Additional Aux Fire Fighters \$70.00 per Fire Fighter	D
Call Outs to Deliberate/Unattended Fires	Wed, Thu (ROD) Minimum charge \$605.00 + \$246.00 per hour after the first 2 hours or part thereof. Additional Aux Fire Fighters \$35.00 per Fire Fighter	D
Call Outs to Deliberate/Unattended Fires	Public Holiday - minimum charge \$1,010 + \$410 per hour after first 2 hours or	D

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Call Outs to Deliberate/Unattended Fires [continued]

Call Outs to Deliberate/Unattended Fires	Public Holiday - minimum charge \$1,010 + \$410 per hour after first 2 hours or part thereof. Additional Aux Fire Fighters \$70.00 per Fire Fighter	D
Call Outs to Deliberate/Unattended Fires	Mon, Tue, Fri during core hours \$164.00/hour or part thereof. Additional Aux Fire Fighters \$35.00 per Fire Fighter	D
Call Outs to Deliberate/Unattended Fires	Saturday during core hours \$246/hour or part thereof. Additional Aux Fire Fighters \$53.00 per Fire Fighter	D

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Hydrant Testing

Actual testing and report to airport OIC	\$160.00	\$165.00	D
Fuel through put fee		As agreed	F

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Works Depot

Weighbridge

Weighbridge Use – multiple loads per day within a 7 hour time limit	\$110.00	\$112.00	E
Weighbridge Use – single load	\$31.00	\$32.00	D
Weighbridge Use – multiple loads within a 2 hour time limit	\$56.00	\$57.00	D

Rock (Portion 44a) – add weighbridge use charge to these fees

Screened Rock Top Soil	\$45/tonne + weighbridge fee		F
	Last YR Fee \$20/tonne + weighbridge fee		
Unscreened rock	\$55.00/tonne + weighbridge fee		F
	Last YR Fee \$51/tonne + weighbridge fee		

Rock (Portion 5a1) – add weighbridge use charge to these fees

Airport

Concrete Saw	\$67.00	\$68.00	F
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Electricity

Trencher	\$76.00	\$76.00	F
Cherry Picker	\$100.00	\$100.00	F
Portable lights	\$50 / light unit per hiring (max. 2 days)		F
	Last YR Fee \$50 / light unit		

Water assurance – use of effluent disposal pit

Annual amount unlimited loads	\$570.00	\$580.00	D
Per load charge	\$26.00	\$27.00	D

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Marquees / Furniture

Stage – 6 small sections	\$20.00/section of stage (6 sections in total). This fee excludes NIRC resource to delivery. It is the hirers responsibility to arrange for delivery, to and from, the Works Depot		D
	Last YR Fee \$20.00/section of stage (8 sections in total). This fee excludes NIRC resource to delivery. It is the hirers responsibility to arrange for delivery, to and from, the Works Depot		

Hire per week – small marquee

Chairs (private functions other than at Rawson Hall)	\$0.51	\$0.51	D
Wooden stools (collected/returned by hirer)	\$20.00	\$20.00	D
Wooden stools delivered by Council	\$31.00	\$31.00	D

Plant

60 tonne crane wet hire from depot	\$180.00/hr		D
charge is per hour from depot 60 tonne crane, wet hired only			
Bobcat broom	\$40.00/hr		D
Bobcat profiler	\$40.00/hr		D
Cat G12 Grader	\$180.00/hr		D
Cat Pneumatic Roller 10T	\$165.00 per hour (with Council operator). No dry hire available.		
Cat Steel Drum Roller 8T	\$165.00 per hour (with Council operator). No dry hire available.		
DC6 Bulldozer	\$160.00/hr + charges to lift Dozer onto Low Loader and Low Loader charges to cart Bulldozer to worksite		D
Hire of Loader attachment for Foundation Day	\$50.00/day		
Saki Rubber Tyre Roller 2.8T	\$110.00 per hour (with Council operator). No dry hire available.		
Scaffolding	\$150.00 per set per week ex Works Depot.		D
	Last YR Fee \$150.00 per hire (available up to 2 months maximum)		

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Plant [continued]

Spreader box	\$ 40.00/hr + the hire of the Hino truck		D
Fork lift	\$100.00	\$100.00	F
Bobcat	\$110.00	\$110.00	F
Volvo Loader	\$170.00	\$175.00	F
Launch	\$120.00	\$120.00	F
Lighter	\$120.00	\$120.00	F

Private works

Addition to Council Sign Post	\$50.00	\$50.00	
Road Sealing	Roads sealing charge only \$52.00m ² - includes emulsion 7mm and metal 10mm. All prep work to be carried out by a private contractor.		
Materials	Cost + 40%		F
Labour	\$55.00 per hour		F
	Last YR Fee Cost + 40%		
Plant hire	As per fees and charges		F
Large contracts and Government works – request for quote	As quoted		F

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Miscellaneous

Photo ID Cards	\$16.00	\$16.00	D
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Airport

Airside Drivers Permit	\$150.00	\$150.00	F
Airside Drivers Permit Training	\$150.00	\$150.00	F
Airside Key Bond Charge	\$100.00	\$100.00	F
Airside Vehicle Permit	\$250.00	\$250.00	F
Airside Work Permit Induction	\$150.00	\$150.00	F
ARO supervision of Airside Workers without ASIC cards	\$100.00	\$100.00	F
ASIC Card Application	\$380.00	\$380.00	A

Hire Fees

Hire fees for items not identified in other schedules

Hire fees for Council buildings not identified in other schedules	\$51.00	\$52.00	D
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Library

Donations of old Library Publications to charity	Free of Charge		
Photocopying	\$0.50	\$0.50	D
Sale of Donated Books	Minimum fee is \$2.00 maximum fee is \$5.00 per book		B
Sale of Old and Damaged Library Publications	Gold coin donation		

Subscription rates

Basic Plus – 10 items on loan	\$26.00	\$27.00	
Basic – 5 items on loan	\$21.00	\$22.00	B
Family – 15 items on loan	\$41.00	\$42.00	B
Child – 5 items on loan	\$10.00	\$10.00	B
Family Plus – 20 items on loan	\$51.00	\$52.00	B
Visitor Subscriptions One month – 5 items on loan	\$10.00	\$12.00	B

Liquor bond

Liquor Bond – Retail Items	Commercial Retail Price		F
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Museums

Entry Fee all Museums and Tag Along Tour – multiple entry	\$35.00	\$35.00	D
School age children		Free	D
Entry Fee individual museums	\$10.00	\$10.00	D

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Museums [continued]

Cemetery Tour	\$20.00	\$20.00	D
Cemetery Tour – with Museum Pass	\$15.00	\$15.00	D
Museums – Retail Items	Normal Retail Price		F
Group Tours (through wholesale companies and tour operators)	Commercial Retail Price		F
Conservation Materials (as part of Conservation Workshops)	Wholesale Price		F

Radio sponsorship

Outside Broadcast Unit (Van)	\$0.00	\$0.00	
Tour visits to Radio Station	As negotiated with individual tour companies		
As negotiated with individual tour companies			
Time Calls (usually 2 seconds)	\$2.00	\$2.00	B
2-liners (usually 5 seconds)	\$5.00	\$5.00	B
Live Reads (usually 15 seconds of text)	\$15.00	\$15.00	B
Interview (telephone or in person)	\$26.00	\$26.00	B
Production Recording (using announcer's voice)	\$51.00	\$51.00	B
Professional Voice-overs (per 30 seconds slots, minimum 30 seconds)	\$1.00	\$1.00	B

Rawson hall

Refundable bond	\$205.00	\$200.00	D
Hall Only	\$92.00	\$92.00	D
Supper Room Only	\$46.00	\$46.00	D
Hall & Supper Room	\$120.00	\$120.00	D

Research centre (No.9 quality row)

Annex & Courtyard – Commercial (up to 3 hours)	\$6 per head or minimum charge \$72		D
Annex & Courtyard – Non-commercial (up to 3 hours)	\$8 per head or minimum charge \$72		D
Kitchen hire – Commercial and Private / Non-commercial (up to 3 hours)	\$55.00	\$55.00	D
For usage above 3 hours – Commercial and non-commercial	\$40.00	\$40.00	D
House access requiring KAVHA supervising staff – Commercial and non-commercial	\$50.00	\$50.00	D
Entry Fee	\$0 (combined into Museum Pass ticket)		D
Assisted Research and/or use of KRIC resources (Includes entry fee) Plus Photocopy Charges	\$15.00	\$15.00	D
Research Request completed by Research Officer – 2 hours (includes report and documentation) Plus Photocopy Charges	\$50.00	\$50.00	D
Additional hours	\$20.00	\$20.00	D

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Research centre (No.9 quality row) [continued]

Postage Charges if recipient off Island	\$5.00	\$5.00	D
Research Centre – Retail Items	Normal Retail Price		F

Copying and printing

A4 Black & White	\$1.00	\$1.00	D
A3 Black & White	\$2.00	\$2.00	D

Telecom

Telecom	Commercial Retail Price		
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Visitors Information Centre

Advertising in the Visitors Information Display Cabinet			D
Tourism bookeasy commission		15%	B
Visitors Information Centre – Retail Items	Normal Retail Price		F

Finance

Credit Card Surcharge	Council will not pass on merchant fees for payments made with a credit card during the 2021-2022 financial year.		D
	Last YR Fee Council will not pass on merchant fees for payments made with a credit card during the 2020-2021 financial year.		
Interest on outstanding debt	Post judgement interest fee as specified in the Court Procedures Rules 2006 (ACT) of 4% above the variable cash rate set by the Reserve Bank of Australia at any time.		

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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Discontinued

Norfolk Island Broadcasting Regulations 2002

Use or Development

Telecom Fees and Charges

1. Line charges
2. Telephone landline charges
3. Minutes per month
4. Option extras
5. Connection fees for new service
6. Relocation fee
7. Miscellaneous
8. Internet – ADSL Service (20.1)
9. Internet – ADSL Plan ADSL 10
10. Internet – ADSL Plan ADSL 30
11. Internet – ADSL Plan ADSL 50
12. Internet – ADSL Plan ADSL 90
13. Internet – ADSL Plan ADSL 180
14. Internet – ADSL On Hold (20.4)
15. Internet – ADSL Plan Priority Support (20.5)
16. Internet – ADSL Option Multisite (20.6)
17. Internet – ADSL Modem Lease
18. Internet – Hotspot (20.7)

Name	Year 20/21 Fee	Year 21/22 Fee	Pricing Policy Category
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19. Internet – Accommodation Service HotSpot (20.8)

20. Internet – Other Services

Web page hosting

21. ISP Notes

22. Prepaid GSM Mobile

23. Telephone Landline & GSM Mobile – Peak/Off-Peak Times

Monday – Friday

Peak: 07:00-20:00

Off Peak: 20:00-07:00

Saturday

Peak: 08:00-12:00

Off Peak: 12:00-08:00

Sunday

Off Peak: All Day

Public Holidays

Off Peak: All Day

Index of all fees

Other

(1) Conveyance other than a conveyance of leviable property to which the Land Administration Fees Act 1996 applies, and other than a conveyance of a description referred to in paragraph (2), (3), (4) or (5).	[Conveyance of Leviable Property]	9
(2) Conveyance to or by persons as joint tenants where one or more of those persons retains an interest in the property the subject of the conveyance	[Conveyance of Leviable Property]	10
(3) Conveyance made subsequent to and in conformity with an agreement or agreements for the conveyance and the agreement or agreements has or have been stamped with ad valorem levy	[Conveyance of Leviable Property]	10
(4) A transfer of, or an agreement to transfer, leviable property subject to a declaration of trust to a trustee if ad valorem levy has been paid on the declaration of trust in respect of the same leviable property	[Conveyance of Leviable Property]	10
(5) A declaration of trust that declares the same trusts as those on which and subject to which the same leviable property was transferred to the person declaring the trust if ad valorem levy has been paid on the transfer or the agreement to transfer	[Conveyance of Leviable Property]	10
(a) for examination of application	[Application for amendment of deposited community plan]	11
(a) for examination of application	[Application for division of development lot in pursuance of development contract and consequential amendment of community plan]	12
(a) for examination of application	[Application for amalgamation of deposited community plans]	12
(a) for examination of plan	[Submission of outer boundary plan]	13
(a) if lodged within one month after the prescribed time	[Late lodgment of a document]	15
(a) in respect of an application by a company limited by guarantee to convert to a company limited both by shares and guarantee	[Lodging an application for a change of status]	14
(a) is formed for a purpose referred to in paragraph 86(1)(a)	[Item 24]	15
(a) less than 1 tonne in weight unladen	[Trailers – other than trailers referred to in (3)]	24
(a) once per three monthly charging period	[Minimum charge where electricity supplied and read]	17
(b) 1 tonne or more in weight unladen	[Trailers – other than trailers referred to in (3)]	24
(b) applies its profits (if any) or other income in promoting its purpose; and	[Item 24]	15
(b) for examination of plan of community division not subject to prior approval	[Application for amalgamation of deposited community plans]	12
(b) for examination of plan to be substituted or sheets of plan to be substituted or added if plan not subject to prior approval	[Application for division of development lot in pursuance of development contract and consequential amendment of community plan]	12
(b) for examination of plan to be substituted or sheets of plan to be substituted or added if plan not subject to prior approval under	[Application for amendment of deposited community plan]	12
(b) for filing of plan	[Submission of outer boundary plan]	13
(b) if lodged more than one month, but within 3 months, after the prescribed time	[Late lodgment of a document]	15
(b) in respect of an application other than an application referred to in paragraph (a)	[Lodging an application for a change of status]	14
(b) monthly	[Minimum charge where electricity supplied and read]	17
(c) for deposit of plan of community division	[Application for amalgamation of deposited community plans]	12
(c) for each lot requiring issue of certificate of title	[Application for amendment of deposited community plan]	12

Fee Name	Parent	Page
Other [continued]		
(c) for each lot requiring issue of certificate of title	[Application for division of development lot in pursuance of development contract and consequential amendment of community plan]	12
(c) if lodged more than 3 months after the prescribed time	[Late lodgment of a document]	15
(c) prohibits the distribution of its income or property among its members	[Item 24]	15
(d) for each lot requiring issue of certificate of title	[Application for amalgamation of deposited community plans]	12
(d) for filing of amended scheme description	[Application for amendment of deposited community plan]	12
(e) for filing of scheme description	[Application for amalgamation of deposited community plans]	12
(f) for filing of rules	[Application for amalgamation of deposited community plans]	12
(i) Equine or bovine animals (per Container)	[Livestock containers (whether occupied or not) for the carriage of]	19
(i) for examination of plan that delineates outer boundaries of primary parcel	[(b) if application is for cancellation of primary plan]	12
(i) for examination of plan that delineates outer boundaries of primary parcel	[(b) if application is for cancellation of primary plan]	13
(i) if there are 6 lots or less	[(a) for application for division of land by plan of community division]	11
(i) if there are 6 lots or less	[(b) for examination of plan of community division not subject to prior approval under]	11
(i) Paid for the period of standby when the vessel fails to arrive at the advised time and labour is asked to standby	[Standby time]	20
(ii) Animals other than equine or bovine (per Container)	[Livestock containers (whether occupied or not) for the carriage of]	19
(ii) for filing of plan	[(b) if application is for cancellation of primary plan]	12
(ii) for filing of plan	[(b) if application is for cancellation of primary plan]	13
(ii) if there are more than 6 lots	[(a) for application for division of land by plan of community division]	11
(ii) if there are more than 6 lots	[(b) for examination of plan of community division not subject to prior approval under]	11
(ii) Paid for the period of standby when the first inspection of sea conditions is unfavourable and labour is asked to standby until a second broadcast is made	[Standby time]	20
1		
1 DCP	[Extinguishers]	32
1 night	[Special event permit]	21
1,100 Litre includes drop off, pick up and waste disposal	[Events bin hire]	30
1. Double Lighters	[Other charges]	20
1.0 Kg DCP	[Gas / air recharge]	32
2		
2. Double Lighters	[Other charges]	20
2.001 to 2.500 tonnes (inclusive)	[Heavy lift surcharge]	19
2.501 to 3.000 tonnes (inclusive)	[Heavy lift surcharge]	19
20 Litre bag	[Compost charge resale]	31
200kg load	[Crushed glass (purchase)]	30
240 Litre includes drop off, pick up and waste disposal	[Events bin hire]	30
2-liners (usually 5 seconds)	[Radio sponsorship]	41
3		
3.001 to 3.500 tonnes (inclusive)	[Heavy lift surcharge]	19
3.4 CO2 extinguisher	[Extinguishers]	32
3.501 to 4.000 tonnes (inclusive)	[Heavy lift surcharge]	19
3-phase meter	[Electricity Supply Regulations 1986]	16

Fee Name	Parent	Page
4		
4.001 to 4.500 tonnes (inclusive)	[Heavy lift surcharge]	19
4.5 Kg DCP	[Extinguishers]	32
4.501 to 5.000 tonnes (inclusive)	[Heavy lift surcharge]	19
5		
5.001 to 6.000 tonnes (inclusive)	[Heavy lift surcharge]	19
6		
6.001 and over	[Heavy lift surcharge]	19
60 tonne crane wet hire from depot	[Plant]	38
7		
7 days	[Special event permit]	21
9		
9 Kg DCP	[Gas / air recharge]	32
9 Kg DCP	[Extinguishers]	32
9 Litre foam	[Extinguishers]	32
9 Litre Foam	[Gas / air recharge]	32
9 Litre Water	[Gas / air recharge]	32
9 Litre water extinguisher	[Extinguishers]	32
9 Litre wet chemical	[Extinguishers]	32
A		
A Class Foam	[Agents recharge]	32
A legal requirement during times of high fire danger periods.	[Fire permits]	33
A search as to the availability of any names proposed to be adopted or used by a corporation or intended corporation, in respect of each name searched	[Companies Regulation 1986]	13
A3 Black & White	[Copying and printing]	42
A4 Black & White	[Copying and printing]	42
Act that the Registrar is required or authorised to do upon the request of a person and for which a fee is not prescribed by any other item	[Companies Regulation 1986]	14
Actual testing and report to airport OIC	[Hydrant Testing]	36
Addition to Council Sign Post	[Private works]	39
Addition to existing installation where time for inspection and connection does not exceed one hour	[Electricity Supply Regulations 1986]	17
Addition to existing installation where time for inspection and connection exceeds one hour – at the rate, for each authorised officer and assistant required	[Electricity Supply Regulations 1986]	17
Addition to existing solar installation	[Electricity Supply Regulations 1986]	17
Additional fee – memorandum and articles consist of more than 20 pages, for each page in excess of 20	[Companies Regulation 1986]	13
Additional fee – memorandum and articles consist of more than 20 pages, for each page in excess of 20	[Companies Regulation 1986]	13
Additional fee – where the resolution alters the memorandum of a company by increasing its share capital, for each whole amount of \$1,000 by which the share capital is increased beyond \$10,000	[Companies Regulation 1986]	13
Additional hours	[Research centre (No.9 quality row)]	41
Additional inspection (when required)	[Building and Works]	28

Fee Name	Parent	Page
A [continued]		
Administration fee on cancellation and reassignment of identifying number for motor vehicle	[Traffic Act 2010]	23
Administration fee on cancellation of registration of motor vehicle	[Traffic Act 2010]	24
Administrator may prescribe fee in Regulations for controlling or regulating vehicular and other traffic (including pedestrian traffic)	[Traffic Act 2010]	23
Advertising in the Visitors Information Display Cabinet	[Visitors Information Centre]	42
Advertising Signs	[Advertising Signs]	28
After hours' attendance between 1500 hours and 0700 hours	[Airport Regulations 1992]	7
After hours' attendance between 1500 hours and 0700 hours	[Airport Regulations 1992]	7
Airside Drivers Permit	[Airport]	40
Airside Drivers Permit Training	[Airport]	40
Airside Key Bond Charge	[Airport]	40
Airside Vehicle Permit	[Airport]	40
Airside Work Permit Induction	[Airport]	40
All other animals	[Animals (Importation) Act 1983]	8
Amalgamation or consolidation or boundary adjustment	[Subdivision with no additional lots created]	29
An act done by the Registrar	[Companies Regulation 1986]	14
An act done by the Registrar as representing a defunct company or its liquidator	[Companies Regulation 1986]	14
Annex & Courtyard – Commercial (up to 3 hours)	[Research centre (No.9 quality row)]	41
Annex & Courtyard – Non-commercial (up to 3 hours)	[Research centre (No.9 quality row)]	41
Annual	[Special event permit]	21
Annual amount unlimited loads	[Water assurance – use of effluent disposal pit]	37
Annual licence – all others	[Auctioneers Act 1926]	9
Annual licence – Charitable	[Auctioneers Act 1926]	9
Annual returns and accounts – lodging an application to the Registrar 339(4)	[Annual returns and accounts]	15
Annual returns and accounts – lodging an application to the Registrar s343	[Annual returns and accounts]	15
Anti-tamp seals	[Equipment]	32
Any other event	[Special event permit]	21
Application BYO licence	[Liquor Act 2005]	21
Application for authority pinecones	[Trees Act 1997]	25
Application for Club licence	[Liquor Act 2005]	20
Application for general licence	[Liquor Act 2005]	20
Application for licence	[Companies Regulation 1986]	13
Application for licence	[Firearms and Prohibitive Weapons Regulations 1998]	18
Application for manufacturer's licence	[Liquor Act 2005]	21
Application for permit to take protected tree	[Trees Act 1997]	25
Application for registration as registered association	[Lotteries and Fundraising Act 1987]	21
Application for restaurant Licence	[Liquor Act 2005]	20
Application for review	[Administrative Review Tribunal Regulations 2002]	7
Application for review – social service recipient	[Administrative Review Tribunal Regulations 2002]	7
Application for timber licence	[Trees Act 1997]	25
Application to amend schedule of lot entitlements	[Community Title Act 2015]	10
Application to be registered as a mediator	[Mediation Act 2005]	21
Application to conduct prescribed scheme	[Lotteries and Fundraising Act 1987]	21
Application to conduct prescribed scheme	[Lotteries and Fundraising Act 1987]	21
Application to register premises	[Health (Hairdressers) Regulations]	18
Application to renew registration as a mediator	[Mediation Act 2005]	21
Approval of an application	[Associations Incorporations Regulations 2005]	8
Approval of an application	[Associations Incorporations Regulations 2005]	8
Approval of Notice	[Associations Incorporations Regulations 2005]	8

Fee Name	Parent	Page
A [continued]		
Apron security lighting charge per hour or part thereof	[Airport Regulations 1992]	8
ARFFS coverage requested per CAT 6 and below Non-ETOPS (one off callout fee)	[Airport Regulations 1992]	8
ARFFS per flight (movement fee)	[Airport Regulations 1992]	7
ARO supervision of Airside Workers without ASIC cards	[Airport]	40
ASIC Application and processing	[Airport Regulations 1992]	8
ASIC Card Application	[Airport]	40
Assessment of Significant Development	[Significant Development]	28
Assignment of general identification mark to dealer in motor vehicles	[Traffic Act 2010]	24
Assisted Research and/or use of KRIC resources	[Research centre (No.9 quality row)]	41
Authorisation	[Surveys Act 1937]	23
Authority to bankers	[Cheques (Duty) Act 1983]	10
B		
Bar room (other than bar room forming Basic – 5 items on loan	[Water Assurance Act 1991]	26
Basic Plus – 10 items on loan	[Subscription rates]	40
Bird	[Animals (Importation) Act 1983]	8
Bobcat	[Plant]	39
Bobcat broom	[Plant]	38
Bobcat profiler	[Plant]	38
Books of Inspection Reports	[Traffic Act 2010]	24
Building and Development Application Processing Fee	[Fire permits]	33
Building inspection (per stage inspection)	[Building and Works]	28
Bulk (per cubic metre)	[Compost charge resale]	31
C		
Call out rate	[Other Development Applications]	29
Call outs to automatic fire alarms	[Call outs to automatic fire alarms]	34
Call outs to automatic fire alarms	[Call outs to automatic fire alarms]	34
Call outs to automatic fire alarms	[Call outs to automatic fire alarms]	34
Call outs to automatic fire alarms	[Call outs to automatic fire alarms]	34
Call outs to automatic fire alarms	[Call outs to automatic fire alarms]	34
Call outs to automatic fire alarms	[Call outs to automatic fire alarms]	34
Call Outs to Deliberate/Unattended Fires	[Call Outs to Deliberate/Unattended Fires]	34
Call Outs to Deliberate/Unattended Fires	[Call Outs to Deliberate/Unattended Fires]	34
Call Outs to Deliberate/Unattended Fires	[Call Outs to Deliberate/Unattended Fires]	35
Call Outs to Deliberate/Unattended Fires	[Call Outs to Deliberate/Unattended Fires]	35
Call Outs to Deliberate/Unattended Fires	[Call Outs to Deliberate/Unattended Fires]	35
Carriage of Passengers by Lighterage Service	[Lighterage Act 1961]	19
Cat	[Animals (Importation) Act 1983]	8
Cat G12 Grader	[Plant]	38
Cat Pneumatic Roller 10T	[Plant]	38
Cat Steel Drum Roller 8T	[Plant]	38
Celebrant Services	[Registration of Births Deaths and Marriages Act 1963]	23
Cemetery Tour	[Museums]	41
Cemetery Tour – with Museum Pass	[Museums]	41
Certificate as to Rates and Charges	[Local Government Act 1993 (NSW)(NI)]	21
Certificate of Inspection	[Traffic Act 2010]	24
Certificate of the Registrar	[Associations Incorporations Regulations 2005]	8
Certified copy of a registered title	[Land Administration Fees Regulations 1997]	18
Chairs (private functions other than at Rawson Hall)	[Hire per week – small marquee]	38
Charge when less than 300 tonnes	[Lighterage Act 1961]	19
Charges for electricity	[Electricity Supply Act 1985]	16
Charges for rights of pasturage	[Pasturage and Enclosure Regulations 1949]	22
Cherry Picker	[Electricity]	37

C [continued]

Child – 5 items on loan	[Subscription rates]	40
Chubb gauge DCP	[Equipment]	32
Commercial activity – lease per square metre per week (short term lease)	[Airport Regulations 1992]	8
Commercial Laundry	[Water Assurance Act 1991]	27
Commercial loads – small, medium and large	[Environment – asbestos charges]	30
Commercial vehicles having a carrying capacity of 1 tonne or more	[Commercial vehicles]	24
Commercial vehicles having a load carrying capacity of less than 1 tonne	[Commercial vehicles]	24
Commission of executors etc. and curator Commission	[Administration and Probate Act 2006]	7
Concrete Saw	[Airport]	37
Conservation Materials (as part of Conservation Workshops)	[Museums]	41
Copy of a fire report	[Fire / alarm reports]	33
Copy of a Registered Marriage Certificate	[Registration of Births Deaths and Marriages Act 1963]	23
Copy of extract	[Mercantile Law Act 1959]	22
Coverage for delayed RPT flights	[Airport Regulations 1992]	7
Credit Card Surcharge	[Finance]	42

D

DC6 Bulldozer	[Plant]	38
Decals	[Equipment]	32
Defunct companies – lodging an application to the Registrar to exercise the powers conferred	[Companies Regulation 1986]	14
Delay fees (diversions)	[Airport Regulations 1992]	7
Delay fees (unscheduled and ongoing)	[Airport Regulations 1992]	7
Development Charge (Photovoltaic access to grid fee) Solar infrastructure Access	[Electricity Supply Act 1985]	16
Dog	[Animals (Importation) Act 1983]	8
Dog – Certificate of registration	[Dogs Registration Act 1936]	16
Donations of old Library Publications to charity	[Library]	40
Dry Chemical Powder	[Agents recharge]	32
Duplicate certificate of registration as an electrical mechanic	[Electricity (Licensing and Registration)]	16
Duplicate electrical contractor's licence	[Electricity (Licensing and Registration)]	16
Duty – using stamps	[Cheques (Duty) Act 1983]	10
Duty per cheque	[Cheques (Duty) Act 1983]	10

E

Each whole amount of \$1,000 by which the share capital exceeds \$10,000	[Companies Regulation 1986]	13
Electricity Rebate – Seniors	[Electricity Supply Act 1985]	16
Entry Fee	[Research centre (No.9 quality row)]	41
Entry Fee all Museums and Tag Along Tour – multiple entry	[Museums]	40
Entry Fee individual museums	[Museums]	40
Estimate cost greater than \$5,000 up to and including \$50,000	[Building and Works]	28
Estimate cost greater than \$50,000 up to and including \$250,000	[Building and Works]	28
Estimate cost up to and including \$5,000	[Building and Works]	28
Estimated cost greater than \$1,000,000 up to and including \$10,000,000	[Building and Works]	28
Estimated cost greater than \$10,000,000	[Building and Works]	28
Estimated cost greater than \$250,000 up to and including \$500,000	[Building and Works]	28
Estimated cost greater than \$500,000 up to and including \$1,000,000	[Building and Works]	28
Examination of other stock	[Slaughtering Act 1913]	23
Examination of sheep or swine	[Slaughtering Act 1913]	23

Fee Name	Parent	Page
E [continued]		
Extinguishing a fire not notified or left unattended	[Fire permits]	33
F		
Family – 15 items on loan	[Subscription rates]	40
Family Plus – 20 items on loan	[Subscription rates]	40
Fee	[(b) for any other application]	11
Fee	[(a) for examination of application]	11
Fee	[(c) for deposit of plan of community division]	11
Fee	[(d) for each lot requiring issue of certificate of title]	11
Fee	[(e) for filing of scheme description]	11
Fee	[(f) for filing of rules]	11
Fee	[(g) for filing of development contract]	11
Fee	[(a) for examination of application]	12
Fee	[(c) for each certificate of title to be issued]	12
Fee	[(a) for noting the order]	12
Fee	[(c) for each certificate of title to be issued]	13
Fee	[Filing of notice of appointment, removal or replacement of administrator]	13
Fee	[Lodging a copy of a special resolution]	14
Fee	[Lodging documents for the registration of a foreign company]	15
Fee	[Lodging an annual return of a public company, not being a company referred to in Item 24]	15
Fee	[Fire system monitoring]	33
Fee (per m3 or tonne whichever is the greater)	[Back-loading of empty collapsible reusable containers]	19
Fee (per Tonne)	[Goods in bags]	19
Fee for an accredited installer's certificate of compliance under regulation 34A – where time for inspection and connection exceeds one hour – at the rate, for each authorised officer and assistant required	[Electricity Supply Regulations 1986]	17
Fee for Inspection at NIRC Works Depot	[Traffic Act 2010]	24
Fee for inspection of documents	[Land Administration Fees Regulations 1997]	18
Fee for Licence to sell Tobacco	[Sale of Tobacco Act 2004]	23
Fee for purchase from Registrar of copy of development contract filed with plan of community division	[Community Title Act 2015]	10
Fee for purchase from Registrar of copy of rules filed with plan of community division	[Community Title Act 2015]	10
Fee for re-examination of plan when amended after approval for deposit is given	[Community Title Act 2015]	10
Fee for registration of subdivision	[Land Administration Fees Regulations 1997]	18
Fee payable for the grant of a licence	[Dangerous Drugs Regulations 1998]	16
Fee to search register	[Land Administration Fees Regulations 1997]	18
Fees – Planning certificate	[Planning Regulations 2004]	22
Female dog (entire)	[Registration of a dog]	16
Female dog (spayed)	[Registration of a dog]	16
Filing a document with the Registrar where the time specified by the Act for filing the document has expired	[Associations Incorporations Regulations 2005]	9
Filing a document with the Registrar within the time specified by the Act	[Associations Incorporations Regulations 2005]	9
Filing a notice	[Associations Incorporations Regulations 2005]	9
Filing of certified copy of development contract as varied or agreement to terminate development contract	[Community Title Act 2015]	10
Filing of certified copy of rules as varied	[Community Title Act 2015]	10
Filing of copy of certified scheme description as amended	[Community Title Act 2015]	10
Filing of memorandum of satisfaction	[Mercantile Law Act 1959]	21
Fire blanket	[Extinguishers]	32
Fire Blankets	[Fire service]	32
Fire Safety Theoretical & Practical Training	[Training]	33

Fee Name	Parent	Page
F [continued]		
Fish	[Animals (Importation) Act 1983]	8
Foam	[Agents recharge]	32
Follow up pre-DA meeting (per hour)	[Other Development Applications]	29
Food shop	[Water Assurance Act 1991]	26
For a certificate issued by the Registrar other than a certificate in section 70(2) or 590(7)	[Companies Regulation 1986]	14
For any enquiry, other than an enquiry in person, involving an inspection to which Item 48 refers	[Companies Regulation 1986]	14
For filing a copy of a balance sheet with the Registrar	[Associations Incorporations Regulations 2005]	8
For usage above 3 hours – Commercial and non-commercial	[Research centre (No.9 quality row)]	41
Fork lift	[Plant]	39
Fuel Levy	[Fuel Levy Act 1987]	18
Fuel spill clean up	[Airport Regulations 1992]	7
Fuel through put fee	[Hydrant Testing]	36
G		
Garage or service station	[Water Assurance Act 1991]	26
General Cargo	[Lighterage Act 1961]	18
General Connection	[Water Assurance Act 1991]	26
General infrastructure Charge (Grid Access) (per quarter)	[Electricity Supply Act 1985]	16
Grant of Licence to sell poison	[Poisons and Dangerous Substances Act 1957]	22
Grant of Permit	[Migratory Birds Act 1980]	22
Green Waste Delivery	[Green waste disposal]	31
Group Tours (through wholesale companies and tour operators)	[Museums]	41
H		
Hall & Supper Room	[Rawson hall]	41
Hall Only	[Rawson hall]	41
Hi Temperature Incinerator (hazardous waste)	[Waste and environment]	30
Hire fees for Council buildings not identified in other schedules	[Hire Fees]	40
Hire of Loader attachment for Foundation Day	[Plant]	38
Hose Reel Inspection	[Fire service]	32
House access requiring KAVHA supervising staff – Commercial and non-commercial	[Research centre (No.9 quality row)]	41
I		
If there is a period of less than 12 months between the grant of a general licence and the application for renewal, the licence fee payable by the licensee for the renewal	[Liquor Act 2005]	20
If there is a period of less than 12 months between the grant of a restaurant licence and the application for renewal, the licence fee payable by the licensee for the renewal	[Liquor Act 2005]	21
Impounded animal	[Pounds Act 1934]	22
In addition, for each 2 pages or less of the document produced	[Companies Regulation 1986]	14
Inspect Register	[Fencing Act 1913]	17
Inspection and connection of generator	[Electricity Supply Regulations 1986]	17
Inspection and connection of solar energy generation facilities – new installation where time for inspection and connection does not exceed one hour	[Electricity Supply Regulations 1986]	17

Fee Name	Parent	Page
I [continued]		
Inspection of all or any of the documents filed with the Registrar in respect of an incorporated association	[Associations Incorporations Regulations 2005]	9
Inspection of documents that are lodged by or in relation to a particular corporation or other person	[Companies Regulation 1986]	14
Inspection of Register	[Brands and Marks Act 1949]	9
Inspection only at the rate, for each authorised officer and assistant required	[Electricity Supply Regulations 1986]	17
Installation of service mains; alterations to the supply of electricity to a consumer; alterations resulting from the failure of a consumer to comply with the terms and conditions of supply of electricity; and alterations to the supply of electricity made at the request of a consumer	[Electricity Supply Regulations 1986]	17
Interest charge on unpaid rates	[Local Government Act 1993 (NSW)(NI)]	21
Interest on outstanding debt	[Finance]	42
Interest payable on refunded levy	[Business Transactions (Administration) Act 2006]	9
Interview (telephone or in person)	[Radio sponsorship]	41
Issue of a certificate of incorporation s11	[Associations Incorporations Regulations 2005]	8
Issue of a certificate of incorporation s21	[Associations Incorporations Regulations 2005]	8
Issue of a duplicate Inspectors Authority	[Traffic Act 2010]	24
Issue of an Inspectors Authority	[Traffic Act 2010]	24
Issue of certificate of registration as electrical mechanic	[Electricity (Licensing and Registration)]	16
Issue of drivers licence for each year of validity, or part thereof	[Traffic Act 2010]	24
Issue of duplicate Proprietors Authority	[Traffic Act 2010]	24
Issue of electrical contractor's licence	[Electricity (Licensing and Registration)]	16
Issue of learners licence	[Traffic Act 2010]	24
Issue of Proprietors Authority	[Traffic Act 2010]	24
Issuing a document relating to an incorporated association by post or by facsimile transmission or other electronic means	[Associations Incorporations Regulations 2005]	9

K

Kitchen hire – Commercial and Private / Non-commercial (up to 3 hours)	[Research centre (No.9 quality row)]	41
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L

Labour	[Private works]	39
Land Administration fee	[Land Administration Fees Act 1996]	18
Landing and Take Off Fees – 3 per passenger or 1.5 per 1,000kgs	[Airport Act 1991]	7
Large contracts and Government works – request for quote	[Private works]	39
Large domestic loads – first two cubic metres	[Environment – asbestos charges]	30
Large scale SoF Licence – issued after 30 June	[Sale of Food Act 1950]	23
Large scale SoF Licence (refer to classification)	[Sale of Food Act 1950]	23
Large scale SoF Licence Renewal	[Sale of Food Act 1950]	23
Launch	[Plant]	39
Length Surcharge	[Other charges]	19
Level 1 inspection – extinguisher	[Fire service]	32
Level 2 inspection – extinguisher	[Fire service]	32
Level 4 inspection – extinguisher	[Fire service]	32
Levy for livestock container by air or sea	[Waste Management Regulation 2004]	25
Levy if imported by Air (excluding motor vehicles)	[Waste Management Regulation 2004]	25
Levy if imported by Sea (excluding motor vehicles)	[Waste Management Regulation 2004]	25

L [continued]

Levy to be rounded down	[Business Transactions (Administration) Act 2006]	9
Licence	[Slaughtering Act 1913]	23
Licence – Less than 12 months	[Auctioneers Act 1926]	9
Lighter	[Plant]	39
Liquor Bond – Retail Items	[Liquor bond]	40
Live Reads (usually 15 seconds of text)	[Radio sponsorship]	41
Lodging a copy of a resolution altering a provision or provisions of the memorandum or articles of a company, or the memorandum and articles of a company	[Companies Regulation 1986]	13
Lodging a memorandum	[Charges]	15
Lodging a notice	[Charges]	15
Lodging a notice	[Charges]	15
Lodging a statement	[Companies Regulation 1986]	13
Lodging a statement	[Companies Regulation 1986]	13
Lodging a statement made in the capacity of auditor or liquidator	[Companies Regulation 1986]	13
Lodging an annual return of a proprietary company that is not an exempt proprietary company	[Companies Regulation 1986]	14
Lodging an annual return of an exempt proprietary company	[Companies Regulation 1986]	14
Lodging an annual return or a balance sheet and profit and loss account of a registered foreign company	[Companies Regulation 1986]	14
Lodging an application 42(1)(c) for registration as a liquidator of a specified corporation	[Companies Regulation 1986]	13
Lodging an application for exemption from filing a copy balance sheet	[Associations Incorporations Regulations 2005]	8
Lodging an application for registration as auditor or liquidator	[Companies Regulation 1986]	13
Lodging an application for the approval of a trustee for debenture holders	[Fundraising]	15
Lodging an application for the approval of the alteration or proposed alteration of the memorandum or articles of a company	[Companies Regulation 1986]	14
Lodging an application for the approval of the Registrar to the change of name of a company, other than a change of name directed by the Registrar under subsection 85(3) or a change of name under subsection 86(2)	[Companies Regulation 1986]	13
Lodging an application for the reservation of a name or for the extension of a reservation	[Companies Regulation 1986]	13
Lodging an application for transfer for incorporation	[Companies Regulation 1986]	14
Lodging an application to the Registrar	[Fundraising]	15
Lodging an application to the Registrar	[Fundraising]	15
Lodging any document for the lodging of which a fee is not provided by any other item	[Companies Regulation 1986]	14
Lodging with the Registrar a copy of the notice and of the statement referred to in paragraph 193	[Companies Regulation 1986]	14
Lodging with the Registrar an annual return for a company that has been granted local company status	[Companies Regulation 1986]	14
Lodgment of any other document required by this Act	[Community Title Act 2015]	10

M

Male dog (entire)	[Registration of a dog]	16
Male dog (neutered)	[Registration of a dog]	16
Materials	[Private works]	39

Fee Name	Parent	Page
M [continued]		
Maximum fee for purchase from body corporate of copy of development contract	[Community Title Act 2015]	10
Maximum fee for purchase from body corporate of copy of rules	[Community Title Act 2015]	10
Medium domestic loads – one to two cubic metres	[Environment – asbestos charges]	30
Medium scale SoF Licence – issued after 30 June	[Sale of Food Act 1950]	23
Medium scale SoF Licence (refer to classification)	[Sale of Food Act 1950]	23
Medium scale SoF Licence Renewal	[Sale of Food Act 1950]	23
Meter testing	[Electricity Supply Regulations 1986]	17
Monday to Friday – more than 8 hours worked in a day	[Penalty rates]	20
Motor cycles	[Issue of number plates]	25
Motor cycles	[Issue of replacement number plates]	25
Motor cycles – other than motor cycles for hire	[Registration of motor vehicles]	24
Motor cycles for hire	[Registration of motor vehicles]	24
Motor cycles – other than motor cycles for hire (seniors 65 years and above)	[Registration of motor vehicles]	24
Motor vehicles – other than motor cycles	[Issue of number plates]	25
Motor vehicles – other than motor cycles	[Issue of replacement number plates]	25
Movement fee – General Aviation Aircraft including helicopters per 1000 kg	[Airport Regulations 1992]	8
Movement fee – Military Aircraft per 1000 kg	[Airport Regulations 1992]	8
Movement fees – Non RPT charter with (less than 5 passengers) per 1000 kg	[Airport Regulations 1992]	8
Museums – Retail Items	[Museums]	41
N		
New installation where time for inspection and connection does not exceed one hour	[Electricity Supply Regulations 1986]	17
New installation where time for inspection and connection exceeds one hour – at the rate, for each authorised officer and assistant required	[Electricity Supply Regulations 1986]	17
Non Etops charge – increase from January 2019	[Call Outs to Deliberate/Unattended Fires]	34
Non Etops charge – increase from January 2019	[Call Outs to Deliberate/Unattended Fires]	34
Non Etops charge – increase from January 2019	[Call Outs to Deliberate/Unattended Fires]	34
Non Etops charge – increase from January 2019	[Call Outs to Deliberate/Unattended Fires]	34
Non Etops charge – increase from January 2019	[Call Outs to Deliberate/Unattended Fires]	34
Non Etops charge – increase from January 2019	[Call Outs to Deliberate/Unattended Fires]	34
Non RPT charter (5 passengers or more)	[Airport Regulations 1992]	7
Non RPT passenger and baggage screening services	[Airport Regulations 1992]	8
Non-recyclable waste disposal fee – box or bag/bin for volume up to 120 litres	[Environment (non-commercial)]	30
Non-recyclable waste disposal fee – box or bag/bin for volume up to 120 litres	[Environment (commercial)]	30
Non-recyclable waste Disposal fee – large truck	[Environment (non-commercial)]	30
Non-recyclable waste Disposal fee – large truck	[Environment (commercial)]	30
Non-recyclable waste disposal fee – medium truck	[Environment (non-commercial)]	30
Non-recyclable waste disposal fee – medium truck	[Environment (commercial)]	30

Fee Name	Parent	Page
N [continued]		
Non-recyclable waste disposal fee – small truck/ute/trailer	[Environment (non-commercial)]	30
Non-recyclable waste disposal fee – small truck/ute/trailer	[Environment (commercial)]	30
O		
Objection to application	[Liquor Act 2005]	21
Obtaining a copy of a document referred to in section 148	[Land Administration Fees Regulations 1997]	18
Obtaining a copy of a document referred to in section 30 of Land Titles Act	[Land Administration Fees Regulations 1997]	18
Omnibuses	[Motor vehicles (other than trailers and motor cycles)]	24
On lodging a return of allotment of shares, for each whole \$1,000, or incomplete part thereof, of the nominal amount of the shares allotted	[Return of allotment of shares]	15
Ongoing impounded animal	[Pounds Act 1934]	22
Operating head	[Equipment]	32
Other applications	[Administrative Review Tribunal Regulations 2002]	7
Outside Broadcast Unit (Van)	[Radio sponsorship]	41
P		
Paid for the period when a machinery on board the vessel or rain prevents discharge	[Waiting time]	20
Paid for the period when labour is called for work but sea conditions prevent discharge	[Callout time]	20
Parking fee MTOW	[Airport Regulations 1992]	8
Passenger and baggage screening per departing flight	[Airport Regulations 1992]	7
Per load charge	[Water assurance – use of effluent disposal pit]	37
Permanent parking fee per annum	[Airport Regulations 1992]	8
Permit application fee	[Firearms and Prohibitive Weapons Regulations 1998]	18
Permit to Extract Sand From Cemetery Reserve	[Public Reserves Act 1997]	22
Photo ID Cards	[Miscellaneous]	40
Photocopying	[Library]	40
Planning Certificate	[Development Fees – Administration]	28
Plant hire	[Private works]	39
Portable lights	[Electricity]	37
Postage Charges if recipient off Island	[Research centre (No.9 quality row)]	42
Pre-DA meeting (first meeting – not exceeding 1 hour)	[Other Development Applications]	29
Preparation of Draft Plan	[Plan Amendments]	28
Prescribed fees	[Companies Regulation 1986]	13
Prescribed form and fee for application for permit	[Firearms and Prohibitive Weapons Regulations 1998]	18
Pressure Gauge Water/Foam	[Equipment]	32
Private hire vehicles	[Motor vehicles (other than trailers and motor cycles)]	24
Private properties request manned vehicle standby while scrub heaps are burnt	[Fire standby]	33
Private vehicles	[Motor vehicles (other than trailers and motor cycles)]	24
Private Vehicles – Seniors 65 years and above	[Motor vehicles (other than trailers and motor cycles)]	24
Probationary Licence	[Traffic Act 2010]	24
Production by the Registrar pursuant to a subpoena, of a document in its custody	[Companies Regulation 1986]	14
Production Recording (using announcer's voice)	[Radio sponsorship]	41
Professional Voice-overs (per 30 seconds slots, minimum 30 seconds)	[Radio sponsorship]	41
Public hire vehicles	[Motor vehicles (other than trailers and motor cycles)]	24

R

Fee Name	Parent	Page
R [continued]		
Reading fee for meters requested to be read on a monthly basis	[Electricity Supply Regulations 1986]	16
Reading fee for termination of supply	[Electricity Supply Regulations 1986]	17
Reconnection	[Electricity Supply Regulations 1986]	17
Recyclable waste Disposal fee – box or bag/bin for volume up to 120 litres	[Environment (commercial)]	30
Recyclable waste Disposal fee large truck	[Environment (commercial)]	30
Recyclable waste Disposal fee medium truck	[Environment (commercial)]	30
Recyclable waste Disposal fee small truck\ute\trailer	[Environment (commercial)]	30
Red Plastic Safety pin	[Equipment]	32
Reduction of leviable value of property if conveyed to partner on retirement or dissolution of partnership	[Business Transactions (Administration) Act 2006]	9
Refundable bond	[Rawson hall]	41
Registrar may issue rules	[Traffic Act 2010]	24
Registration fee	[Land Administration Fees Act 1996]	18
Registration made after 30 June in any year, is 50% of the above fee	[Registration of a dog]	16
Registration of a lien on a crop	[Mercantile Law Act 1959]	22
Registration of a Special Purpose Vehicle	[Traffic Act 2010]	23
Registration of Apiary	[Apiaries Act 1935]	8
Registration of Bill of Sale	[Mercantile Law Act 1959]	21
Registration of brand or mark	[Brands and Marks Act 1949]	9
Registration of change of name by Deed Poll	[Registration of Births Deaths and Marriages Act 1963]	22
Registration of fence	[Fencing Act 1913]	17
Regular Passenger Transport Services (RPT Services) (Embarking and Disembarking Passengers)	[Airport Regulations 1992]	7
Regular Passenger Transport Services (RPT Services) (Embarking and Disembarking Passengers) – Unserviced Route Concession	[Airport Regulations 1992]	7
Re-inspection	[Electricity Supply Regulations 1986]	17
Reinspection of non-compliant properties	[Slaughtering Act 1913]	23
Relocation of licence	[Liquor Act 2005]	21
Renewal BYO licence	[Liquor Act 2005]	21
Renewal of a general licence	[Liquor Act 2005]	20
Renewal of Club licence	[Liquor Act 2005]	21
Renewal of electrical contractor's licence	[Electricity (Licensing and Registration)]	16
Renewal of Licence to sell poison	[Poisons and Dangerous Substances Act 1957]	22
Renewal of manufacturer's licence	[Liquor Act 2005]	21
Renewal of registration	[Mercantile Law Act 1959]	21
Renewal of restaurant licence	[Liquor Act 2005]	20
Research Centre – Retail Items	[Research centre (No.9 quality row)]	42
Research Request completed by Research Officer – 2 hours (includes report and documentation)	[Research centre (No.9 quality row)]	41
Restaurant in which liquor is not sold	[Water Assurance Act 1991]	26
Restaurant in which liquor is sold	[Water Assurance Act 1991]	26
Road Sealing	[Private works]	39
Runway light per hour or part thereof	[Airport Regulations 1992]	8
S		
Safety Pins	[Equipment]	32
Saki Rubber Tyre Roller 2.8T	[Plant]	38
Sale of Donated Books	[Library]	40
Sale of Old and Damaged Library Publications	[Library]	40
Saturday – less than 8 hours worked in a day	[Penalty rates]	20
Saturday – more than 8 hours worked in a day	[Penalty rates]	20
Scaffolding	[Plant]	38
School age children	[Museums]	40
Screened Rock Top Soil	[Rock (Portion 44a) – add weighbridge use charge to these fees]	37

Fee Name	Parent	Page
S [continued]		
Search in Register of Births and issue of extract from entry containing only the name, and date and place of birth, of person	[Registration of Births Deaths and Marriages Act 1963]	22
Search in Register of Births and issue of extract from entry containing particulars in addition to name, and date and place of birth, of person	[Registration of Births Deaths and Marriages Act 1963]	22
Search in register, other than Register of Births, and issue of extract from entry	[Registration of Births Deaths and Marriages Act 1963]	22
Search of name on the register of Deed Poll	[Registration of Births Deaths and Marriages Act 1963]	23
Search of registers, etc.	[Mercantile Law Act 1959]	22
Search Register and issue copy of entry	[Registration of Births Deaths and Marriages Act 1963]	22
Security Deposit – Regular public passenger transport service; or Regular Public Transport service by charter	[Airport Regulations 1992]	8
Service call during hours 7 a.m. to 3.30 p.m. Monday to Friday at the rate, for each authorised officer and assistant required	[Electricity Supply Regulations 1986]	17
Service calls at other times	[Electricity Supply Regulations 1986]	17
Shop other than food or specialty shop	[Water Assurance Act 1991]	26
Single phase meter	[Electricity Supply Regulations 1986]	16
Small domestic loads – one cubic metre or less	[Environment – asbestos charges]	30
Small scale SoF (refer to classification)	[Sale of Food Act 1950]	23
Small scale SoF Licence – issued after 30 June	[Sale of Food Act 1950]	23
Small scale SoF Licence Renewal	[Sale of Food Act 1950]	23
Sorting and disposal of waste (not including lavatory waste)	[Airport Regulations 1992]	7
Special Use – a premise used by 50 or more persons where food and drink is not provided	[Water Assurance Fees and Charges]	26
Specialty shop	[Water Assurance Act 1991]	26
Split Rings	[Equipment]	32
Spreader box	[Plant]	39
Stage – 6 small sections	[Marquees / Furniture]	38
Strata Subdivision	[Subdivision involving net additional lots]	29
Subdivision with new road	[Subdivision involving net additional lots]	29
Subdivision with no new road	[Subdivision involving net additional lots]	29
Submission of a memorandum and articles for the registration of an intended company having a share capital	[Companies Regulation 1986]	13
Submission of a memorandum and articles for the registration of an intended company not having a share capital	[Companies Regulation 1986]	13
Sunday and Public Holidays	[Penalty rates]	20
Supper Room Only	[Rawson hall]	41
Supply of a certified copy of an extract from, a document filed or lodged with the Registrar – Additional page	[Companies Regulation 1986]	14
Supply of a certified copy of, or the supply of a certified copy of an extract from, a document filed or lodged with the Registrar – for one page	[Companies Regulation 1986]	14
Supply of a photocopy of a document, for each page in addition to the fee payable under Item 48 or 49	[Companies Regulation 1986]	14
T		
Tags	[Equipment]	32
Taking of blood sample (except where analysis of the sample does not indicate that the person was under the influence of intoxicating liquor or a drug)	[Traffic Act 2010]	24

Fee Name	Parent	Page
T [continued]		
Telecom	[Telecom]	42
Temporary licence to clerk or deputy of licensed auctioneer	[Auctioneers Act 1926]	9
The charge for a right of pasturage (including the issue of a tag) for a period of less than 6 months shall be half of the charge	[Pasturage and Enclosure Regulations 1949]	22
The charge per unit of electricity measured by a meter shall be varied by determination	[Electricity Supply Regulations 1986]	17
Timber 3 metres or less in length	[Lighterage Act 1961]	19
Timber in excess of 3 metres in length	[Lighterage Act 1961]	18
Time Calls (usually 2 seconds)	[Radio sponsorship]	41
Tour visits to Radio Station	[Radio sponsorship]	41
Tourism bookeasy commission	[Visitors Information Centre]	42
Tourist accommodation house – hotel	[Water Assurance Act 1991]	26
Tourist accommodation house – other than hotel	[Water Assurance Act 1991]	26
Tourist accommodation house – staff accommodation	[Water Assurance Act 1991]	26
Trailers or side cars that, when in use, are attached to motor cycles	[Registration of motor vehicles]	24
Transfer of licence	[Liquor Act 2005]	21
Transfer of registration of motor vehicles	[Traffic Act 2010]	24
Trencher	[Electricity]	37
U		
Unscreened rock	[Rock (Portion 44a) – add weighbridge use charge to these fees]	37
Unsorted mixed truck load disposal fee	[Environment (non-commercial)]	30
Unsorted mixed truck load disposal fee	[Environment (commercial)]	30
V		
Valve stem assembly	[Equipment]	32
Variation of licence	[Liquor Act 2005]	21
Veteran, vintage and historic motor vehicles	[Traffic Act 2010]	23
Visitor Subscriptions One month – 5 items on loan	[Subscription rates]	40
Visitors Information Centre – Retail Items	[Visitors Information Centre]	42
Volvo Loader	[Plant]	39
W		
Waste Levy imported Motor Vehicles (cubic metre or per tonne whichever greater)	[Waste Management Regulation 2004]	25
Weighbridge Use – multiple loads per day within a 7 hour time limit	[Weighbridge]	37
Weighbridge Use – multiple loads within a 2 hour time limit	[Weighbridge]	37
Weighbridge Use – single load	[Weighbridge]	37
Where correct particulars of entry not stated in application, additional fee for searching for and identifying correct entry	[Registration of Births Deaths and Marriages Act 1963]	22
Where time for inspection and connection does not exceed one hour	[Electricity Supply Regulations 1986]	17
Where time for inspection and connection exceeds one hour – at the rate, for each authorised officer and assistant required	[Electricity Supply Regulations 1986]	17
Wooden stools (collected/returned by hirer)	[Hire per week – small marquee]	38
Wooden stools delivered by Council	[Hire per week – small marquee]	38
Workers Compensation Levy	[Employment Regulations 1991]	17