

Operational Plan 2017-18



Norf'k Ailen Riigenl Kaunsl Ohparieshenl Plaen 2017-18

Version	V2
Date Approved	16 November 2017
Resolution Number	2017/194

This page is intentionally blank.

Table of Contents

1	Message from the General Manager	4
2	Vision, Mission, Culture and Values	5
3	Norfolk Island Regional Council Organisational Structure	6
4	The Integrated Planning and Reporting Framework.....	7
5	Strategic Directions	10
	Strategic Direction 1 – “An environmentally sustainable community”	
	~ Our choices benefit our natural environment and our community	10
	Strategic Direction 2 – “A proud, diverse and inclusive community”	
	~ We showcase our unique histories, cultures, customs and people.....	16
	Strategic Direction 3 – “A caring community”	
	~ We are friendly, supportive and welcoming	19
	Strategic Direction 4 – “A successful and innovative community”	
	~ We work to make our economy grow.....	23
	Strategic Direction 5 – “An informed and accountable community”	
	~ We are transparent and accountable for our individual and collective decisions and actions	26
	Strategic Direction 6 – “A healthy and safe community”	
	~ We provide a safe and healthy place to live, work and visit.....	30
6	Revenue Policy	34
7	Budget	41
8	Schedule of Fees and Charges.....	47

1 Message from the General Manager

This is the second Operational Plan developed for the Norfolk Island Regional Council. Council developed the first Operational Plan between July and September 2016.

As Council enters its second year, we have achieved the foundations of a new Council with actions implemented that can now be built on and executed in order to meet the targets in the Delivery Program and the strategic directions in the Community Strategic Plan 2016-2026.

This year the Operational Plan is totally integrated with the Strategic Objectives from the Community Strategic Plan in the left-hand column followed by “how will we get there” from the Delivery Program, followed by the 4 year target in the Delivery program. The coloured areas are then the annual activities for staff to implement in order to work towards achieving the targets in the Delivery Program. See extract below:

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
1. Use and manage our resources wisely	1.1 Develop a clean energy future	Solar battery storage, or an alternative option, is installed to capture excess electricity generated by photovoltaics. The moratorium on the installation of new photovoltaic systems is lifted. (18/19 – 19/20)	1.1.1 Procure and appoint consultant to complete energy policy	Energy Policy developed for Norfolk Island by December 2017	Services -Manager Commercial and Contracted Services
			1.1.2 Procure and appoint consultant to complete detailed design through to tender documents including QS	Project commenced for Energy Solution by June 2018	Services -Manager Commercial and Contracted Services

The draft budget, including rates, fees and charges have been developed to support the activities and this year the rating revenue is set at \$1.2 million with a total revenue budget of \$33.7m which includes capital grants income and the expenditure budget of \$28.7m. The capital works budget of \$9.2m includes carried forward reserves from 2016-17 and capital grant projects. These projects include telecommunications, waste management, plant and equipment and roads renewal. Many of these projects are dependent on grant funding that is yet to be confirmed.

I am looking forward to working with staff, Councillors and the community in endeavouring to fulfil the actions within this plan.

Lotta Jackson
GENERAL MANAGER

2 Vision, Mission, Culture and Values

Vision

Norfolk Island – the Best Small Island in the World.

Mission

The Norfolk Island Regional Council will provide local civic leadership and governance through good decision making, accountability and transparency.

We will protect and enhance our unique culture, heritage, traditions and environment for the Norfolk Island people. We will do this through promoting a healthy and sustainable lifestyle, by looking after our community assets, and by fostering a prosperous economy.

Culture

During January 2016 the Administration of Norfolk Island engaged a consultant to conduct Culture Health Workshops with its staff. The key actions identified to ensure an improved organisational culture were:

- Improve communications;
- Promote Island culture and traditions;
- Develop a Strategic Direction for the Public Service;
- Training; and
- Encourage and empower all staff to focus on the positives.

Values

The Norfolk Island Regional Council embraces the following values that were developed in a workshop with the elected Councillors (I CARE):

Integrity

Communication

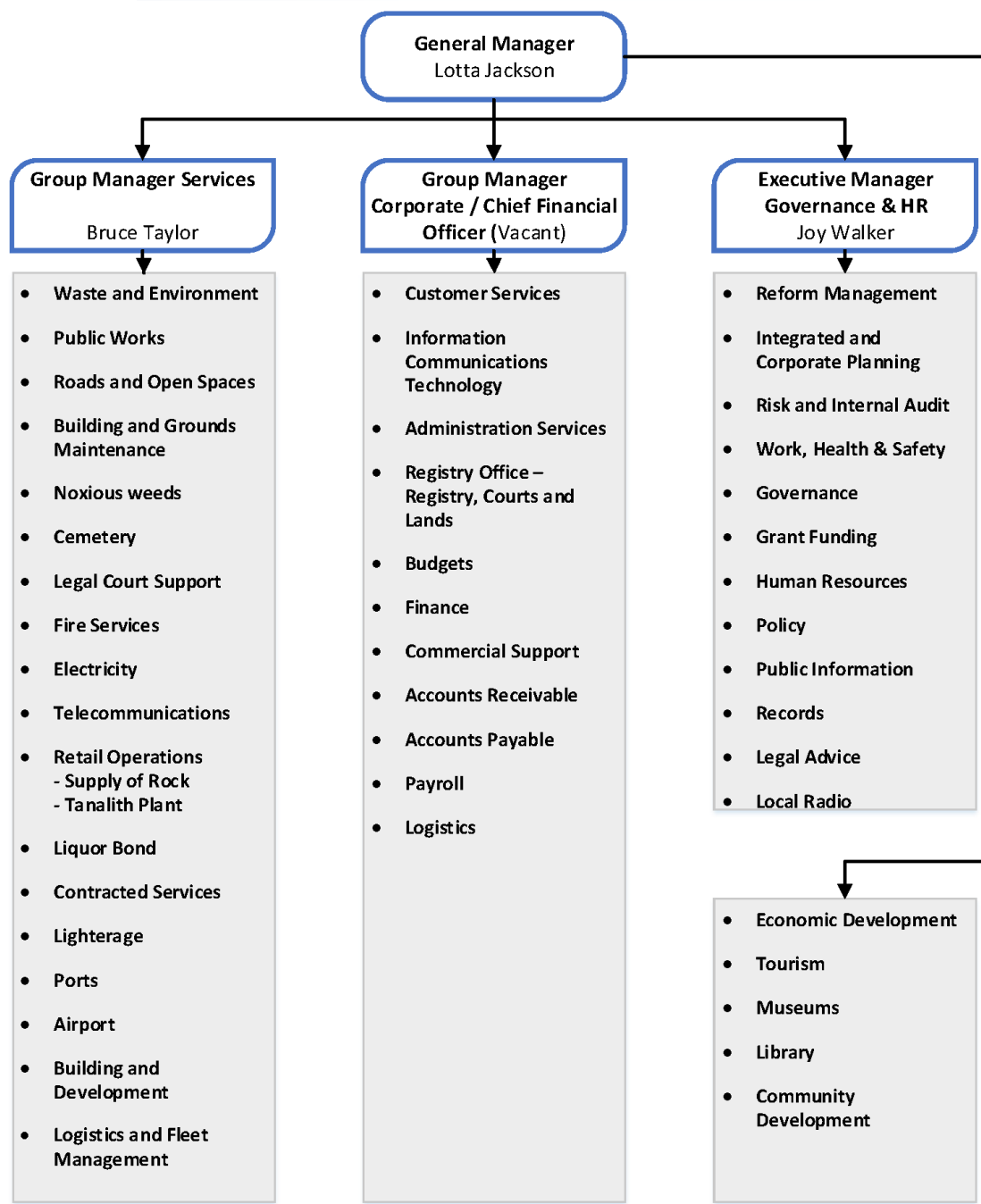
Accountability

Respect

Excellence

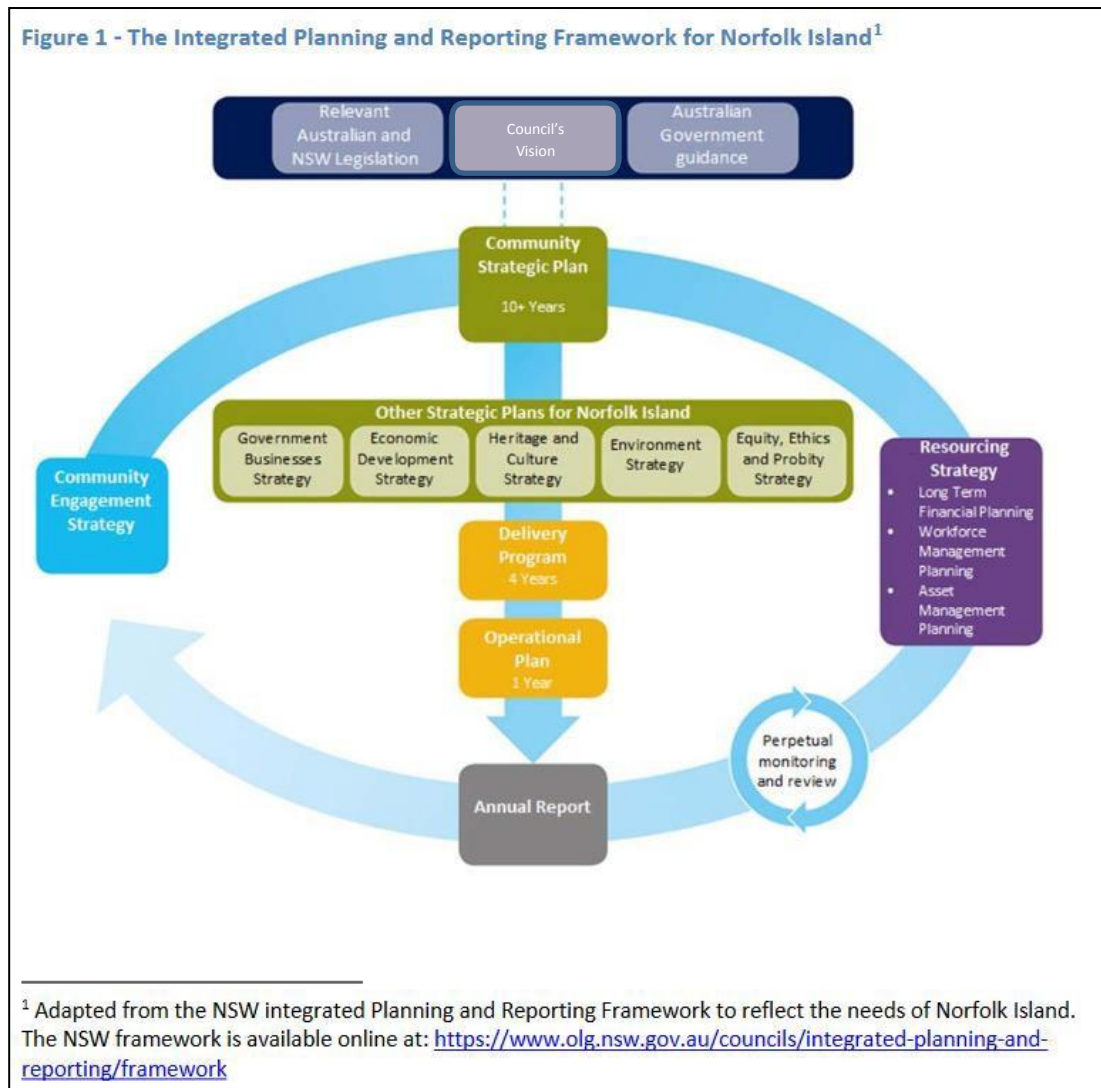
3 Norfolk Island Regional Council Organisational Structure

Norfolk Island Regional Council Organisational Functions Structure



4 The Integrated Planning and Reporting Framework

The *Integrated Planning and Reporting Framework* was developed by the New South Wales Office of Local Government. The following diagram outlines the elements of the Integrated Planning and Reporting Framework for Norfolk Island:



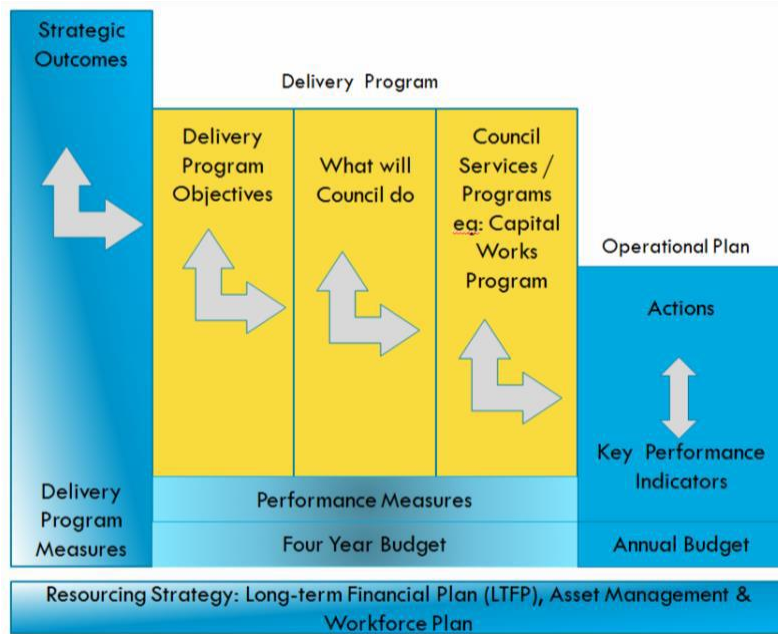
The Integrated Planning and Reporting framework recognises that most communities share similar aspirations: such as a safe, healthy and pleasant place to live, a sustainable environment, opportunities for social interaction, opportunities for employment and reliable infrastructure. The difference lies in how each community responds to these needs. This is what shapes the character of individual towns and cities. It also recognises that the Council plans and policies should not exist in isolation and are in fact connected to its community.

The Norfolk Island Community Strategic Plan 2016-2026 identified six strategic directions and thirteen objectives. These are outlined in figure 2 below.

Figure 2 – Norfolk Island Community Strategic Plan excerpt



The following diagram demonstrates the interrelationship of the various planning tools to be developed for/by the Regional Council.



5 Strategic Directions

Strategic Direction 1 – “An environmentally sustainable community”

~ *Our choices benefit our natural environment and our community*

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
1. Use and manage our resources wisely	1.1 Develop a clean energy future	Solar battery storage, or an alternative option, is installed to capture excess electricity generated by photovoltaics. The moratorium on the installation of new photovoltaic systems is lifted. (18/19 – 19/20)	1.1.1 Procure and appoint consultant to complete energy policy	Energy Policy developed for Norfolk Island by December 2017	Services -Manager Commercial and Contracted Services
			1.1.2 Procure and appoint consultant to complete detailed design through to tender documents including QS	Project commenced for Energy Solution by June 2018	Services -Manager Commercial and Contracted Services
			1.1.3 Reform the <i>Electricity Supply Act 1985</i>	Commence implementation of recommendations from Energy Solution and Energy Policy by June 2018	Services -Manager Commercial and Contracted Services
	1.2 Protect and enhance our water quality	Council has implemented regular and structured water testing for commercial premises and provides reports to the community. (18/19)	1.2.1 Continued monitoring of private drinking water suppliers to assist businesses to meet their obligations under the <i>Public Health Act 2010 (NSW)</i>	All commercial premises have their water tested regularly - December 2017	Services -Health and Water Officer

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
			1.2.2 Continued testing of waste water treatment plant to gain evidence to support possible grant funding for major work to be carried out on the treatment plant	Testing conducted and plan developed for grant application by December 2017. Funding secured by June 2018	Services -Health and Water Officer
	1.3 Reduce, reuse and recover waste and end disposal of waste into the sea	No waste disposal into the sea by June 2018. Incinerator or alternative disposal method in place. Council has a policy of no plastic carry bags in shops by September 2017. Council has provided ongoing and consistent educative recycling information to the community on a minimum of a quarterly basis. (17/18)	1.3.1 Resolve the current disposal options for non-recyclables	No waste disposal into the sea by June 2018	Services -T/L Waste and Environment
	1.3.2 Develop a policy for the sustainable management of recyclable waste streams		Implement waste management policy by June 2018	Services -T/L Waste and Environment	
	1.3.3 Develop a policy for the phasing out of plastic bags in shops Conduct community engagement and discussions with shops as to alternatives		Council has a policy of no plastic carry bags in shops by September 2017	Services -T/L Waste and Environment	
	1.3.4 Develop a community education program on recycling and waste minimisation methods		Educative information on recycling is provided to the community (on a minimum quarterly basis). Including information provided to the school	Services -T/L Waste and Environment	
1.4 Plan for additional pressures on water resources, transport, utilities and telecommunications infrastructure	Prepared a strategic plan for additional pressures on water resources, transport, utilities and telecommunications infrastructure in line with a sustainable Population Policy.	1.4.1 Commence the Development of a Population Policy	Relevant statistical data to achieve 1.4 to start being collected in 17/18. Link to Norfolk Island Plan Review 2.1.2	General Manager -Economic Development Coordinator	

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
		Including advocate for quality mobile and internet services. (19/20)	1.4.2 Complete the development of the Airport Plan	Airport Plan adopted by Council by December 2017. The Airport Plan to include investment strategy, asset management and runway capability Concurrently update Airport DCP No. 5 – Airport Land Use and Development Plan	Services -Manager Commercial and Contracted Services
			1.4.3 Execute Council's resolution with Headstone being the preferred public Quarry, including the development of a plan for the ongoing supply of rock	Development of a sustainable plan for the ongoing supply of rock for public and private use by December 2017 EIS for Headstone Quarry commences Dec 2017	Services -Group Manager Services
			1.4.4 Assess the pressures on water resources and develop a plan for future water security	Strategic plan for additional pressures on water security developed by June 2018	Services -T/L Waste and Environment
1.5 Create a food secure community		Council has promoted home gardening (food) and the use of worm farms. Worm castings and juice are an excellent fertiliser source when growing food. (17/18)	1.5.1 Develop a community education program for the use of and benefits from vermicomposting	Council has promoted home gardening (food) and the use of worm farms by October 2017	Services -T/L Waste and Environment
1.6 Create a water secure future		Investigation on water harvesting commenced. (19/20)	No action required 17/18 for this target that is due 19/20	No action required 17/18 for this target that is due 19/20	
1.7 Keep our waters around Norfolk Island sustainable for the enjoyment of future generations		A monitoring system is in place to monitor responsible activity in and on the bays and beaches. (17/18)	1.7.1 Develop a monitoring system for our Bays and Beaches	A monitoring system is in place to monitor responsible activity in and on the bays and beaches by March 2018	Services -Conservator
			1.7.2 Develop a water quality monitoring regime in the recreational waters in Kingston	Conduct ongoing water quality monitoring of Emily Bay by September 2017	Services -Health and Water Officer

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
			1.7.3 Identify water quality management methodologies to improve water quality in the KAHVA Catchment	Improve water quality entering Emily Bay via Town Creek by December 2017 Complete program to reduce run-off into bores and cap unused bores by December 2017	Services -Health and Water Officer
2. Preserve a healthy environment	2.1 Retain open spaces and low density development	All planning instruments maintain existing values of low density and open community spaces. (17/18)	2.1.1 No amendments proposed in the Norfolk Island Plan to remove the low density, open spaces provisions	All planning instruments maintain existing values of low density and open community spaces	Services -Planning and Building Officer
	2.1.2 Review the Norfolk Island Plan for Norfolk Island, including identifying barriers for economic development		Review conducted of the Norfolk Island Plan 2002 (in CSP pg. 18). Ensuring that the planning framework continues to recognise high conservation value areas (CSP pg. 19) by June 2018	Services -Planning and Building Officer	
	2.2 Recognise growth of the population is linked to the long term environmental sustainability of the Norfolk Island community	A sustainable Population Policy is developed, implemented and monitored. The Population Policy is to encourage sustainable growth and work to minimise adverse environmental and social effects, setting redevelopment and growth targets. (18/19)	2.2.1 Commence research and preparations for the development of a Population Policy ensuring relevant data is being captured in 17/18 to assist with this policy development in 18/19 Ensure access to ABS statistics for the census 2016	Review the extensive body of work on previous population studies; the Norfolk Island Plan and its plans for its growth and recent development statistics. Planning for the Population Policy is being developed in conjunction with the release of the ABS statistics census data 2016	General Manager -Economic Development Coordinator
	2.3 Protect and preserve environmentally sensitive areas and those of high conservation value, through improved land management and pest control practices	Identify areas of high conservation value. (17/18)	2.3.1 Identification of areas of high conservation needs are conducted in consultation with the Reserves Advisory Committee	Review Norfolk Island Plan "Conservation Zones and High Conservation preferred dominant Land Use Areas" to identify areas of high conservation value by December 2017	Services -Conservator

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
	2.4 Support threatened species and minimise the presence of invasive species	A policy is developed and implemented for Council to work collaboratively with graziers and private land owners to manage weeds, pests and animal protection. Council will review animal registrations and regulate and enforce responsible pet ownership. Feral cats have been addressed in cooperation with National Parks. Reduce or eradicate Argentinian Ants and the Polynesian and European rat. (19/20)	2.4.1 Develop a Policy to support threatened species and minimise the presence of invasive species (feral cats, argentine ants, Polynesian and European rat)	Policy developed by November 2017	Services -Manager Local Services and Assets
			2.4.2 Implement Argentine Ant Eradication Program	Apply for funding for the eradication program. Drone-baiting and detector dog in place by December 2017 Eradicate Argentine Ants by December 2018	Services -T/L Waste and Environment
	2.5 Ensure a healthy, diverse marine ecosystem	Council has educated the community on the importance and how to maintain a healthy, diverse marine ecosystem, and research to edu-tourism opportunities in this area to further promote this target. (17/18)	2.5.1 Edu-tourism to be investigated as a possible way to study, document and develop the marine ecosystem as well as create an opportunity for a niche tourism market	Council has educated the community on the importance and how to maintain a healthy, diverse marine ecosystem, and research conducted into edu-tourism opportunities in this area to further promote this target	General Manager -Economic Development Coordinator -Team Leader Tourism
	2.6 Protect and preserve vegetation communities and habitat	All planning instruments to respect and protect natural biodiversity. (17/18 or 18/19)	2.6.1 Plans for public reserves are reviewed systematically	Public Reserves Advisory Committee complete review of Plans of Management for all reserves by December 2017. Review objectives and activities to ensure consistent with Norfolk Island Plan allowable activities. Public consultation completed by 31 March 2018. Revised Plans of Management published by 30 June 2018	Services -Conservator
			2.6.2 Review the Norfolk Island Plan	Review of the Norfolk Island Plan by June 2018 in 2.1.2 above will include respect and protect natural biodiversity	Services -Planning and Building Officer

			2.6.3 Schedule of reserves maintenance in place	All reserves are maintained for the enjoyment of the community and visitors. Schedule available July 2017, updated as required	Services -Conservator
--	--	--	---	---	--------------------------

Strategic Direction 2 – “A proud, diverse and inclusive community”

~ *We showcase our unique histories, cultures, customs and people*

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
3. Cultural expression is maintained and built heritage is protected	3.1 All cultural traditions and practices in the Norfolk Island Community are recognised and acknowledged	Council includes the Norf'k equivalent in the titles of its Agenda, Minutes, important documents including reports, etc. Council to continue to advocate for the teaching of Norf'k Studies and the Norfolk Island language under LOTE at the Norfolk Island Central School.	3.1.1 Council continues to include the Norf'k equivalent in the titles of its Agenda, Minutes and other important documents including reports	Norf'k equivalent is included in the titles of Council's Agenda, Minutes and other important documents including reports	General Manager
		Remain committed to supporting the objectives of the KAVHA Heritage Management Plan April 2016. (16/17)	3.1.2 Support NICS through outreach programs focussed on Norf'k Studies	Council has advocated for the teaching of Norf'k Studies and the Norfolk Island language under LOTE at the Norfolk Island Central School	Mayor General Manager -Economic Development Coordinator -T/L Heritage Management
			3.1.3 Continue to work with stakeholders to progress the objectives outlined in the KAVHA Heritage Management Plan April 2016	Council remains committed to supporting the objectives of the KAVHA Heritage Management Plan April 2016	Mayor General Manager -T/L Heritage Management
	3.2 Uphold, respect, promote and encourage customs, culture, histories and traditions of all cultures and their contribution to the Norfolk Island way of life	A Heritage and Culture Strategy is developed and implemented and made available to the public. (16/17) Prepare a business case to construct a Norfolk Island Cultural Centre to house and showcase cultural objects and display traditional practices. (19/20)	3.2.1 Promote the measures and outcomes of the Heritage and Culture Strategy to the community and Council	Council's role - Actions, Measures and Outcomes detailed in the Heritage and Culture Strategy are recognised and implemented	General Manager -T/L Heritage Management

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
	3.3 Support cultural expression by people from all backgrounds living on Norfolk Island including the support of contemporary events	A Heritage and Culture Advisory Committee has been formed with Terms of Reference that includes organising and/or promoting cultural events. Advocate for a Preamble to the Norfolk Island Act. (16/17)	3.3.1 Promote community based cultural events	Cultural events are primarily organised by community groups. Council will promote community cultural events	General Manager -T/L Heritage Management
			3.3.2 Advocate for a Preamble to the Norfolk Island Act	Advocate for a Preamble to the Norfolk Island Act	General Manager; Mayor
	3.4 Identify and prioritise the needs of cultural expression	Community cultural satisfaction survey developed and issued to the community twice in the Councils term of office with results collated and reviewed and necessary actions incorporated into relevant strategies. (Surveys in 17/18 and 19/20)	3.4.1 A cultural satisfaction survey based upon the Heritage and Culture Strategy 'What the Community Said' completed by 30 April 2018	Community cultural satisfaction survey developed and issued to the community with results collated and reviewed and necessary actions incorporated into relevant strategies	General Manager -T/L Heritage Management
	3.5 Identification of heritage assets	Review the definition of heritage assets to consider including culturally significant assets. Review and update existing registers including those attached to the relevant legislation. (17/18)	3.5.1 Review all registers and plans identifying heritage assets; and assess and recommend other Council and community owned culturally significant assets for inclusion in registers	Review and provide recommendations for the definition of heritage assets to consider including culturally significant assets to add to the Norfolk Island Heritage Register. Review existing related report by 31 January 2018	General Manager and Services -Planning and Building Officer -T/L Heritage Management
			Provide recommendations towards updating existing registers including those attached to the relevant legislation		
			Update existing registers	Review and update existing registers including those attached to the relevant legislation by 30 June 2018	

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
	3.6 Recognise and protect the contribution of built heritage to local identity and economy	Continue to actively participate in the KAVHA Advisory Committee. (16/17 – 19/20)	3.6.1 Meet with KAVHA Advisory Committee when on island in addition to continuing a proactive relationship with DIRD	Continue to actively participate in the KAVHA Advisory Committee	General Manager -T/L Heritage Management
	3.7 Protect and maintain heritage sites for the enjoyment of residents and visitors, now and in the future	A Heritage Assets Preservation Policy for all Council owned heritage assets is developed. (17/18)	3.7.1 Develop a Heritage Assets Preservation Policy in conjunction with Operational Plan Action 3.5.1	A Heritage Assets Preservation Policy for all Council owned heritage assets is developed by 30 June 2018	General Manager and Services -Manager Local Services and Assets -T/L Heritage Management

Strategic Direction 3 – “A caring community”

~ *We are friendly, supportive and welcoming*

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
4. We work together to achieve our goals	4.1 Encourage an informed community	Update Council's website to allow for easy searching. Council's website is always up to date. At least one media release per month from both the Mayor and General Manager to be issued. (16/17 – 19/20)	4.1.1 Review/create and update website policy and procedures within six months of the new site being 'Live'	Website policy or procedures created and adopted/approved by 30 September 2017	Commercial Hub -Manager Customer Care
			4.1.2 Update Council's website to allow for easy searching	New website Analytical data reported to Council quarterly. Monthly review of stories/slideshow. Six monthly review of content	Commercial Hub -Manager Customer Care
			4.1.3 The Mayor and the General Manager will keep the community informed through various media outlets	At least one media release per month from both the Mayor and General Manager to be issued	General Manager; Mayor
	4.2 Enable broad, rich and meaningful engagement to occur	Continue to actively promote communication avenues for the community to speak to Council (Customer Care, regionalcouncil@nirc.gov.nf). Council meetings are broadcast on local radio. (16/17 – 19/20)	4.2.1 Ensure communication avenues of Customer Care and Regional Council are continually promoted in media communications	Continue to actively promote communication avenues for the community to speak to Council (Customer Care, regionalcouncil@nirc.gov.nf).	Governance and Human Resources -Program Manager
			4.2.2 Finalise internal procedures for regionalcouncil@nirc.gov.nf and customercare@nirc.gov.nf communications	Internal procedures for regionalcouncil@nirc.gov.nf and customercare@nirc.gov.nf communications completed by September 2017	Governance and Human Resources and Commercial Hub -Program Manager -Manager Customer Care

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
			4.2.3 Ensure that Radio Norfolk is adequately staffed to allow live broadcasting of Council Meetings and re-broadcasting occurs	Council meetings are broadcast on local radio	Governance and Human Resources -Program Manager
	4.3 Build on our sense of community	The community is overall engaged in various activities and community trust in Council is evident. (19/20)	4.3.1 Review guidelines and advertise for an increased Community Donations Program to support incorporated Community Groups in line with the Community Strategic Plan	Community Donations Program Grant Funding budget increased from 16/17 financial year and distributed to a range of incorporated community groups	General Manager -Executive Assistant to the General Manager
	4.4 Build strong relationships and shared responsibilities	The community has an understanding that Council assets are public assets and that there is a shared responsibility for their upkeep. (18/19)	4.4.1 Encourage community participation in keeping public areas clean and free of weeds	Public areas are frequently utilised and well kept. Number of complaints received remains low	Services -Group Manager Services
	4.5 Work in partnership to plan for the future	Community engagement is a regular activity for projects that have an impact on the community. (16/17 – 19/20)	4.5.1 Develop a Government Business strategy. Strategy to include investigating and reporting on examples of Public Private Partnership's best practice (pg 28 CSP)	Government Business Strategy - created by November 2017	Services -Group Manager Services
			4.5.2 Develop an Environment Strategy	Environment Strategy created by February 2018	Services -Manager Local Services and Assets
5. Our community is a great place to live and visit	5.1 Promote the community as the place to visit, live, work and invest	An Economic Development Strategy is developed and implemented with evidence of increased population and economic activity. (16/17 – 19/20)	5.1.1 Develop an implementation strategy to set out a vision for growing the economy, including the tourism sector	Economic Strategy adopted by August 2017. Strategy to include six monthly reporting requirements	General Manager -General Manager -Economic Development Coordinator

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
			5.1.2 Increased service levels and commercial functionality to support the economy, including education and tourism sector	Introduction of 4G and new land line system with roll out of new generation of PABX systems	Services -Manager Commercial and Contracted Services
	5.2 Connect and protect our communities – Community Safety	Crime remains low and Council has a strong working relationship with the Police. Maintain awareness that Domestic violence is not tolerated. (19/20)	5.2.1 Promote respectful behaviours and a safe community	No offensive activities or behaviours in the community	General Manager; Mayor
			5.2.2 Mayor and General Manager attend WAGNI Meetings	Mayor and General Manager attended relevant forums	General Manager; Mayor
	5.3 Develop the facilities, resources, capacity and confidence to adapt to changing circumstances	The community has embraced change and developed an understanding in the opportunities for becoming the best small Island in the world. (19/20)	5.3.1 Community meetings held as needed to engage the community in matters relevant to their needs and interests	Council listens to community feedback	General Manager; Mayor
			5.3.2 Council conducts a customer satisfaction survey to ascertain community satisfaction in regards to Council activities Survey prepared for distribution by July 2017. Survey provided to community in July 2017 for response in August 2017	Customer Satisfaction survey conducted by September 2017	Governance and Human Resources -Executive Manager Governance and Human Resources -Program Manager
	5.4 Equality of access to services, social support, including health, education, child care, cultural, transport and recreational facilities	Council is satisfied that services provided to the Community by Council, by Health, Education and other social services have equality of access. (18/19)	5.4.1 Conduct a community survey or forum(s) to find out the community's experience in relation to health and education services	Gauge community satisfaction by conducting community satisfaction survey by March 2018	General Manager; Mayor

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
	5.5 Clarify childcare accreditation	Childcare centres are able to be accredited on Norfolk Island. (18/19)	5.5.1 The General Manager continues to seek clarification on status of Child Care Accreditation	Child Care Accreditation is available to be phased in on Norfolk Island by 18/19	General Manager
	5.6 Provision of Community based preschool and Long Day Care facilities	Preschool and Long Day Care are available for families with young children. (17/18)	5.6.1 Lobbying and support provided for child care providers	Preschool and Long Day Care are available for families with young children	General Manager; Mayor
	5.7 Deliver high quality tourism experiences	A variety of visitor experiences are available for all ages and the infrastructure in place to support tourism activities. (19/20)	5.7.1 Implement the Norfolk Island Tourism Strategic Plan 2013 – 2023 actions: Increase visitor numbers Promote investment Improve visitor experiences Develop sustainability, infrastructure and capacity Create employment & develop skill	Number of actions implemented successfully. Visitor numbers steadily increasing; Assistance with Niche Market development; Promotion, support and reviews of new tours; Provision of training seminars.	General Manager -Economic Development Coordinator -T/L Tourism

Strategic Direction 4 – “A successful and innovative community”

~ *We work to make our economy grow*

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
6. Strong, diverse and vibrant business environment	6.1 Grow and diversify the economy including niche markets	Council continues to employ an Economic Development Coordinator who has identified success factors for economic development, monitored and reported regularly to the community. E.g. the number of small businesses on the island has increased. Advocacy continues for a growing agricultural industry, including export. Investigation conducted into the potential for cottage industries and processing plants. Advocate and promote consumer protection. (16/17 – 19/20)	6.1.1 Actions implemented to encourage business diversification to support the economy of Norfolk Island	The number of small businesses on the island has increased with new business ventures in operation	General Manager -Economic Development Coordinator
			6.1.2 Investigate ways to reduce barriers to agricultural imports and exports, and conduct advocacy for a growing agricultural industry, including export	Barriers identified and removed where possible, and new agriculture opportunities in place	General Manager -Economic Development Coordinator
	6.2 Incentives for business start up	Advocacy continued for access to Federal Government business start-up and development funding. (18/19)	6.2.1 Investigation on the availability of business start-up programs for potential new business operators on the Island	Progress made on securing Federal Government business start-up and development funding for the Norfolk Island community	General Manager; Mayor
	6.3 Reduction in business costs – greater efficiencies in business costs	Council has investigated and identified barriers to economic growth and diversity, including 'red tape' barriers. Within the areas of Council's control, Council has reduced these barriers. (17/18)	6.3.1 Systematic identification of barriers to business development reported to the Commonwealth for attention and removal where possible	Council has reported to the Commonwealth identified barriers to economic growth and diversity, including 'red tape' barriers	General Manager -Economic Development Coordinator

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
	6.4 Secure fibre connectivity for internet access	Continued lobbying for cable to Norfolk Island. (19/20)	Further action to be taken in 18/19	Further action to be taken in 18/19	Services -Group Manager Services
7. A skilled and competitive workforce	7.1 Create employment opportunities	The Economic Development Strategy is implemented and reported on every six months. The strategy sets out a vision for growing the economy, including the tourism sector. (19/20)	Refer to 5.1.1 above for action for this financial year	Refer to 5.1.1 above for action for this financial year	General Manager -Economic Development Coordinator
	7.2 Create opportunities for skill development	Advocate for fibre optic cable connectivity for increased business and educational opportunities.	7.2.1 If 4G funding application is unsuccessful, investigate other funding opportunities	Secure grant funding for 4G upgrade to assist with internet business and flexible training/educational opportunities	Services -Group Manager Services
		Advocate for the ongoing development of training and work skills. 16/17 – 19/20)	7.2.2 Arrange on-going training for Fire Officers to Public Safety Training Package Certificate III or Certificate IV standard Arrange on-going refreshers and upskilling identified for high voltage training for electrical team	Opportunities are realised for training and up-skilling work skills for both the public service and community	Governance and Human Resources -Executive Manager Governance and Human Resources
			7.2.4 Submit reports to Council regularly on training attended and benefits gained from the training	Regular and transparent reporting to the community when any Councillor training is completed for the year until 30 June 2018	General Manager

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
8. Successful public private partnerships	8.1 Investigate partnerships to meet current and future infrastructure needs	Partnership funding secured with the Commonwealth for the upgrade of roads infrastructure across the Island. (17/18) Investigate airport runway reseal including funding partnerships. (19/20)	8.1.1 Update/undertake a Road Safety Audit with Asset Management Plan reviews to enable grant funding to be secured for road infrastructure works	Partnership funding secured with the Commonwealth for the upgrade of roads infrastructure across the Island by March 2018	Services and Governance and Human Resources -Group Manager Services -Grants Officer
			8.1.2 Develop a Roads Program	Roads Program in place and implemented by December 2017	Services -Manager Local Services and Assets
			8.1.3 Refer to 1.4.2 above re Airport Plan	Establishment of asphalt plant Airport runway reseal design and specification by December 2017	Services -Manager Commercial and Contracted Services

Strategic Direction 5 – “An informed and accountable community”

~ *We are transparent and accountable for our individual and collective decisions and actions*

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
9. An informed community	9.1 Representative, responsive and accountable community governance	Good governance - Council makes decisions based on information provided by Council Officers. Minimal deferral of decision making and minimal amendments to Officers' recommendations. (16/17)	9.1.1 Good governance practices are followed by the Councillors	Decisions are being implemented in a timely fashion and information shared with the community	General Manager
	9.2 Timely, open and fair, evidence based decision making with demonstrated accountability	Good governance - Council officers provide evidence based reports with quality information so that Councillors can make sound decisions. (16/17)	9.2.1 Staff reports are prepared with facts and solid information available for Councillors to make informed decisions	Councillors are satisfied with the standard of staff reports	General Manager
	9.3 Provision of quality best practice government administration	Council meets the requirements as set by the Commonwealth for best quality local government administration with 90% of areas reached satisfaction in this term of Council. (19/20)	9.3.1 Activities and KPIs addressed as per schedule prepared by the Commonwealth	80% of areas reached satisfaction by the set time of reporting (set by the Commonwealth)	General Manager
	9.4 Increased stakeholder participation in decision-making	Active community participation on Council Advisory Committees. (19/20)	9.4.1 Facilitate Community Advisory Committees as adopted by Council	Active community participation on Council Advisory Committees	General Manager
9.4.2 Review and amend or make obsolete Community Advisory Committees as identified	Council Advisory Committees meeting 'purpose' and 'role' as set out in each Committees Terms of Reference		General Manager		

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
	9.5 Reporting required by Integrated Planning and Reporting Framework to demonstrate NIRC performance	Quarterly and annual reporting conducted. Performance is at or above 80% across all activities. (17/18 – 19/20)	9.5.1 Implement the actions in the Operational Plan and report to Council quarterly	Performance of quarterly and annually reporting within the Integrated Planning and Reporting Framework is at or above 80% across all activities	General Manager
9.5.2 Review Plan each year			Long Term Financial Plan updated and scenarios reviewed and adopted by Council by 30 June 2018	Commercial Hub -Manager Finance	
9.5.3 Review Asset Management Plans in line with the Long Term Financial Plan			Asset Management Plans reviewed and adopted by Council by December 2017	Services -Group Managers Services - Manager Local Services and Assets	
9.5.4 Workforce Management Plan Actions: Develop a Performance Management System that includes Operational Plan KPIs/Work Plans and skills acquisition using Authority where possible Ensure staff have the tools and information that they need to carry out their jobs Tools and equipment are safe and a register of maintenance conducted in place			Workforce Management Plan actions for 17/18 are implemented within required timeframes A performance Management System is developed by September 2017 subject to uploading of all relevant data into Authority/Civica Managers and Team Leader meetings set up by July 2017, to meet regularly at least monthly. Agenda items to include tools and information for staff; work health and safety and the identification of solutions to achieve efficiencies and effectiveness in areas across the organisation	Governance and Human Resources -Executive Manager Governance and Human Resources Team Leaders and Managers	

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
			9.5.5 Set fees and charges in line with cost of services provided or at profit to build up reserves for future improvements	Fees and charges reviewed and adopted by Council by April 2018	Services and Commercial Hub -Group Manager Services -Group Manager Commercial Hub
10. Transparency in decision making	10.1 Consistent and sustainable governance through documented processes	The Audit committee is satisfied that there are controls in place to monitor risks and that the Risk Management Framework is implemented. (17/18)	10.1.1 Recommendation/actions from Audit Committee reported to Council on quarterly basis Development of a Fraud and Corruption Prevention Plan by March 2018	Actions identified by the Audit Committee implemented	Governance and Human Resources -Executive Manager Governance and Human Resources
	10.2 Equality of access to the same level and quality of government services	Council has a policy in place that ensures equality of access to all its services. (17/18)	10.2.1 Develop an Equity, Ethics & Probity Strategy	Equity, Ethics & Probity Strategy created by 30 June 2018.	General Manager and Governance and Human Resources -General Manger -Executive Manager Governance and Human Resources
			10.2.2 Policy development to occur by December 2017 and following consultation with stakeholders the Policy will be presented to Council meeting before June 2018	Council has a policy in place that ensures equality of access to its services by 30 June 2018	Governance and Human Resources -Executive Manager Governance and Human Resources

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
			<p>10.2.3 Ensure EEO principles are included in all job advertisements and position descriptions i.e. "Experience and understanding of EEO compliance"</p> <p>Ensure all new employees at induction are made aware of EEO. Hold quarterly induction sessions for new staff members</p> <p>Raise awareness of EEO principles at team meetings and in staff newsletter</p>	<p>Actions and Key Performance Indicators from the Equal Employment Management Plan are implemented</p>	<p>Governance and Human Resources -Executive Manager Governance and Human Resources</p>
			<p>10.2.4 Deliver, monitor and improve State Type Services</p>	<p>Deliver state type services on behalf of the Commonwealth and report on the KPIs as required</p>	<p>Services -Group Manager Services</p>
			<p>10.2.5 Develop Customer Service Charter</p>	<p>Customer Service Charter adopted by Council by 31 December 2017</p>	<p>Commercial Hub -Manager Customer Care</p>
			<p>10.2.6 Develop schedule to determine when policies will be reviewed</p> <p>Work with Managers to review policies in accordance with timeframes in schedule</p>	<p>Review completed of 100% of Council policies by 30 June 2018</p>	<p>Governance and Human Resources -Program Manager</p>

Strategic Direction 6 – “A healthy and safe community”

~ We provide a safe and healthy place to live, work and visit

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
11. Informed, active and healthy residents	11.1 Value and promote a healthy and active lifestyle	A plan is developed for safe walking and cycle tracks and funding is secured for at least one set of exercise stations. (19/20)	No action required 17/18 for this target that is due 19/20	No action required 17/18 for this target that is due 19/20	
	11.2 Encourage and promote participation in sport and well-being activities	The Mayor and Councillors are visible at sporting events and well-being activities, and actively show support and promote these activities.	11.2.1 Review and advertise for the sports funding program	Sport grant funding policy assessment guidelines reviewed and adopted by September 2017	General Manager -Executive Assistant to the General Manager
		A community site is identified as the “go to place” for special events, concerts and music activities. (16/17 – 19/20)	11.2.2 Identify community site as the “go to place” for special events, concerts and music activities	Site identified and used for public/tourist events	General Manager -T/L Tourism
			11.2.3 Promotion and attendance at sporting events by Councillors to encourage well-being	Mayor and Councillors are visible at sporting events and well-being activities, and actively show support and promote these activities	Mayor
	11.3 Promote the benefits of early intervention and testing	Children have access to early intervention services. (17/18)	11.3.1 Council advocates for children with special needs	Children have access to early intervention services	General Manager Mayor
11.4 Support and foster active, healthy, informed and empowered youth	A youth wellness plan is developed in partnership with youth and community organisations. (17/18)	11.4.1 Develop a Youth Wellness Plan in conjunction with youth and other relevant stakeholders	A Youth Wellness Plan is developed by Manager Customer Care in partnership with youth and community organisations	Commercial Hub -Manager Customer Care	

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
12. Focused and coordinated approach to health care	12.1 Ensure availability of high quality and affordable health and aged care services and facilities	Continued relationship with the Multi-Purpose Service and advocacy on behalf of the community where gaps are identified. (16/17 – 19/20)	12.1.1 Continued relationship with NIHRACS and advocacy on behalf of the community where gaps are identified	Services provided to meet the needs of the Community	General Manager; Mayor
	12.2 Appreciate the significant contribution volunteer organisations make to community health and wellbeing and support them to ensure these services continue to be available	The Community Donations Program has assisted a variety of community and volunteer organisations during the life of this Delivery Program. (19/20)	12.2.1 Review and advertise the Community Donations Program	Increase Community Donations Grant budget from last financial year	General Manager -Executive Assistant to the General Manager
	12.3 Minimise duplication and maximise coordination of the provision of health and aged care services	Barriers identified and addressed in relation to investment in the provision of aged care facilities. At least one private, government or community based aged care facility is developed or in the planning stage of being developed. (19/20)	Actions will be assigned for 18/19 and 19/20 financial years	Actions will be assigned for 18/19 and 19/20 financial years	General Manager
	12.4 Advocate for services such as Day Care, Activities and Transport that reflect an aging population and people with disabilities including options for aging in home	Day care activities are available; home care is available and access to facilities are consistently addressed for people with disabilities. (19/20)	Actions will be assigned for 18/19	Actions will be assigned for 18/19	General Manager

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
	12.5 Identify issues and respond to mental health, drug and alcohol, domestic violence and child protection needs	Council is facilitating an interagency with clear aims and direction in assisting with responding to mental health, drug and alcohol, domestic violence and child protection. (19/20)	Actions will be assigned for 18/19	Council commences discussions to develop an interagency group in a future year to assist with responding to mental health, drug and alcohol, domestic violence and child protection	General Manager, Mayor
	12.6 Ensure confidential health support and services	The community is comfortable in accessing health and support services. There is no stigma in accessing these services. (19/20)	Actions will be assigned for 18/19	Actions will be assigned for 18/19	
	12.7 Encourage and support visiting specialist programs	Advocacy conducted to ensure visiting specialists are targeting the population health needs. (16/17 – 19/20)	12.7.1 Advocacy conducted to ensure visiting specialists are targeting the population health needs	Specialists visit the island to meet the needs of the community	General Manager; Mayor
	12.8 Ensure services and programs are available to cater for children, youth and adults with disabilities or special needs	Advocacy conducted to ensure services and programs are available for people with disabilities or special needs. (16/17 – 19/20)	12.8.1 Advocacy conducted to ensure services and programs are available for people with disabilities or special needs	Services and programs are available for people with disabilities or special needs	General Manager; Mayor
	12.9 Encourage the education and implementation of strategies designed to build on awareness within the community about the importance of preventative health care and healthy living	Health and well-being programs are supported and promoted in partnership with the Department of Health. Key population health statistics consistently improving: vaccinations, cancer screening and rates of diabetes. (17/18 – 19/20)	12.9.1 Health and well-being programs are supported and promoted in partnership with NIHRACS	Target for each year as per Delivery Program Target.	Governance and Human Resources -Program Manager
12.9.2 Liaise with NIHRACS regarding publishing key population health statistics			Encourage NIHRACS to collect and publish key population health statistics including: vaccinations, cancer screening and rates of diabetes to assist with 12.7, 12.8 and 12.9	Governance and Human Resources -Program Manager	

'Strategic Objective' from Community Strategic Plan	'How will we get there' taken from the Community Strategic Plan and Delivery Program	Target from Delivery Program including Target Year	Operational Plan Actions	Operational Plan Targets	Responsible Division / Officer
13. A safe place for our families and visitors	13.1 Provide adequate infrastructure to maximise a safe visitor experience	Visitor surveys conducted and results used to improve visitor experience. (16/17 – 19/20)	13.1.1 Survey developed and implemented to gather visitor statistics	Target for each year: Visitor surveys conducted and results used to improve visitor experience	General Manager -Economic Development Coordinator -T/L Tourism
			13.1.2 Undertake audit of employee's licences and tickets to ensure current and compliant	Staff have relevant licences and tickets	Governance and Human Resources -Risk and Internal Audit Officer
	13.2 Ensure all services meet minimum health and safety standards	Regulatory function is established and policies developed. Compliance is monitored. (17/18)	13.2.1 Develop a regulatory policy framework	Regulatory function is established and policies developed by July 2018	Governance and Human Resources -Risk and Internal Audit Officer



REVENUE POLICY 2017-2018

INTRODUCTION

Council's 2017-18 Revenue Policy has been prepared in accordance with the provisions of the *Local Government Act 1993(NSW)(NI)* and the *Local Government (General) Regulation 2005*.

The revenue policy includes the following required elements:

- Detailed estimate of Council's income and expenditure
- Details of each ordinary rate and special rate proposed to be levied
- Details of each charge proposed to be levied
- Statement regarding the types of fees proposed to be charged
- Council's proposed pricing methodology for fees
- Statement of any proposed borrowings.

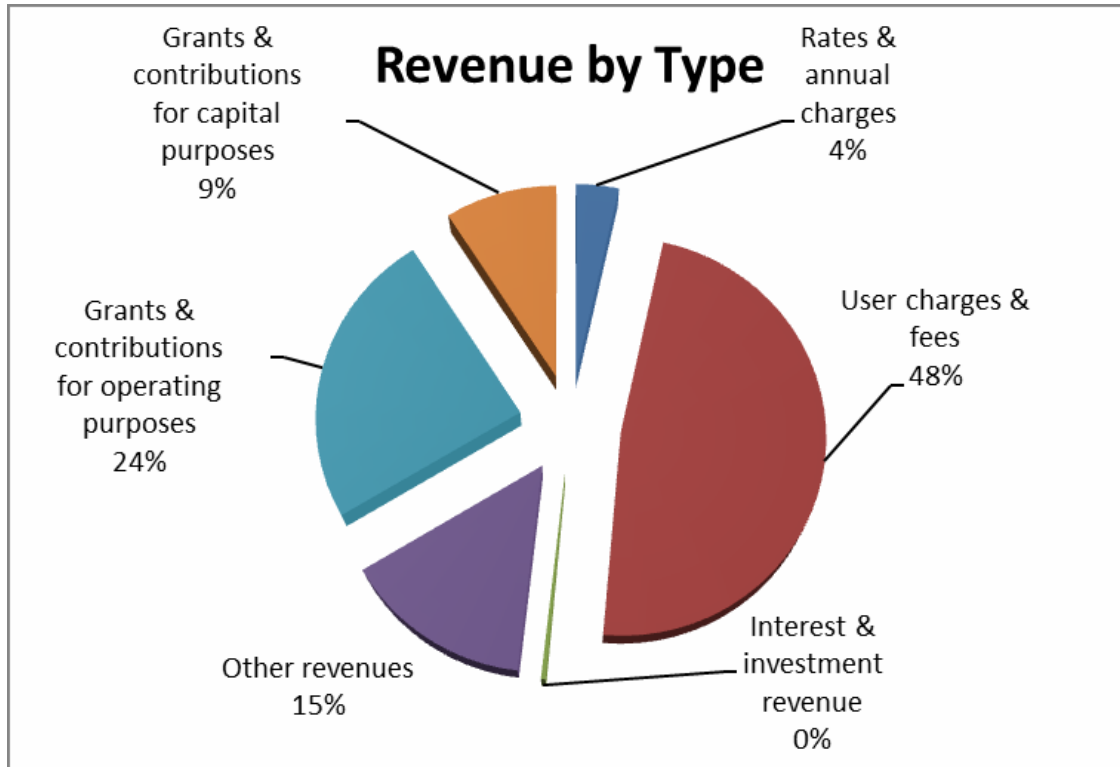
In addition to preparing this revenue policy, Council will also be reviewing its 10 year Long Term Financial Plan (LTFP). The 2017-18 Revenue Policy will contribute to the first year of that financial plan, as amended, which will be used by Council to guide its future decision making.

The aim of the LTFP is to guide Council towards achieving a balanced budget on a funding basis, whilst acknowledging that urgent asset renewal and economic development are the main priorities. This forms the basis of the grant funding recognition within this budget.

The LTFP will highlight Council's vision for achieving budget parity and ongoing economic management of the regional Council's finances to reduce the current working fund deficits by reducing operating costs in real terms over time, in conjunction with expanding the revenue base of Council.

SOURCES OF REVENUE

Council's revenue is mainly sourced from User Charges and Fees (48%), with Operating & Capital Grants (33%), Other Revenue (15%) and Rates and Annual Charges (4%) being other key revenue items.



RATE REVENUE

Revenue from rates is an important component of a Council's budget. The revenue raised will contribute to Council expenses such as the upkeep of roads and buildings, contributions towards Tourism and maintenance of public areas, including picnic areas, sports fields and reserves which we all enjoy using.

On 5 May 2016, the *Local Government Act 1993 (NSW)* (the Act) was amended allowing specific provisions for the introduction of an ordinary land rate for Norfolk Island.

The *Norfolk Island Applied Laws Ordinance 2016*, Item 35, sets out the requirements for the Norfolk Island Regional Council (NIRC) to generate a minimum of \$1 million dollars in revenue from rate levies for the rating period 2017-18. The *Ordinance* (No.9, Schedule 4, section 30) also stipulates that land rates issued prior to 2018-19 are to be modelled on a 'base amount'.

At the Council Meeting held on the 15 March 2017 it was agreed that "Council expects the rate levy from 2017/2018 to exceed \$1 million based on the 2016/2017 forecast, this will cover the loss of \$170,000 from the Absentee Landowners Levy."

The proposed model has three categories for ordinary rates - farmland, residential and business, with each of these having sub-categories. Ratepayers will have the option of paying their rates as one annual sum or in one-quarter instalments. There are concessions on the rateable amount to avoid hardship and for eligible pensioners. Eligible pensioners are charged half the ordinary rate.

The ordinary rate for 2017-2018 will be another non-value based rates system with the Act requiring Council to raise a minimum of \$1,000,000 in rating revenue for the second rateable year. For 2017-2018 categorisation of rateable land will be conducted by the Norfolk Island Regional Council. Work is continuing to move to a value based rating system and a new model will be available for consideration by the elected Council for the 2018-2019 year.

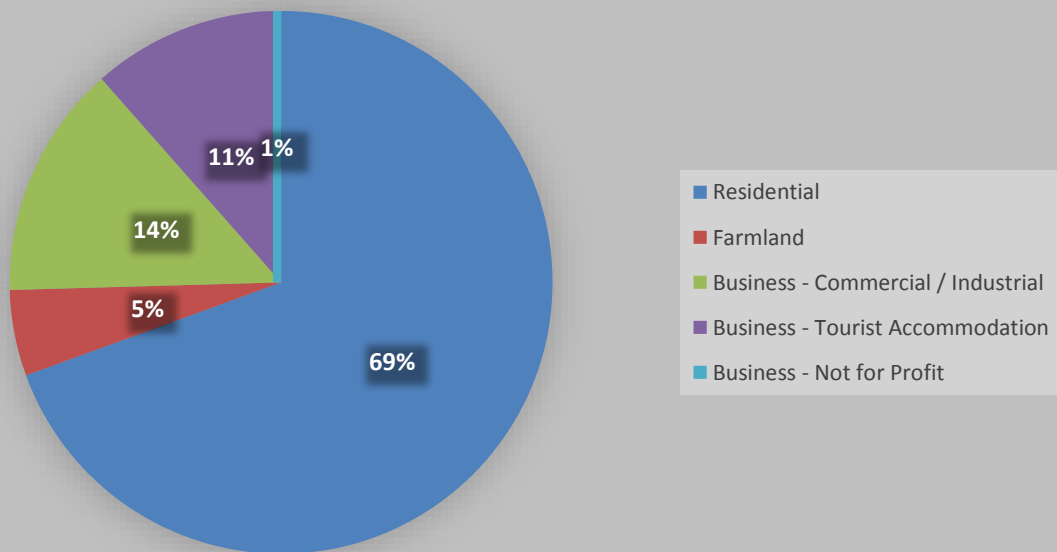
Interest on unpaid rates and charges will be 7.50% per annum accrued daily. A Merchant Surcharge/Transaction Fee of 1.0% will be applied to card payments.



NORFOLK ISLAND REGIONAL COUNCIL 2017-18 PROPOSED RATING MODEL				
Proposed categories and sub – categories with the total number of portions to raise >\$1,000,000				
Category	Sub-Category	Levy (per portion)	No. of Portions	Rates Levied (per Sub-Category)
Residential	less than 0.05Ha	\$270.00	33	\$8,910.00
Residential	0.05Ha - 0.099Ha	\$510.00	96	\$48,960.00
Residential	0.1Ha - 0.499Ha	\$540.00	565	\$305,100.00
Residential	0.5Ha - 0.99Ha	\$580.00	291	\$168,780.00
Residential	1.0Ha - 4.99Ha	\$620.00	448	\$277,760.00
Residential	5.0Ha - 20.0Ha	\$640.00	48	\$30,720.00
Farmland	1 portion	\$480.00	129	\$61,920.00
Business - Commercial / Industrial	less than 0.05Ha	\$580.00	46	\$26,680.00
Business - Commercial / Industrial	0.05Ha - 0.099Ha	\$640.00	31	\$19,840.00
Business - Commercial / Industrial	0.1Ha - 0.499Ha	\$1,160.00	56	\$64,960.00
Business - Commercial / Industrial	0.5Ha - 0.99Ha	\$1,690.00	14	\$23,660.00
Business - Commercial / Industrial	1.0Ha - 4.99Ha	\$2,210.00	10	\$22,100.00
Business - Commercial / Industrial	5.0Ha -19.99Ha	\$2,730.00	3	\$8,190.00
Business - Commercial / Industrial	20.0+Ha	\$3,250.00	1	\$3,250.00
Business - Tourist Accommodation	1 unit	\$640.00	22	\$14,080.00
Business - Tourist Accommodation	2 unit	\$1,100.00	3	\$3,300.00
Business - Tourist Accommodation	3 unit	\$1,490.00	5	\$7,450.00
Business - Tourist Accommodation	4 unit	\$1,790.00	2	\$3,580.00
Business - Tourist Accommodation	5 unit	\$2,050.00	10	\$20,500.00
Business - Tourist Accommodation	6 - 10 units	\$2,550.00	16	\$40,800.00
Business - Tourist Accommodation	11 - 20 units	\$3,230.00	7	\$22,610.00
Business - Tourist Accommodation	21 - 50 units	\$3,950.00	3	\$11,850.00
Business - Tourist Accommodation	51+ units	\$4,630.00	2	\$9,260.00
Business - Not for Profit	Non-Liquor	\$200.00	8	\$1,600.00
Business - Not for Profit	Liquor	\$700.00	6	\$4,200.00
Total			1855	\$1,210,060.00

This strategy addresses the issue of apportioning the rates revenue to the three rating categories: Residential (69%), Business (26%) and Farmland (5%).

2017/18 Rates: proportion by Type



ABSENTEE LANDOWNERS LEVY

The *Absentee Landowners Levy Act 1976* involves the issue of a levy notice for those persons who are absent from the island for more than one half of the year of levy. A review of the Absentee Landowners Levy Act and the associated charge has been made as part of these Budget deliberations and a recommendation from the 15 March 2016 Council meeting was approved for a request to the Commonwealth of Australia for removal of this Act effective from the financial year 2017-18.

PRICING METHODOLOGY FOR FEES AND CHARGES

Council's aim is to have the following five business units achieve financial sustainability in the next two years. As a necessary first step the following measures have been included in the 2017-18 budget:

FEES AND CHARGES - BUDGET 2017-18 ASSUMPTIONS

Airport

Passenger movement fees are budgeted to increase from \$25.70 to \$45 per movement (\$60 in 2009); producing a budget surplus of \$1,060,000 for reserves to build up funds for the renewal of the runway.

Roads

The Fuel Levy of \$0.20 per litre on fuel for road use, remains unchanged and will generate \$300,000 p.a.

Norfolk Energy/Fuel

A through-put fee of \$0.10 per litre on all fuel imported through the Ball Bay facility will generate \$400,000 p.a. Most of this revenue off-sets the maintenance cost and depreciation of the Ball Bay Facility.

Electricity

- Usage tariff increase from \$0.62 to \$0.68 (\$0.71 from 2012 to 2015, then \$0.68 in 2015)
- Grid access from \$0.00 to \$37.00 per quarter
- Photovoltaic (solar) user access fee \$0.00 to \$26.00 per kWh capacity, per quarter

These charges will reduce the current deficit to an estimated \$123,000.

[Resolution 2017/91 deferred the above electricity charges pending further consideration by Council]

Telecom

Price increase of 15% on telephone charges will provide an additional \$300,000 revenue to assist in provision of funds for the 25% contribution to the Building Better Regions Fund (BBRF) grant application.

A 15% increase in prices equates to monthly landline rental increasing by \$3.00; and call costs for mobiles increasing by \$0.06 per minute.

These charges will provide Telecom with a small surplus of \$176,000 to assist with infrastructure upgrades.

Fee Units/RPI

The current Fee Unit of \$25.20 has remained unchanged for four years. The increase on 1 July, 2017 will be of 12.7%, increasing the Fee Unit to \$28.40.

The major areas where Fee Units apply are:

- Water Assurance Fees
- Licences such as food and liquor
- Motor Vehicle Registration and Drivers Licences

Waste Management

Charging is proposed in two areas:

- The current levy of \$32 per revenue tonne on sea freight be increased to \$35 per tonne. On the projected 18,000 tonnes, revenue will be \$630,000.
- Disposal fees (non-recyclables) will generate \$500,000 from:
 - Box or bag/bin for volume up to 120 litres:
\$22,400 x \$2-box/bag/or bin per week (\$250,000 p.a.)
 - Small Truck/ Ute/ trailer: \$10
 - Medium Truck: \$15
 - Large Truck: \$20Car and truck loads \$4,800 per week (\$250,000 p.a.)

These charges will provide Waste Management with a small surplus of \$150,000 to assist with Council's contribution of 25% of own source funding for the grant application through the Building Better Regions Fund.

For full details of all fees and charges, please see the *Schedule of Fees and Charges* on page 47 onwards.

DEBT MANAGEMENT

Council has no current plans to borrow additional funds in 2017-18. This is however dependent on Council receiving approval for Grant Applications in relation to Waste Management and Telecom.

In recent years, the previous Norfolk Island Administration, now a responsibility of Council, borrowed funds for the following key projects:

- Airport Runway Loan \$12m
- Cascade Cliff Loan \$3.25m

The amount of debt outstanding at 30 June 2018 is expected to be \$11,200,000 based on:

Airport Runway Loan \$12m

Opening Balance of \$11,200,000 less a single payment of \$200,000 = \$11,000,000

Cascade Cliff Loan \$3.25m

Opening Balance of \$100,000 less payments of \$100,000 = \$Nil

Operational Plan - Annual Budget

INCOME STATEMENT

\$ '000	Notes	2017 Current	2018 Proposed
Income from Continuing Operations			
Revenue:			
Rates & annual charges		783	1,180
User charges & fees		20,608	16,161
Interest & investment revenue		200	120
Other revenues		178	4,930
Grants & contributions for operating purposes		3,842	8,241
Grants & contributions for capital purposes		-	3,075
Other Income:			
Net gains from disposal of assets		-	-
TOTAL INCOME FROM CONTINUING OPERATIONS		25,611	33,706
Expenses from Continuing Operations			
Employee benefits & costs		8,418	10,322
Borrowing costs		-	-
Materials & contracts		15,123	10,323
Depreciation & amortisation		5,236	4,958
Impairment		-	-
Other expenses		2,107	3,121
TOTAL EXPENSES FROM CONTINUING OPERATIONS		30,884	28,724
OPERATING RESULT FOR THE YEAR		(5,273)	4,983
NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES			
		(5,273)	1,908

Operational Plan - Annual Budget

STATEMENT OF FINANCIAL POSITION

\$ '000	Notes	2017 Current	2018 Proposed
Assets			
Current Assets:			
Cash & cash equivalents		8,048	8,292
Investments		-	-
Receivables		2,482	3,002
Inventories		1,648	1,689
Other		-	-
Non-current assets classified as 'held for sale'		-	-
TOTAL CURRENT ASSETS		12,178	12,982
Non-Current Assets:			
Investments		-	-
Receivables		-	-
Inventories		-	-
Infrastructure, property, plant & equipment		108,791	113,048
Investments accounted for using the equity method		-	-
Investment property		-	-
Intangible assets		-	-
TOTAL NON-CURRENT ASSETS		108,791	113,048
TOTAL ASSETS		120,969	126,030
Liabilities			
Current Liabilities:			
Payables		2,786	2,856
Borrowings		306	300
Provisions		-	-
TOTAL CURRENT LIABILITIES		3,092	3,156
Non-Current Liabilities:			
Payables		-	-
Borrowings		11,300	11,000
Provisions		-	-
TOTAL NON-CURRENT LIABILITIES		11,300	11,000
TOTAL LIABILITIES		14,392	14,156
NET ASSETS		106,577	111,875
Equity			
Retained earnings/ (accumulated deficit)		(3,087)	2,211
Revaluation reserves		109,664	109,664
Council equity interest		106,577	111,875
Non-controlling interest		-	-
TOTAL EQUITY		106,577	111,875

Operational Plan - Annual Budget

STATEMENT OF CASH FLOWS

\$ '000	Notes	2017 Current	2018 Proposed
Cash Flows from Operating Activities			
Receipts:			
Rates & annual charges		760	1,145
User charges & fees		21,940	15,676
Investment & interest revenue received		200	203
Grants & contributions		3,842	11,316
Bonds, deposits & retention amounts received		-	-
Other		173	4,782
Payments:			
Employee benefits & costs		(8,418)	(10,322)
Materials & contracts		(14,669)	(10,013)
Borrowing costs		-	-
Bonds, deposits & retention amounts refunded		-	-
Other		(2,044)	(3,028)
NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES		1,784	9,759
Cash Flows from Investing Activities			
Receipts:			
Sale of investment securities		-	-
Sale of infrastructure, property, plant & equipment		-	-
Deferred debtor's receipts		-	-
Other investing activity receipts		-	-
Payments:			
Purchase of investment securities		-	-
Purchase of infrastructure, property, plant & equipment		(3,076)	(9,215)
Deferred debtors & advances made		-	-
NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES		(3,076)	(9,215)
Cash Flows from Financing Activities			
Receipts:			
Proceeds from borrowings & advances		-	-
Payments:			
Repayment of borrowings & advances		(180)	(300)
NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES		(180)	(300)
NET INCREASE/(DECREASE) IN CASH & CASH EQUIVALENTS		(1,472)	244
plus: CASH & CASH EQUIVALENTS - beginning of year		9,520	8,048
CASH & CASH EQUIVALENTS - end of year		8,048	8,292
Assumptions			
Rates & charges recovery rate		97.00%	97.00%
Debtor recovery rate		97.00%	97.00%
General Index		2.50%	2.50%
Investment Interest rate		2.50%	2.50%
Overdue rates interest rate		8.00%	7.50%
No restricted cash			

Operational Plan - Annual Budget

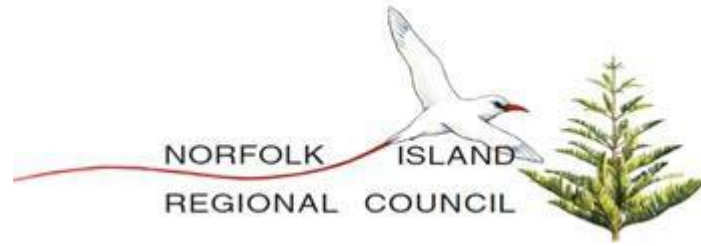
FINANCIAL RATIOS

	2017 Forecast	2018 Forecast
<p>Operating Ratio</p> <p><i>This ratio measures Council's ability to contain operating expenditure within operating revenue</i></p> <p>Benchmark - Greater than 0%</p> <p><i>(operating revenue excl. capital grants and contributions - operating expenses) / operating revenue excluding capital grants and contributions</i></p>	-20.59%	6.23%
<p>Cash Expense Cover Ratio</p> <p><i>This ratio indicates the number of months Council can continue paying for its immediate expenses without additional cash inflow</i></p> <p>Benchmark - Greater than 3.0 months</p> <p><i>(current year's cash and cash equivalents / (total expenses - depreciation - interest costs) * 12</i></p>	3.77	4.19
<p>Current Ratio</p> <p><i>This ratio represents Council's ability to meet debt payments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities.</i></p> <p>Benchmark - Greater than 1.5</p> <p><i>current assets / current liabilities</i></p>	3.94	4.11
<p>Own Source Operating Revenue</p> <p><i>This ratio measures the level of Council's fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. Council's financial flexibility improves the higher the level of its own source revenue</i></p> <p>Benchmark - Greater than 60%</p> <p><i>rates, utilities and charges / total operating revenue (inclusive of capital grants and contributions)</i></p>	83.52%	51.45%
<p>Debt Service Cover Ratio</p> <p><i>This ratio measures the availability of cash to service debt including interest, principal, and lease payments</i></p> <p>Benchmark - Greater than 2.0</p> <p><i>operating result before interest and depreciation (EBITDA) / principal repayments + borrowing interest costs</i></p>	-1.32	32.74
<p>Interest Cover Ratio</p> <p><i>This ratio indicates the extent to which Council can service its interest-bearing debt and take on additional borrowings. It measures the burden of the current interest expense upon Council's operating cash</i></p> <p>Benchmark - Greater than 4.0</p> <p><i>operating result before interest and depreciation (EBITDA) / interest expense</i></p>	N/A	N/A
<p>Capital Expenditure Ratio</p> <p><i>This ratio indicates the extent to which Council is forecasting to expand its asset base with capital expenditure spent on both new assets and replacement and renewal of existing assets</i></p> <p>Benchmark - Greater than 1.1</p> <p><i>annual capital expenditure / annual depreciation</i></p>	0.59	1.86

Service/ Function	Rates & Annual Charges	User Fees & Charges	Interest Income	Other Revenue	Grants & Contributions	Total Income	Employee Costs	Operating Costs	Deprec	Allocation of Overheads	Total Expense	Surplus/ Deficit
Office of the General Manager	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 332	\$ 146	\$ 1	\$ 479	\$ -	\$ -
Regional Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 264	\$ -	\$ 22	\$ 286	-\$ 286
Governance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 405	\$ 20	\$ -	\$ 36	\$ 461	-\$ 461
Corporate Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 198	\$ 12	\$ -	\$ 210	\$ -	\$ -
Finance	\$ -	\$ -	\$ -	-\$ 30	\$ -	-\$ 30	\$ 350	\$ 27	\$ 5	\$ 352	\$ 30	\$ -
ICT Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240	\$ 412	\$ 23	\$ 675	\$ -	\$ -
Records Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55	\$ 15	\$ 1	\$ 6	\$ 77	-\$ 77
Human Resources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 523	\$ 274	\$ -	\$ 796	\$ -	\$ -
Employee On costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 460	\$ 23	\$ -	\$ 208	\$ 275	-\$ 275
Environment, Parks & Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52	\$ 100	\$ -	\$ 13	\$ 165	-\$ 165
Bridges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sealed Roads	\$ -	-\$ 300	\$ -	-\$ 35	-\$ 200	-\$ 535	\$ 349	\$ 223	\$ 995	\$ 76	\$ 1,643	-\$ 1,108
Unsealed Roads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Stormwater Drainage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Building & Grounds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 567	\$ 76	\$ 24	\$ 54	\$ 721	-\$ 721
Airport Management	\$ -	-\$ 3,328	\$ -	-\$ 35	\$ -	-\$ 3,363	\$ 384	\$ 217	\$ 1,370	\$ 332	\$ 2,303	\$ 1,060
Cascade Quarry	\$ -	-\$ 275	\$ -	\$ -	\$ -	-\$ 275	\$ 25	\$ 62	\$ -	\$ 30	\$ 117	-\$ 159
Plant Operations	\$ -	-\$ 574	\$ -	\$ -	\$ -	-\$ 574	\$ 227	\$ 26	\$ 557	\$ 69	\$ 879	-\$ 305
Private Works	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Facilities Management	\$ -	-\$ 5	\$ -	\$ -	\$ -	-\$ 5	\$ -	\$ 203	\$ 107	\$ 299	\$ 11	-\$ 11
Council & Community Housing	\$ -	-\$ 45	\$ -	\$ -	\$ -	-\$ 45	\$ -	\$ 20	\$ 37	\$ 5	\$ 62	-\$ 17
Works Store	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155	\$ 4	\$ -	\$ 159	\$ -	\$ -
Works Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58	\$ 15	\$ 52	\$ 125	\$ -	\$ -
Tanalith Services	\$ -	-\$ 50	\$ -	\$ -	\$ -	-\$ 50	\$ 26	\$ 21	\$ 10	\$ 8	\$ 65	-\$ 15
Liquor Mart	\$ -	\$ -	\$ -	-\$ 3,850	\$ -	-\$ 3,850	\$ 252	\$ 2,042	\$ 54	\$ 514	\$ 2,862	\$ 988
Norfolk Fuel	\$ -	-\$ 400	\$ -	\$ -	\$ -	-\$ 400	\$ -	\$ 157	\$ 80	\$ 47	\$ 284	\$ 116
Electricity	\$ -	-\$ 4,035	\$ -	\$ -	\$ -	-\$ 4,035	\$ 600	\$ 2,268	\$ 712	\$ 578	\$ 4,158	-\$ 123
Telecom	\$ -	-\$ 3,310	\$ -	-\$ 220	\$ -	-\$ 3,530	\$ 394	\$ 1,876	\$ 600	\$ 485	\$ 3,355	\$ 175
Broadcasting Services	\$ -	-\$ 33	\$ -	\$ -	\$ -	-\$ 33	\$ 110	\$ 60	\$ 30	\$ 17	\$ 217	-\$ 184
Library	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30	\$ 6	\$ 7	\$ 3	\$ 45	-\$ 45
Legacy Operations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40	\$ -	\$ 40	-\$ 40
Risk & Internal Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 73	\$ 546	\$ -	\$ 52	\$ 671	-\$ 671
Legal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 121	\$ 3	\$ -	\$ 10	\$ 134	-\$ 134
Tourism	\$ -	-\$ 117	\$ -	-\$ 8	\$ -	-\$ 125	\$ 286	\$ 848	\$ 9	\$ 105	\$ 1,248	-\$ 1,123
Economic Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135	\$ 12	\$ -	\$ 12	\$ 159	-\$ 159
Council Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Registry, Courts & Lands	\$ -	-\$ 35	\$ -	\$ -	\$ -	-\$ 35	\$ -	\$ 3	\$ -	\$ 3	\$ 6	-\$ 29
Customer Care	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 335	\$ 15	\$ -	\$ 350	\$ -	\$ -
Building & Development Control	\$ -	-\$ 20	\$ -	\$ -	\$ -	-\$ 20	\$ 175	\$ 38	\$ -	\$ 20	\$ 233	-\$ 213
Public Health & Safety	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125	\$ -	\$ 10	\$ 135	-\$ 135
General Purpose Revenue	-\$ 1,180	\$ -	-\$ 120	\$ -	-\$ 4,220	-\$ 5,520	\$ -	\$ 60	\$ -	\$ -	\$ 60	\$ 5,460
Sewerage Services	\$ -	-\$ 504	\$ -	\$ -	\$ -	-\$ 504	\$ 155	\$ 146	\$ 110	\$ 67	\$ 478	\$ 26
Waste Services	\$ -	-\$ 630	\$ -	-\$ 510	\$ -	-\$ 1,140	\$ 255	\$ 446	\$ 135	\$ 154	\$ 990	\$ 150
Total NIRC	-\$ 1,180	-\$ 13,661	-\$ 120	-\$ 4,688	-\$ 4,420	-\$ 24,069	\$ 7,327	\$ 10,807	\$ 4,958	-\$ 925	\$ 22,167	\$ 1,908
KAVHA	\$ -	\$ -	\$ -	\$ -	-\$ 495	-\$ 495	\$ 285	\$ 161	\$ -	\$ 49	\$ 495	\$ -
Education	\$ -	\$ -	\$ -	\$ -	-\$ 1,310	-\$ 1,310	\$ 680	\$ 500	\$ -	\$ 130	\$ 1,310	\$ -
Policing, Courts & Legal Services	\$ -	\$ -	\$ -	-\$ 7	-\$ 656	-\$ 663	\$ 315	\$ 282	\$ -	\$ 66	\$ 663	\$ -
Tribunals, Boards & Statutory Appointments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Child Welfare	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Registry, Licencing & Regulatory	\$ -	-\$ 1,500	\$ -	\$ -	-\$ 549	-\$ 951	\$ 235	\$ 473	\$ -	\$ 243	\$ 951	\$ -
Emergency Services	\$ -	-\$ 300	\$ -	\$ -	-\$ 774	-\$ 1,074	\$ 355	\$ 583	\$ -	\$ 136	\$ 1,074	\$ -
Office of the Administrator	\$ -	\$ -	\$ -	\$ -	-\$ 80	-\$ 80	\$ 55	\$ 17	\$ -	\$ 8	\$ 80	\$ -
Gaming	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pest & Noxious Weed Control	\$ -	\$ -	\$ -	\$ -	-\$ 372	-\$ 372	\$ 75	\$ 260	\$ -	\$ 37	\$ 372	\$ -
Ports Management	\$ -	-\$ 700	\$ -	\$ -	-\$ 148	-\$ 848	\$ 510	\$ 184	\$ -	\$ 153	\$ 848	\$ -
Record Keeping	\$ -	\$ -	\$ -	\$ -	-\$ 33	-\$ 33	\$ 20	\$ 10	\$ -	\$ 3	\$ 33	\$ -
Spatial Planning & Policy	\$ -	\$ -	\$ -	\$ -	-\$ 50	-\$ 50	\$ 5	\$ 40	\$ -	\$ 5	\$ 50	\$ -
ICT Support	\$ -	\$ -	\$ -	\$ -	-\$ 69	-\$ 69	\$ 50	\$ 12	\$ -	\$ 7	\$ 69	\$ -
Pensioner Rates Rebate	\$ -	\$ -	\$ -	\$ -	-\$ 2	-\$ 2	\$ -	\$ -	\$ -	\$ 2	\$ 2	\$ -
KAVHA - Research Centre	\$ -	\$ -	\$ -	-\$ 15	-\$ 85	-\$ 100	\$ 70	\$ 19	\$ -	\$ 11	\$ 100	\$ -
KAVHA - Museums	\$ -	\$ -	\$ -	-\$ 220	-\$ 163	-\$ 383	\$ 240	\$ 83	\$ -	\$ 60	\$ 383	\$ -
Commonwealth - SDA Manager	\$ -	\$ -	\$ -	\$ -	-\$ 78	-\$ 78	\$ 65	\$ 5	\$ -	\$ 8	\$ 78	\$ -
Worker's Compensation	\$ -	\$ -	\$ -	\$ -	-\$ 56	-\$ 56	\$ 45	\$ 5	\$ -	\$ 6	\$ 56	\$ -
Total SDA	\$ -	-\$ 2,500	\$ -	-\$ 242	-\$ 3,821	-\$ 6,563	\$ 3,005	\$ 2,634	\$ -	\$ 924	\$ 6,563	\$ -
Grand Total	-\$ 1,180	-\$ 16,161	-\$ 120	-\$ 4,930	-\$ 8,241	-\$ 30,631	\$ 10,332	\$ 13,441	\$ 4,958	-\$ 1	\$ 28,729	\$ 1,908

CAPITAL BUDGET 2017/18

	Reserves 01/07/2017	CapEx 2017/18	Capital Grant	Reserves 30/06/2018
Facilities Management				
Bi-centennial Complex	400,000	300,000		
ICT Services				
Technology Upgrades	100,000			
Waste and Environment				
25% BBRF Grant Application		405,000	1,215,000	170,000
Water Assurance				
Camera/Pumps		100,000		30,000
Telecom				
25% BBRF Grant Application		620,000	1,860,000	
PABX		50,000		
Airport				
Runway - Reserve fund				1,000,000
GHD Option 2		1,000,000		
Asphalt Machine		75,000		
Slip Rehabilitation		200,000		
Liquor Bond				
Roof		125,000		
Lighting Retail and W/House		50,000		
Roads				
Road resurfacing	500,000	-		
Grant Program Contribution Op Plan 8.1.1.		100,000		
Tar Decanter		12,000		
Spray Tanker		350,000		
2 x Spreader trucks		180,000		
Loader		70,000		
Steel Roller		100,000		
Fleet				
Crane	600,000	100,000		
2 x4x4 vans, 2utes, 5 cars		250,000		
Water Blaster/Steamer		15,000		
Diagnostic Equipment		13,000		
Plant Replacement - reserve Fund - SDA				100,000
Reserves				
Mowers Reserves		30,000		
Waterless composting toilets		30,000		
Building Maint				
Pipe Bender		15,000		
Rock				
New Quarry Project		100,000		
Lighters x 2		250,000		
	1,600,000	4,540,000	3,075,000	1,300,000
Cash Payments - Capital Works				
		9,215,000		
Loan payment - Airport		200,000		
Loan payment - Quarry		100,000		
Total Cash Payments - Capital & Loans				
		9,515,000		
Reserves C'fwd 2018/19		1,300,000		
Total Capital Works Program - incl Reserves				
		10,815,000		
Operating Surplus 2017/18	1,900,000			
Depreciation (non-cash) 2017/18	4,957,000			
Reserves B'fwd 2016/17	1,600,000			
Capital Grant Income 2017/18	3,075,000			
Total Funds available				
				11,532,000



SCHEDULE OF FEES AND CHARGES

IN LEGISLATION AND REGULATIONS AND CHARGES FOR COUNCIL SERVICES AND HIRE FEES

TABLE OF CONTENTS

LEGISLATION	5
Administration and Probate Act 2006	5
Airport Act 1991.....	5
Auctioneers Act 1926.....	5
Bookmakers and Betting Exchange Act 1998	5
Brands and Marks Act 1949	5
Business Transactions (Administration) Act 2006.....	5
Cheques (Duty) Act 1983	7
Dogs Registration Act 1936.....	7
Electricity Supply Act 1985.....	7
Fees Act 1976.....	8
Fencing Act 1913.....	8
Fuel Levy Act 1987	8
Land Administration Fees Act 1996	9
Lighterage Act 1961	9
Local Government Act 1993 (NSW)(NI)	11
Mercantile Law Act 1959	11
Migratory Birds Act 1980	11
Public Reserves Act 1997	11
Sale of Food Act 1950	11
Slaughtering Act 1913.....	11
Surveys Act 1937.....	11
Traffic Act 2010.....	16
Water Assurance Charges Act 1991.....	16
REGULATION	17

Administrative Review Tribunal Regulations 2002	17
Airport Regulations 1992	17
Animals (Importation) Regulations 1985	18
Apiaries Regulations 1976.....	19
Brands and Marks Regulations 1949	20
Companies Regulation 1986	20
Dangerous Drugs Regulations 1998	24
Dogs Registration Regulations 1994	25
Electricity (Licensing and Registration) Regulations 1986	25
Firearms and Prohibited Weapons Regulations 1998.....	28
Health (General) Regulations.....	28
Health (Hairdressers) Regulations	28
Land Administration Fees Regulations 1997.....	28
Liquor Regulations 2006	29
Lotteries and Fundraising Regulations 1987.....	30
Mediation Regulations 2005	30
Norfolk Island Broadcasting Regulations 2002	30
Pasturage and Enclosure Regulations 1949	31
Pharmacy Regulations.....	31
Planning Regulations 2004.....	31
Plant and Fruit Diseases Regulations	35
Poisons and Dangerous Substances Regulations	35
Pounds Regulations.....	35
Sale of Tobacco Regulations 2004	35
Traffic (Fees) Regulation	35
Traffic (General) Regulations	37
Trees Regulations 1999.....	37

Waste Management Regulations 2004.....	38
CHARGES AND HIRE FEES.....	39
Airport	39
Fire Service	39
Library	40
Museums.....	40
Norfolk Energy	40
Rawson Hall.....	40
Research Centre	40
Rock (Portion 44a).....	41
Rock (Portion 5a1).....	41
Works Depot	41

**SCHEDULE OF STATUTORY FEES AND CHARGES IN LEGISLATION AND REGULATIONS
CHARGES FOR COUNCIL SERVICES AND HIRE FEES**

LEGISLATION

[Does not include: Fees for lodging in a Court/Tribunal]

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Commission of executors etc. and curator Commission - 5% on money in the estate collected, including money received as income or from the realisation of assets of the estate; and (a) 1% on the value , as fixed by the curator, of unrealised real and personal property in the estate transferred or delivered unconverted into money to a person entitled to the property under the will or intestacy, or (b) of \$100,	s99	Administration and Probate Act 2006	5% on money 1% on the value \$100		
Landing Fees – 3 per passenger or 1.5 per 1000kgs	Schedule 2 s3	Airport Act 1991 [Consolidated as at 23 February 2013]	3 or 1.5 fee units	\$75 or \$38	\$85 or \$43
Licence - Charitable	s17(1)(a)	Auctioneers Act 1926 [Consolidated as at 4 November 2013]	1 fee unit	\$25	\$28
Licence – all others	s17(1)(b)	Auctioneers Act 1926 [Consolidated as at 4 November 2013]	33 fee units	\$830	\$935
Licence - Less than 12 months	s17(2)	Auctioneers Act 1926 [Consolidated as at 4 November 2013]	Pro rata		
Temporary licence to clerk or deputy of licensed auctioneer	s18(4)	Auctioneers Act 1926 [Consolidated as at 4 November 2013]	2 fee units per day	\$50	\$55
Applications – Licence - grant, renewal or transfer	s15(1)(c)	Bookmakers and Betting Exchange Act 1998	250 fee units	\$6,300	\$7,100
Expiation notice	s33	Bookmakers and Betting Exchange Act 1998	sum not exceeding \$100,000		
Inspection of Register	s5(2)	Brands and Marks Act 1949 [Consolidated as at 28 February 2013]	0.5 fee units	\$13	\$14
Reduction of leviabale value of leviabale property if conveyed to partner on retirement or dissolution of partnership	s28(3)	Business Transactions (Administration) Act 2006 [Consolidated as at 2 August 2008]	\$20	\$20	\$20

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Interest payable on refunded levy	s54(2) & (3)	Business Transactions (Administration) Act 2006 [Consolidated as at 2 August 2008]	Prescribed rate of repayment – if not prescribed 13% interest per annum		
Levy to be rounded down	s7	Business Transactions (Administration) Act 2006 [Consolidated as at 2 August 2008]	Levy to be in multiple of 5 cents		
Schedule 1 – refer below table	ss4 & 5	Business Transactions (Levy Imposition) Act 2006 [Consolidated as at 2 August 2008]			

SCHEDULE 1 - Sections 4 and 5 - RATES OF LEVY

Item No.	Class of instruments	Rate of levy
1.	Conveyance of Leviable Property (1) Conveyance other than a conveyance of leviable property to which the <i>Land Administration Fees Act 1996</i> applies, and other than a conveyance of a description referred to in paragraph (2), (3), (4) or (5).	Where the amount of the consideration or the unencumbered value of the property the subject of the conveyance or transfer (whichever is the higher) – levy on the amount or the unencumbered value (the value), calculated in accordance with the formula – $D = 4 \times V$ Where D = the levy payable in \$ and V = the value 100 Note for a value of \$150,000 the formula becomes: $D = 4 \times 150000/100 = \$6,000$
	(2) Conveyance to or by persons as joint tenants where one or more of those persons retains an interest in the property the subject of the conveyance	At the rate specified in above
	(3) Conveyance made subsequent to and in conformity with an agreement or agreements for the conveyance and the agreement or agreements has or have been stamped with <i>ad valorem</i> levy	0.5 fee unit
	(4) A transfer of, or an agreement to transfer, leviable property subject to a declaration of trust to a trustee if <i>ad valorem</i> levy has been paid on the declaration of trust in respect of the same leviable property	0.5 fee unit
	(5) A declaration of trust that declares the same trusts as those on	

which and subject to which the same leviable property was transferred to the person declaring the trust if <i>ad valorem</i> levy has been paid on the transfer or the agreement to transfer	0.5 fee unit
--	--------------

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Duty per cheque	s4(1)	Cheques (Duty) Act 1983 [Consolidated as at 25 November 2013]	20 cents	20 cents	20 cents
Duty – using stamps	s6	Cheques (Duty) Act 1983 [Consolidated as at 25 November 2013]	20 cents	20 cents	20 cents
Authority to bankers	s9	Cheques (Duty) Act 1983 [Consolidated as at 25 November 2013]	20 cents for each cheque form	20 cents for each cheque form	20 cents for each cheque form
Dog - Certificate of registration	s11(2)	Dogs Registration Act 1936 [Consolidated as at 20 December 2013]	0.5 fee units	\$15	\$14
Charges for electricity	s21(1)	Electricity Supply Act 1985	\$0.62 per kWh	\$0.62 per kWh	\$0.62 per kWh
General infrastructure Charge (Grid Access) (per quarter)	s21(1)	Electricity Supply Act 1985	1.3 fee units per quarter	\$0.00	\$37.00 per quarter [commenced 1 October 2017]
Solar infrastructure Access and Development Charge (Photovoltaic access to grid fee) (per quarter)	s21(1)	Electricity Supply Act 1985	0.9 fee unit multiplied by total Kw capacity each quarter or part thereof	\$0.00	\$26.00 multiplied by total Kw capacity each quarter or part thereof [commenced 1 October 2017]

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Registration of Births Deaths and Marriages Act 1963 [Not in the Act nor are there Regulations]	Fifth schedule Subsection 51(7)	Fees Act 1976			
Search Register and issue copy of entry		Fees Act 1976	1 fee unit	\$25	\$28
Search in Register of Births and issue of extract from entry containing only the name, and date and place of birth, of person		Fees Act 1976	0.5 fee unit	\$13	\$14
Search in Register of Births and issue of extract from entry containing particulars in addition to name, and date and place of birth, of person		Fees Act 1976	0.5 fee unit	\$13	\$14
Search in register, other than Register of Births, and issue of extract from entry		Fees Act 1976	0.5 fee unit	\$13	\$14
Where correct particulars of entry not stated in application, additional fee for searching for and identifying correct entry		Fees Act 1976	\$0.50	\$0.50	\$0.50
Registration of change of name by Deed Poll	s22		1 fee unit	\$25	\$28
Search of name on the register of Deed Poll			0.2 fee unit	\$5	\$6
Registration of fence	s5	Fencing Act 1913 [Consolidated as at 28 January 2014]	2 fee units	\$50	\$60
Inspect Register	s7	Fencing Act 1913 [Consolidated as at 28 January 2014]	0.5 fee unit	\$13	\$14
Fuel Levy	s8	Fuel Levy Act 1987	0.20 per litre	0.20 per litre	0.20 per litre

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Land Administration fee	s4(2)	Land Administration Fees Act 1996 [Consolidated as at 6 September 2014]	33 fee units or an amount equal to 4% of the value	\$830 or 4% of Value	\$935 or 4% of Value
Registration fee	s6(b)	Land Administration Fees Act 1996 [Consolidated as at 6 September 2014]	3.3 fee units	\$85	\$95
Gazette Notice 1 November 2012 Determination	s5(1)	Lighterage Act 1961			
General Cargo – all cargo not otherwise expressly specified		Lighterage Act 1961	\$31m ³ or per tonne whichever is the greater	\$31m ³ or per tonne whichever is the greater	\$35m ³ or per tonne whichever is the greater
Timber in excess of 3 metres in length		Lighterage Act 1961	\$43m ³ or per tonne whichever is the greater	\$43m ³ or per tonne whichever is the greater	\$48m ³ or per tonne whichever is the greater
Timber 3 metres or less in length, provided the importer identifies the cargo to be charged at this rate to the Lighterage Manager at the time the cargo is landed		Lighterage Act 1961	\$31m ³ or per tonne whichever is the greater	\$31m ³ or per tonne whichever is the greater	\$35m ³ or per tonne whichever is the greater
Livestock containers (whether occupied or not) for the carriage of -		Lighterage Act 1961			
(i) Equine or bovine animals		Lighterage Act 1961	\$93 per container	\$93 per container	\$105 per container
(ii) Animals other than equine or bovine		Lighterage Act 1961	\$31 per container	\$31 per container	\$35 per container
Goods in bags -					
The following items contained in bags: flour, bran, pollard, wheatmeal, potatoes, onions, stock food, fertiliser		Lighterage Act 1961	\$31 per tonne	\$31 per tonne	\$35 per tonne
Backloading of empty collapsible reusable containers		Lighterage Act 1961	\$12.80m ³	\$12.80m ³	\$14.40m ³
Heavy Lift Surcharge – in addition of the charges referred to in subclause (1), the following heavy lift surcharges shall apply – where the individual item of cargo weighs		Lighterage Act 1961			
2.001 to 2.500 tonnes (inclusive)		Lighterage Act 1961	\$9.35	\$9.35	\$10.50
2.501 to 3.000 tonnes (inclusive)		Lighterage Act 1961	\$12	\$12	\$13.50
3.001 to 3.500 tonnes (inclusive)		Lighterage Act 1961	\$14.85	\$14.85	\$16.70
3.501 to 4.000 tonnes (inclusive)		Lighterage Act 1961	\$17.60	\$17.60	\$19.80
4.001 to 4.500 tonnes (inclusive)		Lighterage Act 1961	\$25.30	\$25.30	\$28.50
4.501 to 5.000 tonnes (inclusive)		Lighterage Act 1961	\$38.50	\$38.50	\$43.40

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
5.001 to 6.000 tonnes (inclusive)		Lighterage Act 1961	\$51.70	\$51.70	\$58.30
6.001 and over		Lighterage Act 1961	\$61.60	\$61.60	\$69.40
Length Surcharge – a length surcharge shall apply on each complete metre by which the cargo exceeds 12 metres in length.		Lighterage Act 1961	\$3.50 per metre	\$3.50 per metre	\$3.90 per metre
1. Double Lighters - where cargo is of a nature, size or weight that requires its carriage by two lighters joined together.		Lighterage Act 1961	charge payable is twice the charges that would otherwise be payable	charge payable is twice the charges that would otherwise be payable	charge payable is twice the charges that would otherwise be payable
2. Double Lighters - 3 metre carrier frame hire		Lighterage Act 1961	Charge payable in addition to double lighterage charge.	New Fee	\$300 per occurrence
Charges for Lighterage Service employees -					
Penalty Rates -					
Monday to Friday – more than 8 hours worked in a day		Lighterage Act 1961	\$13.65 per hour	\$13.65 per hour	\$18 per hour
Saturday – less than 8 hours worked in a day		Lighterage Act 1961	\$13.65 per hour	\$13.65 per hour	\$18 per hour
Saturday – more than 8 hours worked in a day		Lighterage Act 1961	\$17 per hour	\$17 per hour	\$22.45 per hour
Sunday and Public Holidays		Lighterage Act 1961	\$17 per hour	\$17 per hour	\$22.45 per hour
Waiting Time -					
Paid for the period when a machinery on board the vessel or rain prevents discharge		Lighterage Act 1961	\$13.65 per hour	\$13.65 per hour	\$18 per hour
Standby Time -					
(i)Paid for the period of standby when the vessel fails to arrive at the advised time and labour is asked to standby		Lighterage Act 1961	\$17 per hour	\$17 per hour	\$22.45 per hour
(ii)Paid for the period of standby when the first inspection of sea conditions is unfavourable and labour is asked to standby until a second broadcast is made		Lighterage Act 1961	\$17 per hour	\$17 per hour	\$22.45 per hour
Callout Time -					
Paid for the period when labour is called for work but sea conditions prevent discharge – subject to a minimum of 4 hours being paid		Lighterage Act 1961	\$17 per hour	\$17 per hour	\$22.45 per hour
Carriage of Passengers by Lighterage Service		Lighterage Act 1961	\$264	\$264	\$264

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Charge when less than 300 tonnes. This charge is in addition to any other charges specified.		Lighterage Act 1961	difference between the actual tonnage handled and 300 tons multiplied by \$14.50	difference between the actual tonnage handled and 300 tons multiplied by \$14.50	difference between the actual tonnage handled and 300 tons multiplied by \$14.50
Certificate as to Rates and Charges	s603	Local Government Act 1993 (NSW)(NI)	New Fee	New Fee	\$75
Registration of Bill of Sale	s7(2)	Mercantile Law Act 1959 [Consolidated as at 5 June 2002]	5 fee units	\$125	\$140
Renewal of registration	s9(5)	Mercantile Law Act 1959 [Consolidated as at 5 June 2002]	2.5 fee units	\$65	\$70
Filing of memorandum of satisfaction	s10(1)	Mercantile Law Act 1959 [Consolidated as at 5 June 2002]	1 fee unit	\$25	\$28
Registration of a lien on a crop	s14(3)	Mercantile Law Act 1959 [Consolidated as at 5 June 2002]	5 fee units	\$125	\$140
Search of registers, etc.	s23(1)	Mercantile Law Act 1959 [Consolidated as at 5 June 2002]	0.5 fee unit	\$13	\$14
Copy of extract	s23(2)	Mercantile Law Act 1959 [Consolidated as at 5 June 2002]	0.2 fee unit	\$5	\$6
Grant of Permit	s23	Migratory Birds Act 1980 [Consolidated as at 8 March 2013]	2 fee units	\$50	\$55
Permit to Extract Sand From Cemetery Reserve	s26	Public Reserves Act 1997 [Consolidated as at 16 August 2013]	2 fee units	\$50	\$55
Licence	s5(4)	Sale of Food Act 1950 [Consolidated as at 16 September 2013]	13.3 fee units	\$335	\$380
Renewal of Licence	s5(4)	Sale of Food Act 1950 [Consolidated as at 16 September 2013]	6.6 fee units	\$165	\$185
Licence – issued after 30 June in any year	s5(5)	Sale of Food Act 1950 [Consolidated as at 16 September 2013]	6.6 fee units	\$165	\$185
Licence	s5	Slaughtering Act 1913 [Consolidated as at 9 September 2013]	13 fee units	\$325	\$370
Examination of sheep or swine	s10A(3)(a)	Slaughtering Act 1913 [Consolidated as at 9 September 2013]	0.4 fee units per head	\$10	\$11
Examination of other stock	s10A(3)(b)	Slaughtering Act 1913 [Consolidated as at 9 September 2013]	0.6 fee units per head	\$15	\$17
Authorisation	s4(3)	Surveys Act 1937 [Consolidated as at 20 August 2002]	7 fee units	\$175	\$200

NORFOLK TELECOM FEES AND CHARGES			CURRENT FEES	FEES EFFECTIVE 1 JULY 2017
1.0	Line Charges			
1.1	Business		\$32.00 per month	\$37.00 per month
1.2	Private		\$20.00 per month	\$23.00 per month
1.3	Toll Free 1800		\$50.00 per month	\$57.00 per month
1.4	Silent (CLI Restricted)		\$10.00 per month	\$11.00 per month
1.5	Number on Hold (inactive service)		\$5.00 per month	\$6.00 per month
1.6	Parallel Service		\$10.00 per month	\$11.00 per month
1.7	Leased Circuit - Point to Point single pair. 24-hour Support		\$20.00 per month	\$23.00 per month
1.8	Leased Circuit Bundled - Point-to-Point single pair. Bundled with a Norfolk Telecom ADSL Service		\$10.00 per month	\$11.00 per month
1.9	Leased Circuit Emergency/Essential - Point-to-Point single pair. Connects to emergency /essential services facilities - 24-hour Support		\$10.00 per month	\$11.00 per month
2.0	Telephone Landline Charges			
2.1	IDD to Australian Landline	Peak	\$0.40 per minute	\$0.46 per minute
2.2	IDD to Australian Landline	Off-Peak	\$0.20 per minute	\$0.23 per minute
2.3	IDD to Australian Mobile	Peak	\$0.80 per minute	\$0.92 per minute
2.4	IDD to Australian Mobile	Off-Peak	\$0.40 per minute	\$0.46 per minute
2.5	IDD to New Zealand Landline	Peak	\$0.40 per minute	\$0.46 per minute
2.6	IDD to New Zealand Landline	Off-Peak	\$0.20 per minute	\$0.23 per minute
2.7	IDD to New Zealand Mobile	Peak	\$1.00 per minute	\$1.15 per minute
2.8	IDD to New Zealand Mobile	Off-Peak	\$0.50 per minute	\$0.57 per minute
2.9	IDD to Rest of World Landline and Mobile	Peak	\$1.00 per minute	\$1.15 per minute
2.10	IDD to Rest of World Landline and Mobile	Off-Peak	\$0.50 per minute	\$0.56 per minute
2.11	Local call Landline to Landline		\$0.20 per call	\$0.23 per call
2.12	Local Landline to Local Mobile	Peak	\$1.00 per minute	\$1.15 per minute
2.13	Local Landline to Local Mobile	Off-Peak	\$0.50 per minute	\$0.56 per minute
3.0	Volume Based Discounts - Outward IDD Traffic			
	Minutes per month	Discount		
3.1	0 - 2,499	None	\$ 0.20 per minute	\$ 0.23 per minute
3.2	2,500 – 4,999	20%	\$ 0.16 per minute	\$ 0.18 per minute
3.3	5,000 – 9,999	30%	\$ 0.14 per minute	\$ 0.16 per minute
3.4	10,000 – 19,999	55%	\$ 0.09 per minute	\$ 0.10 per minute
3.5	20,000 – 49,999	65%	\$ 0.07 per minute	\$ 0.08 per minute
3.6	Over 50,000	75%	\$ 0.05 per minute	\$ 0.06 per minute
4.0	Option Extras			
4.1	Extra Handset		\$2.00 per month	\$2.30 per month
4.2	Additional Socket		\$1.00 per month	\$1.15 per month
4.3	Local Calls Itemised on Invoice		\$5.00 per month	\$5.75 per month
4.4	Subscriber facilities		\$1.35 per month	\$1.55 per month

4.5	External alarm		\$5.00 per month	\$5.75 per month
4.6	240 Volt large alarm		\$6.00 per month	\$6.90 per month
5.0	Connection Fees for New Service			
5.1	Non-Intact (minimum)		\$110.00	\$125.00
5.2	Intact		\$50.00	\$57.00
6.0	Relocation Fee			
6.1	Non-Intact (minimum)		\$90.00	\$105.00
6.2	Intact		\$50.00	\$57.00
6.3	Reconnection fee		\$15.00	\$17.00
7.0	Miscellaneous			
7.1	Provision of Interim IDD Printout		\$5.00 per statement	\$6.00 per statement
7.2	Under road Borer		\$400.00	\$400.00
7.3	Trencher		\$95.00 per hour	\$95.00 per hour
7.4	Crane Truck		\$72.00 per hour	\$72.00 per hour
7.5	Telecom Labour Rate		\$35.00 per hour	\$35.00 per hour
Norfolk Telecom ISP: Basic Charges				
8.0	Internet - ADSL Service ^{20.1}			
8.1	Installation Fees	Per Hour Labour plus equipment (minimum fee applies)	Per Hr Labour plus equipment (minimum fee applies)	
8.2	Minimum Establishment Fee	\$50	\$50	
8.3	Minimum Contract Term	1 month	1 month	
8.4	Free Services ^{20.2}	Mail, Local Web, DNS, NTP. see note: 20.2	Mail, Local Web, DNS, NTP. see note: 20.2	
9.0	Internet – ADSL Plan		ADSL 30	ADSL 30
9.1	Data Rate	3 Mbps Download / 1 Mbps Upload		3 Mbps Download / 1 Mbps Upload
9.2	Service Fee	\$30 per month		\$30 per month
9.3	Data Allowance ^{20.3}	3 Gigabytes Peak and Unlimited Off Peak, per month		3 Gigabytes Peak and Unlimited Off Peak, per month
9.4	Additional Usage (after allowance) ^{20.3}	Peak: Excess per Gigabyte: \$10.00 per Gigabyte		Peak: Excess per Gigabyte: \$10.00 per Gigabyte
10.0	Internet – ADSL Plan		ADSL 50	ADSL 50
10.1	Data Rate	10 Mbps Download / 1 Mbps Upload		10 Mbps Download / 1 Mbps Upload
10.2	Service Fee	\$50 per month		\$50 per month
10.3	Data Allowance ^{20.3}	20 Gigabytes Peak and Unlimited Off Peak, per month		20 Gigabytes Peak and Unlimited Off Peak, per month
10.4	Additional Usage (after allowance) ^{20.3}	Peak: Excess per Gigabyte: \$9.80 per Gigabyte		Peak: Excess per Gigabyte: \$9.80 per Gigabyte
11.0	Internet – ADSL Plan		ADSL 90	ADSL 90
11.1	Data Rate	20 Mbps Download / 1 Mbps Upload		20 Mbps Download / 1 Mbps Upload
11.2	Service Fee	\$90 per month		\$90 per month
11.3	Data Allowance ^{20.3}	35 Gigabytes Peak and Unlimited Off Peak, per month		35 Gigabytes Peak and Unlimited Off Peak, per month
11.4	Additional Usage (after allowance) ^{20.3}	Peak: Excess per Gigabyte: \$9.50 per Gigabyte		Peak: Excess per Gigabyte: \$9.50 per Gigabyte
12.0	Internet – ADSL Plan		ADSL 180	ADSL 180
12.1	Data Rate	20 Mbps Download / 1 Mbps Upload		20 Mbps Download / 1 Mbps Upload
12.2	Service Fee	\$180 per month		\$180 per month

12.3	Data Allowance ^{20.3}	60 Gigabytes Peak and Unlimited Off Peak, per month	60 Gigabytes Peak and Unlimited Off Peak, per month
12.4	Additional Usage (after allowance) ^{20.3}	Peak: Excess per Gigabyte: \$5.00 per Gigabyte	Peak: Excess per Gigabyte: \$5.00 per Gigabyte
13.0	Internet – ADSL Plan		ADSL On Hold ^{20.4}
13.1	Data Rate		Service Disabled
13.2	Service Fee		\$10 per month
13.3	Data Allowance ^{20.3}		N/A
13.4	Additional Usage (after allowance) ^{20.3}		N/A
14.0	Internet – ADSL Option		Priority Support ^{20.5}
14.1	Service Fee		\$150 per month
15.0	Internet – ADSL Option		Multisite ^{20.6}
15.1	Installation Fees		Per Hr Labour plus equipment (minimum fee applies)
15.2	Minimum Install Fee		\$25
15.3	Service Fee per extra link (maximum = 2)		\$10 per month
16.0	Internet – ADSL Modem Lease		
16.1	Modem-UE (USB/Eth Modem)		\$4.00 per Month
16.2	Modem-4E (4 x Eth Modem)		\$4.00 per Month
16.3	Modem-4EW (4 x Eth/Wireless Modem)		\$6.50 per Month
17.0	Internet – HotSpot ^{20.7}		
17.1	1 Hour Access		\$5.00
17.2	5 Hour Access		\$20.00
17.3	10 Hour Access		\$35.00
17.4	Data Only – 1 Gig Valid 6 months		\$25.00
17.5	Data Only – 2 Gig Valid 6 months		\$40.00
17.6	Data Only – 4 Gig Valid 6 months		\$70.00
18.0	Internet – HotSpot	Accommodation Service ^{20.8}	Accommodation Service ^{20.8}
18.1	Installation Fees	\$0	\$0
18.2	Service Fees	\$10.00 per Month	\$10.00 per Month
	Internet – HotSpot	Home Service ^{20.12}	Home Service ^{20.12}
18.3	Home Hotspot bundled with ADSL plan	Once only \$10 installation fee 20.12	Once only \$10 installation fee 20.12
18.4	Home Hotspot Pre-paid <u>only</u> includes standard installation fees	\$10 per month plus modem rental 20.13	\$10 per month plus modem rental 20.13
19.0	Internet – Other Services		
19.1	Web page hosting		
19.2	Private – 5 meg (Local Host)	Free	Free
19.3	Business – 5 meg (Local Host)	Free	Free
19.4	Network Engineering	\$60 per hour	\$60 per hour

20.0	ISP Notes				
20.1	During the term of the ADSL Service contract, you can choose (and move between) any of the listed plans. Changes to plans are implemented on the 1 st day of a new month and an application for change must be submitted at least two working days prior to start of that month. Charges may apply.				
20.2	Free services are services provided by Norfolk Telecom that will not be included in data usage calculations and are therefore free of charge. Please contact Norfolk Telecom for further details about free services.				
20.3	Allowances and Data charges (MB and GB) are calculated on combined upload and download data transfer (except for some traffic provided from time to time by Norfolk Telecom at no cost). Unused usage forfeited.				
20.4	The On Hold plan is only available for periods greater than one month and must include a full calendar month. The service will be disabled whilst this plan is in effect.				
20.5	Priority Support provides 24/7 callout on your ADSL service at no further cost. Standard support is provided during Norfolk Telecom normal technical staffing hours only.				
20.6	Multisite provides for multiple locations to be included under the one rate plan up to a total of three sites.				
20.7	HotSpot wireless access is available at participating Norfolk Telecom Hotspot locations. Access dockets can be purchased from the HotSpot location or at Norfolk Telecom.				
20.8	HotSpot Accommodation Service is available for Tourist Resorts, Hotels, Apartments and Units to access and on sell the Norfolk Telecom Hotspot service to their guests.				
20.9	Multilink provides for multiple locations to be included under the one rate plan up to a total of three sites. All premises must belong to the common business.				
20.10	HotSpot wireless access is available at participating Norfolk Telecom Hotspot locations. Access dockets can be purchased from the HotSpot location or at Norfolk Telecom.				
20.11	HotSpot Accommodation Service is available for Tourist Resorts, Hotels, Apartments and Units to access and on sell the Norfolk Telecom Hotspot service to their guests.				
20.12	Home Hotspot – available to existing ADSL customers includes a once only \$10 install fee				
20.13	Home Hotspot Pre-paid only is a service that is not bundled with an ADSL plan				
Norfolk Telecom GSM Mobile					
21.0	Prepaid GSM Mobile				
	Call Destination	Period	Rate Per Minute	SMS	SMS
21.1	Local	Peak	\$0.55	\$0.14	\$0.14
21.2	Local	Off Peak	\$0.28	\$0.14	\$0.14
21.3	Australia	Peak	\$1.05	\$0.40	\$0.40
21.4	Australia	Off Peak	\$0.70	\$0.40	\$0.40
21.5	New Zealand	Peak	\$1.05	\$0.40	\$0.40
21.6	New Zealand	Off Peak	\$0.70	\$0.40	\$0.40
21.7	Rest of the World	Peak	\$1.40	\$0.40	\$0.40
21.8	Rest of the World	Off Peak	\$0.85	\$0.40	\$0.40
22.0	Telephone Landline & GSM Mobile – Peak/Off-Peak Times				
	Day Type	Period Type	Time Period		
22.1	Monday – Friday	Peak	07:00 – 20:00		
22.2		Off Peak	20:00 – 07:00		
22.3	Saturday	Peak	08:00 – 12:00		
22.4		Off Peak	12:00 – 08:00		
22.5	Sunday	Off Peak	All Day		
22.6	Public Holidays	Off Peak	All Day		

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Administrator may prescribe fee in Regulations for controlling or regulating vehicular and other traffic (including pedestrian traffic)	s56(9)(g)	Traffic Act 2010 [Consolidated as at 29 December 2012]	Not exceeding 5 fee units	Not Exceeding \$125	Not Exceeding \$140
Annual House charges	s5(1)	Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	13 fee units	\$325	\$370
	Schedule	Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	Annual charge per person	Min. Annual charge	
Restaurant in which liquor is sold		Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	2 fee units	40 fee units	
Restaurant in which liquor is not sold		Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	0.8 fee unit	40 fee units	
Bar room (other than bar room forming part of a restaurant)		Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	2 fee units	40 fee units	
Food shop		Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	3 fee units	40 fee units	
Specialty shop		Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	3 fee units	27 fee units	
Shop other than food or specialty shop		Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	3 fee units	13 fee units	
Garage or service station		Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	3 fee units	40 fee units	
Tourist accommodation house – hotel		Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	8.8 fee units	-	
Tourist accommodation house – other than hotel		Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	9.3 fee units	-	
Tourist accommodation house – staff accommodation		Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	5 fee units	13 fee units	
Commercial Laundry		Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	1 fee unit	-	

REGULATION

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Application for Review	Regulation 14(1)	Administrative Review Tribunal Regulations 2002	17 fee units	\$430	\$485
Application for Review – social service recipient	Regulation 14(2)	Administrative Review Tribunal Regulations 2002	1.7 fee units	\$40	\$48
Other applications	15	Administrative Review Tribunal Regulations 2002	1 fee unit	\$25	\$28
	Table A – Basic Charges	Airport Regulations 1992 [Consolidated as at 1 January 2015]			
Regular Passenger Transport Services (RPT Services) (Embarking and Disembarking Passengers) per person		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$23.10	\$23.10	\$45 [effective 1 January 2018]
After hours' attendance between 1500 hours and 0700 hours – per person per hour		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$41.10	\$41.10	\$45
Fuel spill charge		Airport Regulations 1992 [Consolidated as at 1 January 2015]	Minimum \$51.35 or Actual costs	Minimum \$51.35 or Actual costs	Minimum \$51.35 or Actual costs
Passenger and baggage screening per departing flight		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$380	\$380	\$380
Delay fees (unscheduled and ongoing)		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$2.70 per person per hour or part thereof	\$2.70 per person per hour or part thereof	\$2.70 per person per hour or part thereof
Delay fees (diversions)		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$2.70 per person	\$2.70 per person	\$2.70 per person
Sorting and disposal of waste (not including lavatory waste)		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$31 per operation	\$31 per operation	\$31 per operation
ARFFS per flight		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$2.60 per person	\$2.60 per person	\$2.60 per person
Coverage for delayed RPT flights		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$2.70 per 15 mins after first 15 mins, or part thereof per person	\$2.70 per 15 mins after first 15 mins, or part thereof per person	\$2.70 per 15 mins after first 15 mins, or part thereof per person
Non RPT charter (5 passengers or more)		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$25.70 each person	\$25.70 each person	\$45 each person
After hours' attendance between 1500 hours and 0700 hours		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$51.35 minimum or actual costs	\$41.10 per hour	\$41.10 per hour
Fuel spill clean up		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$51.35 minimum or actual costs	\$51.35 minimum or actual costs	\$51.35 minimum or actual costs

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Non- RPT passenger and baggage screening services		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$700	\$700	\$700
Sorting and disposal of waste (not including lavatory waste)		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$31 per operation	\$31 per operation	\$31 per operation
ARFFS coverage requested per CAT 6 and below		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$1,000	\$1,000	\$1,000
Movement fees - Non RPT charter with (less than 5 passengers)		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$16.15	\$16.15	\$16.15
Movement fee - General Aviation Aircraft including helicopters		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$16.15	\$16.15	\$16.15
Movement fee – military aircraft		Airport Regulations 1992 [Consolidated as at 1 January 2015]	NIL	NIL	NIL
Parking fee MTOW in excess of 20,000 kgs per hour or part thereof		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$64.50	\$64.50	\$64.50
Permanent parking fee per annum		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$215	\$215	\$215
Runway light per hour or part thereof		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$60	\$60	\$60
Apron security lighting charge per hour or part thereof		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$15	\$15	\$15
ASIC Application and processing		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$170	\$170	\$170
Commercial activity – lease per square metre per week		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$25	\$25	\$25
Security Deposit - Regular public passenger transport service; or Regular Public Transport service by charter		Airport Regulations 1992 [Consolidated as at 1 January 2015]	Sum equal to the total of 3 months estimated landing charges payable by the operator under these regulations, or \$500,000, whichever is the greater amount	Sum equal to the total of 3 months estimated landing charges payable by the operator under these regulations, or \$500,000, whichever is the greater amount	Sum equal to the total of 3 months estimated landing charges payable by the operator under these regulations, or \$50,000, whichever is the greater amount
Dog	Regulation 3(2)	Animals (Importation) Regulations 1985	2 fee units	\$50	\$55
Cat		Animals (Importation) Regulations 1985	2 fee units	\$50	\$55
Bird		Animals (Importation) Regulations 1985	2 fee units	\$50	\$55
Fish		Animals (Importation) Regulations 1985	5 fee units	\$125	\$140
All other animals		Animals (Importation) Regulations 1985	2 fee units	\$50	\$55

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Registration of Apiary	Regulation 2 s12	Apiaries Regulations 1976 Regulations No. 1 of 1976	2 fee units	\$50	\$55
Approval of Notice	ss8 or 52(2)	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	1 fee unit		\$28
Approval of an application	s10	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	1 fee unit	\$50	\$28
Approval of an application	s52(7)	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	2 fee units	\$75	\$55
Issue of a certificate of incorporation	s11	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	3 fee units	\$25	\$85
Issue of a certificate of incorporation	s21	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	1 fee unit	\$25	\$28
For filing a copy of a balance sheet with the Registrar	s37(3)	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	1 fee unit	\$25	\$28
Lodging an application for exemption from filing a copy balance sheet	s37(4)	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	1 fee unit	\$25.	\$28
Certificate of the Registrar	s51	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	1 fee unit	\$25	\$28
Filing a notice	s20	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	1 fee unit	\$25	\$28
Filing a document with the Registrar within the time specified by the Act		Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	1 fee unit	\$25	\$28
Filing a document with the Registrar where the time specified by the Act for filing the document has expired		Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	2 fee units	\$25	\$55
Inspection of all or any of the documents filed with the Registrar in respect of an incorporated association	Regulation 10(1)	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	1 fee unit	\$25	\$28
Issuing a document relating to an incorporated association by post or by facsimile transmission or other electronic means	Regulation 10(2)	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	1 fee unit per page	\$25	\$28

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Registration of brand or mark	Regulation 8	Brands and Marks Regulations 1949 [Consolidated as at 28 February 2013]	\$1	\$1	\$1
Prescribed fees	Regulation 136 s636 Schedule 8	Companies Regulation 1986	1 fee unit	\$25	\$28
Lodging an application for registration as auditor or liquidator	s42(1)(a) or (b)	Companies Regulation 1986	1 fee unit	\$25	\$28
Lodging an application 42(1)(c) for registration as a liquidator of a specified corporation	s42(1) (c)	Companies Regulation 1986	1 fee unit	\$13	\$28
Lodging a statement	s53(2) or (3)	Companies Regulation 1986	0.5 fee unit	\$25	\$14
Lodging a statement made in the capacity of auditor or liquidator	s53(2) or (3)	Companies Regulation 1986	1 fee unit	\$25	\$28
Lodging a statement	s53(5)	Companies Regulation 1986	1 fee unit	\$13	\$28
A search as to the availability of any names proposed to be adopted or used by a corporation or intended corporation, in respect of each name searched		Companies Regulation 1986	1 fee unit	\$25	\$14
Lodging an application for the reservation of a name or for the extension of a reservation		Companies Regulation 1986	1 fee unit	\$125	\$28
Lodging an application for the approval of the Registrar to the change of name of a company, other than a change of name directed by the Registrar under subsection 85(3) or a change of name under subsection 86(2)	s85(3) & s86(2)	Companies Regulation 1986	5 fee units	\$1,005	\$140
Submission of a memorandum and articles for the registration of an intended company having a share capital		Companies Regulation 1986	40 fee units	\$3	\$1,136
Additional fee - memorandum and articles consist of more than 20 pages, for each page in excess of 20		Companies Regulation 1986	0.3 fee unit	\$8	\$9
Each whole amount of \$1000 by which the share capital exceeds \$10,000		Companies Regulation 1986	0.3 fee unit	\$8	\$9

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Submission of a memorandum and articles for the registration of an intended company not having a share capital		Companies Regulation 1986	30 fee units	\$756	\$850
Additional fee - memorandum and articles consist of more than 20 pages, for each page in excess of 20		Companies Regulation 1986	0.1 fee unit	\$3	\$3
Lodging a copy of a resolution altering a provision or provisions of the memorandum or articles of a company, or the memorandum and articles of a company		Companies Regulation 1986	1 fee unit	\$25	\$28
Additional fee - where the resolution alters the memorandum of a company by increasing its share capital, for each whole amount of \$1000 by which the share capital is increased beyond \$10,000		Companies Regulation 1986	0.1 fee unit	\$3	\$3
Application for licence	s86	Companies Regulation 1986	2.5 fee units	\$65	\$70
Lodging an application for the approval of the alteration or proposed alteration of the memorandum or articles of a company	s88(1)	Companies Regulation 1986	1 fee unit	\$25	\$28
Lodging an application for a change of status – (a) in respect of an application by a company limited by guarantee to convert to a company limited both by shares and guarantee	s97	Companies Regulation 1986	22 fee units	\$550	\$625
Lodging an application for a change of status – (b) in respect of an application other than an application referred to in paragraph (a)		Companies Regulation 1986	1 fee unit	\$25	\$28
Lodging a copy of a special resolution	s98(1) or (2)	Companies Regulation 1986	1 fee unit	\$25	\$28

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Return of allotment of shares On lodging a return of allotment of shares, for each whole \$1000, or incomplete part thereof, of the nominal amount of the shares allotted. <u>Note:</u> No fee is payable under this item where the shares referred to in the return are an allotment of share capital in respect of which a fee was paid under the third paragraph of item 7 or the second paragraph of item 9		Companies Regulation 1986	0.3 fee unit	\$3	\$9
Lodging documents for the registration of a foreign company	s588(2)	Companies Regulation 1986	20 fee units	\$505	\$570
Fundraising - Lodging an application for the approval of a trustee for debenture holders	s22(1)(h)	Companies Regulation 1986	1 fee unit	\$25	\$28
Fundraising - Lodging an application to the Registrar	s270	Companies Regulation 1986	5 fee units	\$125	\$140
Fundraising - Lodging an application to the Registrar	s641(2)	Companies Regulation 1986	5 fee units	\$125	\$140
Charges - Lodging a notice	s 253 and 254	Companies Regulation 1986	5 fee units	\$125	\$140
Charges - Lodging a notice	s261	Companies Regulation 1986	5 fee units	\$125	\$140
Charges - Lodging a memorandum	s262(2)	Companies Regulation 1986	5 fee units	\$125	\$140
Annual returns and accounts - lodging an application to the Registrar	s339(4)	Companies Regulation 1986	1 fee unit	\$25	\$28
Annual returns and accounts - lodging an application to the Registrar	s343	Companies Regulation 1986	5 fee units	\$125	\$140
Lodging an annual return of a public company, not being a company referred to in Item 24	s35	Companies Regulation 1986	35 fee units	\$880	\$995
Item 24 – Lodging an annual return or accounts of a company limited by guarantee or both by shares and by guarantee, where it is stated in the memorandum of the company that the company – (a) is formed for a purpose referred to in paragraph 86(1)(a)		Companies Regulation 1986	2.5 fee units	\$65	\$70

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
(b) applies its profits (if any) or other income in promoting its purpose; and (c) prohibits the distribution of its income or property among its members					
Lodging an annual return of a proprietary company that is not an exempt proprietary company		Companies Regulation 1986	35 fee units	\$880	\$995
Lodging an annual return of an exempt proprietary company		Companies Regulation 1986	35 fee units	\$880	\$995
Lodging with the Registrar an annual return for a company that has been granted local company status	s638	Companies Regulation 1986	7.5 fee units	\$190	\$215
Lodging an annual return or a balance sheet and profit and loss account of a registered foreign company	s592	Companies Regulation 1986	35 fee units	\$880	\$995
Lodging an application for transfer for incorporation	s122A	Companies Regulation 1986	50 fee units	\$1,260	\$1,420
Lodging any document for the lodging of which a fee is not provided by any other item		Companies Regulation 1986	1 fee unit	\$25	\$28
Defunct companies - lodging an application to the Registrar to exercise the powers conferred	s562 or s564	Companies Regulation 1986	1 fee unit	\$25	\$28
An act done by the Registrar as representing a defunct company or its liquidator	s562	Companies Regulation 1986	1 fee unit	\$25	\$28
An act done by the Registrar	s564	Companies Regulation 1986	1 fee unit	\$25	\$28
Late lodgement of a document (in addition to any lodgement fee provided by any other item for the lodging of that document) — (a) if lodged within one month after the prescribed time		Companies Regulation 1986	1.5 fee units	\$38	\$43
Late lodgement of a document (in addition to any lodgement fee provided by any other item for the lodging of that document) (b) if lodged more than one month, but within 3 months, after the prescribed time		Companies Regulation 1986	4.5 fee units	\$115	\$130

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Late lodgement of a document (in addition to any lodgement fee provided by any other item for the lodging of that document) (c) if lodged more than 3 months after the prescribed time		Companies Regulation 1986	6 fee units	\$150	\$170
Inspection of documents that are lodged by or in relation to a particular corporation or other person	s60	Companies Regulation 1986	0.5 fee unit	\$13	\$14
For any enquiry, other than an enquiry in person, involving an inspection to which Item 48 refers		Companies Regulation 1986	0.5 fee unit	\$13	\$14
Supply of a photocopy of a document, for each page in addition to the fee payable under Item 48 or 49		Companies Regulation 1986	0.2 fee unit	\$5	\$6
For a certificate issued by the Registrar other than a certificate in section 70(2) or 590(7)	s70(2) or s590(7)	Companies Regulation 1986	1 fee unit	\$25	\$28
Supply of a certified copy of, or the supply of a certified copy of an extract from, a document filed or lodged with the Registrar — for one page		Companies Regulation 1986	1 fee unit	\$25	\$28
Supply of a certified copy of an extract from, a document filed or lodged with the Registrar - Additional page		Companies Regulation 1986	1 fee unit	\$25	\$28
Production by the Registrar pursuant to a subpoena, of a document in its custody		Companies Regulation 1986	1 fee unit	\$25	\$28
and, in addition, for each 2 pages or less of the document produced		Companies Regulation 1986	0.2 fee unit	\$5	\$6
Act that the Registrar is required or authorised to do upon the request of a person and for which a fee is not prescribed by any other item		Companies Regulation 1986	1 fee unit	\$25	\$28
Lodging with the Registrar a copy of the notice and of the statement referred to in paragraph 193(e)	s193(e)	Companies Regulation 1986	1 fee unit	\$25	\$28
Fee payable for the grant of a licence	Regulation 3 s7A(1)	Dangerous Drugs Regulations 1998 [Consolidated as at 31 December 2012]	1 fee unit	\$25	\$28

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Registration of a dog	Regulation 2(1) s5(2)	Dogs Registration Regulations 1994 [Consolidated as at 8 December 2012]			
Male dog (entire)		Dogs Registration Regulations 1994 [Consolidated as at 8 December 2012]	3 fee units	\$75	\$85
Male dog (neutered)		Dogs Registration Regulations 1994 [Consolidated as at 8 December 2012]	1 fee unit	\$25	\$28
Female dog (entire)		Dogs Registration Regulations 1994 [Consolidated as at 8 December 2012]	3 fee units	\$75	\$85
Female dog (spayed)		Dogs Registration Regulations 1994 [Consolidated as at 8 December 2012]	1.5 fee units	\$38	\$43
Registration made after 30 June in any year, is 50% of the above fee	Regulation 2(2)	Dogs Registration Regulations 1994 [Consolidated as at 8 December 2012]			
Issue of electrical contractor's licence	Schedule 2 Regulation 4	Electricity (Licensing and Registration) Regulations 1986	\$30	\$30	\$30
Renewal of electrical contractor's licence	Schedule 2 Regulation 4	Electricity (Licensing and Registration) Regulations 1986	\$20	\$20	\$20
Duplicate electrical contractor's licence	Schedule 2 Regulation 4	Electricity (Licensing and Registration) Regulations 1986	\$5	\$5	\$5
Issue of certificate of registration as electrical mechanic	Schedule 2 Regulation 4	Electricity (Licensing and Registration) Regulations 1986	\$20	\$20	\$20
Duplicate certificate of registration as an electrical mechanic	Schedule 2 Regulation 4	Electricity (Licensing and Registration) Regulations 1986	\$5	\$5	\$5
Single phase meter 0.06 fee units per three months or part if read three monthly; and if read monthly one third of that sum per month or part rounded up to the nearest ten cents	Schedule 1 Regulation 35 ss28(2)(d) and 28(2)(m)	Electricity Supply Regulations 1986	0.6 fee unit per three months	\$15	\$17
3-phase meter 0.2 fee units per three months or part if read three monthly; and if read monthly one third of that sum per month or part rounded up to the nearest ten cents;	Schedule 1 Regulation 35 ss28(2)(d) and 28(2)(m)	Electricity Supply Regulations 1986	0.2 fee unit per three months	\$5	\$6
Reading fee for meters requested to be read on a monthly basis	Schedule 1 Regulation 35 ss28(2)(d) and 28(2)(m)	Electricity Supply Regulations 1986	0.6 fee units	\$15	\$17

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Reading fee for termination of supply	Schedule 1 Regulation 35 ss28(2)(d) and 28(2)(m)	Electricity Supply Regulations 1986	0.6 fee units	\$15	\$17
Meter testing	Schedule 1 Regulation 35 ss28(2)(d) and 28(2)(m)	Electricity Supply Regulations 1986	1.7 fee units	\$43	\$48
Consumption — Minimum charge where electricity supplied and read — (a) once per three monthly charging period	Schedule 1 Regulation 35 ss28(2)(d) and 28(2)(m)	Electricity Supply Regulations 1986	1 fee unit per charging period or part	\$25	\$28
Minimum charge where electricity supplied and read — (b) monthly	Schedule 1 Regulation 35 ss28(2)(d) and 28(2)(m)	Electricity Supply Regulations 1986	1 fee unit per month or part	\$25	\$28
New installation where time for inspection and connection does not exceed one hour	Schedule 1 Regulation 35 ss28(2)(d) and 28(2)(m)	Electricity Supply Regulations 1986	3 fee units	\$75	\$85
New installation where time for inspection and connection exceeds one hour – at the rate, for each authorised officer and assistant required	Schedule 1 Regulation 35 ss28(2)(d) and 28(2)(m)	Electricity Supply Regulations 1986	1.7 fee units per hour	\$43	\$48
Addition to existing installation where time for inspection and connection does not exceed one hour	Schedule 1 Regulation 35 ss28(2)(d) and 28(2)(m)	Electricity Supply Regulations 1986	2 fee units	\$50	\$55
Addition to existing installation where time for inspection and connection exceeds one hour – at the rate, for each authorised	Schedule 1 Regulation 35 ss28(2)(d) and	Electricity Supply Regulations 1986	1.7 fee units per hour	\$43	\$48

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
officer and assistant required	28(2)(m)				
Inspection only at the rate, for each authorised officer and assistant required	Schedule 1 Regulation 35 ss28(2)(d) and 28(2)(m)	Electricity Supply Regulations 1986	1.7 fee units per hour	\$43	\$48
Reconnection	Schedule 1 Regulation 35 ss28(2)(d) and 28(2)(m)	Electricity Supply Regulations 1986	1.7 fee units	\$43	\$48
Re-inspection	Schedule 1 Regulation 35 ss28(2)(d) and 28(2)(m)	Electricity Supply Regulations 1986	1.7 fee units	\$43	\$48
Inspection and connection of generator	Schedule 1 Regulation 35 ss28(2)(d) and 28(2)(m)	Electricity Supply Regulations 1986	1 fee unit	\$25	\$28
Service call during hours 7 a.m. to 3.30 p.m. Monday to Friday at the rate, for each authorised officer and assistant required	Schedule 1 Regulation 35 ss28(2)(d) and 28(2)(m)	Electricity Supply Regulations 1986	1.7 fee units per hour	\$43	\$48
Service calls at other times	Schedule 1 Regulation 35 ss28(2)(d) and 28(2)(m)	Electricity Supply Regulations 1986	3 fee units	\$75	\$85
Installation of service mains; alterations to the supply of electricity to a consumer; alterations resulting from the failure of a consumer to comply with the terms and conditions of supply of electricity; and alterations to the supply of electricity made at the request of a consumer.	Schedule 1 Regulation 35 ss28(2)(d) and 28(2)(m)	Electricity Supply Regulations 1986	130% of the sum of: (i) the cost of materials; and (ii) the cost of labour charged at a rate of \$25 per hour.	130% of the sum of: (i) the cost of materials; and (ii) the cost of labour charged at a rate of \$25 per hour.	130% of the sum of: (i) the cost of materials; and (ii) the cost of labour charged at a rate of \$25 per hour.
The charge per unit of electricity measured by a meter shall be varied by determination	s21(1)	Electricity Supply Regulations 1986			

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Inspection and connection of solar energy generation facilities – new installation where time for inspection and connection does not exceed one hour		Electricity Supply Regulations 1986	3 fee units	\$75	\$85
Fee for an accredited installer’s certificate of compliance under regulation 34A – where time for inspection and connection exceeds one hour – at the rate, for each authorised officer and assistant required.		Electricity Supply Regulations 1986	1.7 fee units	\$43	\$48
Addition to existing solar installation		Electricity Supply Regulations 1986	2 fee units	\$50	\$55
Where time for inspection and connection does not exceed one hour		Electricity Supply Regulations 1986	1.7 fee units	\$43	\$48
Where time for inspection and connection exceeds one hour – at the rate, for each authorised officer and assistant required		Electricity Supply Regulations 1986	1.7 fee units	\$43	\$48
Application for licence	Regulation 4 s15(1)	Firearms and Prohibited Weapons Regulations 1998 [Consolidated as at 30 October 2013]	2 fee units	\$50	\$55
Prescribed form and fee for application for permit	Regulation 12	Firearms and Prohibited Weapons Regulations 1998 [Consolidated as at 30 October 2013]	2 fee units	\$50	\$55
Permit application fee	Regulation 16E s33(1)(c)	Firearms and Prohibited Weapons Regulations 1998 [Consolidated as at 30 October 2013]	2 fee units	\$50	\$55
Approval required for construction of septic tank or chemical closet	Regulation 7(2)	Health (General) Regulations [Consolidated as at 5 January 2007]	\$5	\$5	\$5
Approval for a Well to be constructed	Regulation 23(2)	Health (General) Regulations [Consolidated as at 5 January 2007]	\$5	\$5	\$5
Application to register premises	Regulation 6	Health (Hairdressers) Regulations [Consolidated as at 5 January 2007]	\$1	\$1	\$1
Fee for registration of subdivision	Regulation 3 s4(7)	Land Administration Fees Regulations 1997 [Consolidated as at 29 October 2014]	5 fee units	\$125	\$140
Fee to search register	Regulation 4(1) s30 Land Titles Act	Land Administration Fees Regulations 1997 [Consolidated as at 29 October 2014]	0.5 fee unit	\$13	\$14
Obtaining a copy of a document referred to in section 30 of Land Titles Act.	Regulation s4(2)	Land Administration Fees Regulations 1997 [Consolidated as at 29 October 2014]	\$1 per page	\$1 per page	\$1 per page
Certified copy of a registered title	Reg s4(3)	Land Administration Fees Regulations 1997	1 fee unit	\$25	\$28

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Fee for inspection of documents	Regulation 5(1) s148	Land Administration Fees Regulations 1997 [Consolidated as at 29 October 2014]	0.5 fee unit	\$13	\$14
Obtaining a copy of a document referred to in section 148	Regulation 5(2) s148	Land Administration Fees Regulations 1997 [Consolidated as at 29 October 2014]	\$1 per page	\$1 per page	\$1 per page
Application for general licence	Regulation 3(1) s17(2)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$505	\$570
Renewal of a general licence	Regulation 3(2)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$505	\$570
If there is a period of less than 12 months between the grant of a general licence and the application for renewal, the licence fee payable by the licensee for the renewal	Regulation 3(3)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$505	\$570
Application for Restaurant Licence	Regulation 4(1)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$505	\$570
Renewal of restaurant licence	Regulation 4(2)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$505	\$570
Application for Club licence	Regulation 5(1)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$505	\$570
Renewal of Club licence	Regulation 5(2)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$505	\$570
If there is a period of less than 12 months between the grant of a restaurant licence and the application for renewal, the licence fee payable by the licensee for the renewal	Regulation 5(3)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$505	\$570
Special event permit	Regulation 6 s64(3)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]			
Annual			10 fee units	\$250	\$285
7 days			8 fee units	\$200	\$225
1 night			2 fee units	\$50	\$55
Any other event			2 fee units per night	\$50	\$55
Application for Manufacturer's licence	Regulation 7(1) s17(1)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$505	\$570
Renewal of Manufacturer's licence	7(2)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$505	\$570
Application BYO licence	Regulation 8(1) s17(2)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$505	\$570

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Renewal BYO licence	Regulation 8(2)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$505	\$570
Variation of licence	Regulation 9 s26(3)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	3 fee units	\$75	\$85
Relocation of licence	Regulation 10 s28(2)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$505	\$570
Transfer of licence	Regulation 11 s29(3)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	3 fee units	\$75	\$85
Objection to application	Regulation 12 s38(2)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	3 fee units	\$75	\$85
Application for registration as registered association	Regulation 4(2) s6(3)(c)	Lotteries and Fundraising Regulations 1987 [Consolidated as at 5 May 2004]	1 fee unit	\$25	\$28
Application to conduct prescribed scheme	Regulation 6(2) s17(2)(b)	Lotteries and Fundraising Regulations 1987 [Consolidated as at 5 May 2004]	0.2 fee unit	\$5	\$6
	Schedule 2 Regulation 8	Mediation Regulations 2005			
Application to be registered as a mediator		Mediation Regulations 2005	3 fee units	\$75	85
Application to renew registration as a mediator		Mediation Regulations 2005	1.5 fee units	\$38	\$43
Application for a Broadcasting Licence— Radio (i) open	Schedule 2 Regulation 6	Norfolk Island Broadcasting Regulations 2002 [Consolidated as at 26 March 2013]	23 fee units	\$580	\$655
Application for a Broadcasting Licence— Radio (ii) limited		Norfolk Island Broadcasting Regulations 2002 [Consolidated as at 26 March 2013]	23 fee units	\$580	\$655
Application for a Broadcasting Licence Television (i) open		Norfolk Island Broadcasting Regulations 2002 [Consolidated as at 26 March 2013]	23 fee units	\$580	\$655
Application for a Broadcasting Licence Television (ii) limited		Norfolk Island Broadcasting Regulations 2002 [Consolidated as at 26 March 2013]	23 fee units	\$580	\$655
Annual renewal fee for a Broadcasting Licence Radio (i) open		Norfolk Island Broadcasting Regulations 2002 [Consolidated as at 26 March 2013]	23 fee units	\$580	\$655

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Annual renewal fee for a Broadcasting Licence Radio (ii) limited		Norfolk Island Broadcasting Regulations 2002 [Consolidated as at 26 March 2013]	23 fee units	\$580	\$655
Annual renewal fee for a Broadcasting Licence Television (i) open		Norfolk Island Broadcasting Regulations 2002 [Consolidated as at 26 March 2013]	23 fee units	\$580	\$655
Annual renewal fee for a Broadcasting Licence Television (ii) limited		Norfolk Island Broadcasting Regulations 2002 [Consolidated as at 26 March 2013]	23 fee units	\$580	\$655
Charges for rights of pasturage, etc Issue of tag for each horse or head of cattle over the age of 6 months	3(1)	Pasturage and Enclosure Regulations 1949 [Consolidated as at 8 August 2013]	5 fee units	\$125	\$140
The charge for a right of pasturage (including the issue of a tag) for a period of less than 6 months shall be half of the charge	3(2)	Pasturage and Enclosure Regulations 1949 [Consolidated as at 8 August 2013]	2.5 fee units	\$65	\$70
Fee for certificate of registration	4	Pharmacy Regulations [Consolidated as at 12 August 2013]	2 fee units	\$50	\$55
Fee for amendment of the Register	7	Pharmacy Regulations [Consolidated as at 12 August 2013]	1 fee unit	\$25	\$28
Fee for removal of name from Register	8	Pharmacy Regulations [Consolidated as at 12 August 2013]	1 fee unit	\$25	\$28
Fees Planning certificate	Regulation 44(7) s98(2)	Planning Regulations 2004 [Consolidated as at 16 August 2013]	4 fee units	\$100	\$115

SCHEDULE 3 FEES FOR DEVELOPMENT APPLICATIONS Table 1		Subregulation 44(1)	Planning Regulations 2004 [Consolidated as at 16 August 2013]		Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
USE OR DEVELOPMENT		Planning Regulations 2004 [Consolidated as at 16 August 2013]	(FEE UNIT) "PERMITTED"	(FEE UNIT) "PERMISSIBLE (WITH CONSENT)"		
Agriculture			9	23		
Airport			23	46		
Business premises			14	32		
Car Park (sole development proposal)			14	32		
Child Care Centre			9	23		
Club			14	32		
Concrete Batching Plant			32	46		
Dangerous Goods Store			32	46		
Depot			32	46		
Educational Establishment			9	23		
Filling / Earthworks (sole development proposal)			14	32		
Food Premises			14	32		
Forestry			14	32		
Garden Centre			14	32		
Home Industry			5	14		
Home Occupation			5	14		
Hospital			14	32		
Hotel			32	46		
Indoor Sport and Recreation Facility			14	32		
Industry (rural, general & light)			23	46		
Industry (extractive, noxious, hazardous & offensive)			32	46		
Intensive Animal Husbandry			23	46		
Licensed Club			32	46		
National Park			Nil	Nil		
Open Space			9	23		
Outdoor Sport and Recreation Facility			14	32		
Park			9	23		
Place of Assembly			14	32		
Place of Public Worship			14	32		

SCHEDULE 3 FEES FOR DEVELOPMENT APPLICATIONS Table 1		Subregulation 44(1)	Planning Regulations 2004 [Consolidated as at 16 August 2013]		Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
USE OR DEVELOPMENT		Planning Regulations 2004 [Consolidated as at 16 August 2013]	(FEE UNIT) "PERMITTED"	(FEE UNIT) "PERMISSIBLE (WITH CONSENT)"		
Public Building			Nil	Nil		
Public Works (major)			Nil	Nil		
Public Works (minor)			Nil	Nil		
Residence/Resort (new: fee per each net additional residence)			14	32		
Residence/Resort (extension, alteration, garage, deck, etc)			9	23		
Road (sole development proposal)			Nil	Nil		
Salvage Yard			14	32		
Service Station			32	46		
Shop – Local			14	32		
Shop			14	32		
Tourist Facility			23	46		
Vehicle Sales or Hire Yard			14	32		
Veterinary Establishment			23	46		
Warehouse Premises			14	32		
Wharf			32	46		
Subdivision involving net additional lots			23	23		
Subdivision involving consolidation / boundary realignment			14	14		
Demolition (sole development proposal)			9	23		
Change of use (i.e no development activity)			9	23		
Sign (sole development proposal)			2	5		

SCHEDULE 3 FEES FOR DEVELOPMENT APPLICATIONS Table 2	Sub regulation 44(4)	Planning Regulations 2004 [Consolidated as at 16 August 2013]	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Application to modify a development approval shall be the greater of			(1) if the value of the work in the modification is less than or equal to the value of the work in the original plans, 30% of the original application fee; or (2) if the value of the work in the modification is higher than the value of the work in the original plans, an amount equal to the difference between the original fees paid and the fee that would have been payable if the modified plans had been submitted for approval as the original plans.		
SCHEDULE 3 FEES FOR DEVELOPMENT APPLICATIONS Table 3 Application to vary The Norfolk Island Plan	Sub regulation 44(5)		46 fee units		

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Detention in quarantine of a consignment of plants, fruit or goods	Regulation 3(1) s16	Plant and Fruit Diseases Regulations	\$10 per day	\$10 per day	\$10 per day
Destruction or treatment of any plants, fruit, goods or pests	Regulation 3(2) s17	Plant and Fruit Diseases Regulations	\$20	\$20	\$20
Seizure of any plants, fruits or pests	Regulation 3(3) s19(1)	Plant and Fruit Diseases Regulations	\$20	\$20	\$20
Grant of licence to sell poison	Regulation 2 s6(1)	Poisons and Dangerous Substances Regulations	\$10	\$10	\$10
Renewal of licence to sell poison	s6(5)	Poisons and Dangerous Substances Regulations	\$10	\$10	\$10
Impounded animal	Regulation 4(a) s9	Pounds Regulations	\$20 first day or part of a day	\$20 first day or part of a day	\$20 first day or part of a day
Ongoing impounded animal	Regulation 4(b) s9	Pounds Regulations	After first day - \$10 for each day or part of a day	After first day - \$10 for each day or part of a day	After first day - \$10 for each day or part of a day
Fee for Licence to sell tobacco	3	Sale of Tobacco Regulations 2004	6 fee units	\$150	\$170
Registration of motor vehicles	Schedule Regulation 3 s8(1) (c)	Traffic (Fees) Regulation [Consolidated as at 5 April 2014]			
Motor cycles - other than motor cycles for hire		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	3.3 fee units	\$85	\$95
Motor cycles for hire		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	6.4 fee units	\$160	\$180
Trailers or side cars, when in use, are that attached to motor cycles		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	2.1 fee units	\$55	\$60
Motor vehicles (other than trailers and motor cycles)		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]			
Private vehicles		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	6.3 fee units	\$160	\$180
Omnibuses		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	25.3 fee units	\$635	\$720
Private hire vehicles		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	19 fee units	\$480	\$540
Public hire vehicles		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	21 fee units	\$530	\$595

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Commercial vehicles having a load carrying capacity of less than 1 tonne		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	18 fee units	\$455	\$510
Commercial vehicles having a carrying capacity of 1 tonne or more		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	27 fee units	\$680	\$765
Trailers – other than trailers referred to in (3) –		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]			
less than 1 tonne in weight un-laden		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	1.1 fee units	\$28	\$31
1 tonne or more in weight un-laden		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	2.1 fee units	\$55	\$60
Registration of a Special Purpose Vehicle		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	1.1 fee units	\$28	\$31
Veteran, vintage and historic motor vehicles		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	3 fee units	\$75	\$85
Administration fee on cancellation and reassignment of identifying number for motor vehicle	8(2)(b), 13(1) and 14D(4)	Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	0.5 fee unit	\$13	\$14
Issue of number plates	14D(1)	Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	1.5 fee units	\$38	\$43
Motor cycles		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	1.5 fee units	\$38	\$43
Motor vehicles - other than motor cycles		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	1.5 fee units	\$38	\$43
Issue of replacement number plates	14D(5)	Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	1.5 fee units	\$38	\$43
Motor cycles		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	1.5 fee units	\$38	\$43
Motor vehicles - other than motor cycles		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	1.5 fee units	\$38	\$43
Transfer of registration of motor vehicles	12(3)(b)	Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	1 fee unit	\$25	\$28
Administration fee on cancellation of registration of motor vehicle	13(2)	Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	Nil	Nil	Nil
Assignment of general identification mark to dealer in motor vehicles	14F(1)	Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	0.5 fee unit	\$13	\$14

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Issue of Learners licence	16(1)(b)	Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	0.5 fee unit	\$13	\$14
Issue of Drivers licence – for each year of validity, or part thereof	17(1)(b)	Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	0.5 fee unit	\$13	\$14
Taking of blood sample (except where analysis of the sample does not indicate that the person was under the influence of intoxicating liquor or a drug)	32(1)	Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	5 fee units	\$125	\$140
Issue of an inspector's authority	8B(6)(a)	Traffic (Fees) Regulations [Consolidated as at 5 April 2014]	3 fee units	\$75	\$85
Issue of a duplicate inspector's authority	8B(6)(b)	Traffic (Fees) Regulations [Consolidated as at 5 April 2014]	1.5 fee units	\$38	\$43
Certificate of inspection	8B(7)	Traffic (Fees) Regulations [Consolidated as at 5 April 2014]	1 fee unit	\$25	\$28
Issue of proprietor's authority	8B(9)(a)	Traffic (Fees) Regulations [Consolidated as at 5 April 2014]	6 fee units	\$150	\$170
Issue of duplicate proprietor's authority	8B(9)(b)	Traffic (Fees) Regulations [Consolidated as at 5 April 2014]	1.5 fee units	\$38	\$43
Registrar may issue rules	8D(4)(b)	Traffic (Fees) Regulations [Consolidated as at 5 April 2014]	1 fee unit	\$25	\$28
Books of inspection reports	8E	Traffic (Fees) Regulations [Consolidated as at 5 April 2014]	0.5 fee unit	\$13	\$14
Fee for inspection at Administration Works Depot	8H s14C(2)(b)	Traffic (Fees) Regulations [Consolidated as at 5 April 2014]	2 fee units	\$50	\$55
Probationary licence	9D	Traffic (Fees) Regulations [Consolidated as at 5 April 2014]	1 fee unit	\$25	\$28
Application for a permit to take protected trees	5 s6(2)(b)	Trees Regulations 1999 [Consolidated as at 6 April 2004]	1 fee unit	\$25	\$28
Application for timber licence	7 s16(3)(b)	Trees Regulations 1999 [Consolidated as at 6 April 2004]	1 fee unit	\$25	\$28

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$28.40 if applicable)
Application for authority to collect pine cones, knots and seeds	9 s23	Trees Regulations 1999 [Consolidated as at 6 April 2004]	1 fee unit	\$25	\$28
Levy if imported by sea		Waste Management Regulations 2004 [Consolidated as at 19 September 2013]	\$32 per cubic metre or per tonne whichever is the greater	\$32 per cubic metre or per tonne whichever is the greater	\$35 per cubic metre or per tonne whichever is the greater
Levy if imported by air		Waste Management Regulations 2004 [Consolidated as at 19 September 2013]	\$0.26 per kilogram	\$0.26 per kilogram	\$0.26 per kilogram
Levy for livestock container by air or sea		Waste Management Regulations 2004 [Consolidated as at 19 September 2013]	\$100	\$100	\$100
	Schedule 1 Asbestos disposal fees (Section 10) (Regulation 5)	Waste Management Regulations 2004 [Consolidated as at 19 September 2013]			
Small Domestic loads – one m ³ or less			Nil	Nil	\$1,500/m ³
Medium Domestic loads – one to two m ³			\$150/m ³	\$150/m ³	\$1,500/m ³
Large domestic loads			\$150/m ³ first two m ³ \$100 per m ³ for each additional m ³ or part	\$150/m ³ first two m ³ \$100 per m ³ for each additional m ³ or part	\$1,500/m ³
Commercial Loads – any quantity			\$200/m ³ or part	\$200/m ³ or part	\$1,500/m ³ or part

CHARGES AND HIRE FEES

Fees not set by Legislation/Regulations

SERVICE PROVIDER	DESCRIPTION	Current Fee	Proposed Fee
Airport	Concrete Saw [with operator]	\$65/hr	\$65/hr
Electricity	Trencher (with operator)	\$70/hr	\$70/hr
	Trencher (without operator)	\$35/hr	\$35/hr
	Cherry Picker	\$80/hr	\$100/hr
	Portable lights	TBA	\$270 per tower
Environment	Non-recyclable waste disposal fee – box or bag/bin for volume up to 120 litres	New charge	\$2 [commence post 1 August]
	Non-recyclable waste disposal fee – Small Truck/Ute/trailer	New charge	\$10 [commence post 1 August]
	Non-recyclable waste disposal fee – Medium Truck	New charge	\$15 [commence post 1 August]
	Non-recyclable waste Disposal fee Large Truck	New charge	\$20 [commence post 1 August]
Fire Service			
Inspections	Level 1 inspection – extinguisher	\$8.50	\$8.50
	Level 2 inspection – extinguisher	\$8.50	\$8.50
	Level 4 inspection – extinguisher	\$30	\$30
	Hose Reel Inspection	\$8.50	\$8.50
	Fire Blankets	\$6.50	\$6.50
Gas/Air recharge	9 Litre Water	\$10	\$10
	9 Litre Foam	\$15	\$15
	9 Kg DCP	\$30	\$30
	1.0 Kg DCP	\$10	\$10
Extinguishers	3.4 CO2 Ext	Price +40% +Freight	Price +40% +Freight
	9kg DCP	Price +40% +Freight	Price +40% +Freight
	9 litre water	Price +40% +Freight	Price +40% +Freight
	1 DCP	Price +40% +Freight	Price +40% +Freight
	4.5kg DCP	Price +40% +Freight	Price +40% +Freight
	Fire blanket	Price +40% +Freight	Price +40% +Freight
	9 litre fff	Price +40% +Freight	Price +40% +Freight
Agents Recharge	A Class Foam	\$5.95	\$5.95
	Dry Chemical Powder	\$16.25 (ABE)	\$16.25 (ABE)
Equipment	Chubb gauge DCP	\$25.75	\$25.75
	A Class Foam	\$47.30	\$47.30

SERVICE PROVIDER	DESCRIPTION	Current Fee	Proposed Fee
	Operating head	\$61.50	\$61.50
	Valve stem assembly	\$11.45	\$11.45
	Decals	\$1.60	\$1.60
	Tags	\$0.40	\$0.40
	Anti-tamp seals	\$2.50	\$2.50
	Split Rings	\$2.50	\$2.50
	Red Plastic Safety pin	\$8.90	\$8.90
	Safety Pins	\$2.60	\$2.60
Library	Subscription Rates		
	Basic – 10 items on loan	\$20/annum	\$20/annum
	Family – 15 items on loan	\$40/annum	\$40/annum
	Child – 5 items on loan	\$10/annum	\$10/annum
	Family Plus – 20 items on loan	\$50/annum	\$50/annum
	Visitor Subscriptions		
	One month – 5 items on loan	\$10	\$10
Museums	Entry Fee all Museums and Tag Along Tour – multiple entry	\$25	\$25
	School age children	free	free
	Entry Fee individual museums	\$10	\$10
	Cemetery Tour	\$20	\$20
	Cemetery Tour – with Museum Pass	\$15	\$15
Rawson Hall	Refundable bond	\$200	\$200
	Hall Only	\$90	\$90
	Supper Room Only	\$45	\$45
	Hall & Supper Room	\$135	\$135
Research Centre [No. 9 Quality Row]	Annex & Courtyard - Commercial (up to 3 hours)	\$6 per head (Minimum charge \$72)	\$6 per head (Minimum charge \$72)
	Annex & Courtyard – Non-commercial (up to 3 hours)	\$8 per head (Minimum charge \$72)	\$8 per head (Minimum charge \$72)
	Kitchen hire - Commercial and Private / Non-commercial (up to 3 hours)	\$55 flat fee	\$55 flat fee
	For usage above 3 hours - Commercial and non-commercial	\$40/ hour or part thereof.	\$40/ hour or part thereof.

SERVICE PROVIDER	DESCRIPTION	Current Fee	Proposed Fee
	House access requiring KAVHA supervising staff - Commercial and non-commercial	\$50/hour or part thereof	\$50/hour or part thereof
	Entry Fee	\$5 per person	\$5 per person
	Assisted Research and/or use of KRIC resources	\$10 [includes entry fee] plus photocopy charges	\$10 [includes entry fee] plus photocopy charges
	Research Request completed by Research Officer – 2 hours (includes report and documentation)	\$25	\$35
	Additional hours	\$20 per hour	\$20 per hour
	Postage Charges if recipient off Island	\$5	\$5
	Copying & Printing		
	A4 Black & White	\$0.50 per page	\$0.50 per page
	A4 Colour	\$1 per page	\$1 per page
	A3 Black & White	\$1.50 per page	\$1.50 per page
	A3 Colour	\$2 per page	\$2 per page
Rock (Portion 44a)	Second grade unsorted rock	\$20/tonne	\$20/tonne
	Hard fill	\$20/tonne	\$20/tonne
	Screened hard fill	\$65/tonne	\$65/tonne
	100mm scalpings (unscreened)	\$28.95/tonne	\$28.95/tonne
	-25mm scalpings (non-conforming)	\$20/tonne	\$20/tonne
	Screened rock (2015)	\$50/tonne	\$50/tonne
Rock (Portion 5a1)	Screened rock	\$48.25/tonne	\$48.25/tonne
	Unsorted rock (unscreened)	\$43.45/tonne	\$43.45/tonne
	Second grade unsorted rock	\$20/tonne	\$20/tonne
	Hard fill	\$20/tonne	\$20/tonne
	100mm scalpings (unscreened)	\$28.95/tonne	\$28.95/tonne
	-25mm scalpings (non-conforming)	\$20/tonne	\$20/tonne
Works Depot	Hire per week – large marquee		
Marquees	Marquee x 4 pole	\$3,500	\$3,500
	Marquee x 3 pole	\$3,000	\$3,000
	Marquee x 2 pole	\$2,000	\$2,000
	Marquee x 1 pole	\$1,000	\$1,000
	Hire per week – small marquees		
	7.3mx7.3m - 35 person – self assembly	\$100	\$100
	7.3mx7.3m - 35 person - assembled	\$400	\$400

SERVICE PROVIDER	DESCRIPTION	Current Fee	Proposed Fee
	7.3mx10.9m – 68 persons – self assembly	\$100	\$100
	7.3mx10.9m – 68 persons – assembled	\$400	\$400
	10.9mx10.9m – 120 persons – self assembly	\$100	\$100
	10.9mx10.9m – 120 persons – assembled	\$400	\$400
Plant	Light Truck	\$50/hr	\$50/hr
	Small Truck (under 4T)	\$50/hr	\$50/hr
	Large truck (over 4T)	\$80/hr	\$80/hr
Plant and Operator	Bitumen Truck	\$80/hr	\$120/hr
	Gallion grader	\$95/hr	\$95/hr
	Fork lift	\$50/hr	\$85/hr
	Bobcat	\$70/hr	\$105/hr
	Volvo Loader	\$120/hr	\$150/hr
	Launch	\$100/hr	\$100/hr
	Kato Crane 25T	\$105/hr	\$150/hr
	Kato Crane 25T (flat rate to DIRD during pier construction – fishing boat launching)	N/A	\$210 per hiring
Plant only	Launch	\$100/hr	\$100/hr
	Lighter	\$0	\$100/hr
Miscellaneous equipment [rates per hiring, maximum one week]	Toilet block	\$50	\$50
	Toilet block [Delivery and retrieval (includes loader, truck and labourers x2)]	\$460	\$460
	Portable stage (per section) (9 sections)	\$20	\$20
	Chairs (private functions other than at Rawson Hall)	\$0.50 each	\$0.50 each
	Wooden stools (collected/returned by hirer)	\$20 (15 stools)	\$20 (15 stools)
	Wooden stools delivered by Council	\$30	\$30
Radio Sponsorship	Time Calls (usually 2 seconds)	\$2 per time call	\$2 per time call
	2-liners (usually 5 seconds)	\$5 per call	\$5 per call
	Live Reads (usually 15 seconds of text)	\$15 per call	\$15 per call
	Interview (telephone or in person)	\$25 flat rate	\$25 flat rate
	Production Recording (using announcer's voice)	\$50 per segment to produce	\$50 per segment to produce
	Professional Voice-overs (minimum 30 seconds)	\$1 per second	\$1 per second