

NORFOLK ISLAND REGIONAL COUNCIL OPERATIONAL PLAN 2016/17



Adopted by Norfolk Island Regional Council 28 September 2016, Resolution 75/16

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1 Message from the General Manager

The first draft Operational Plan 2016/17 (the Plan) was developed by the Administration of Norfolk Island and has been revised by the new Norfolk Island Regional Council to be in line with the draft Norfolk Island Community Strategic Plan 2016-2026. The Plan includes actions to complete the transition from the Administration of Norfolk Island to the Norfolk Island Regional Council and actions that continue with reform, sustainability and continuous improvement.

Further the Operational Plan 2016/17 identifies a significant body of work to be achieved in the first part of the year. The development of the Resourcing Strategy needs to be adopted by Council in December at the latest to meet the deadline of 1 January 2017. The Resourcing Strategy consists of the Long Term Financial Plan (10 years), Asset Management Plans (10 years), the Delivery Program (4 years) and the Work-force Plan (4 years).

Specifically, the Operational Plan is outcome focused with actions set to achieve targets, but it also identifies the need to develop various plans and strategies to ensure that the Regional Council carries out its functions in a systematic manner. With specific project plans in place, grant funding can be more easily applied for.

The Plan recognises that more work is required to deliver optimal outcomes for electricity, telecommunications and other retail activities, and also to ensure that infrastructure delivers service and value for money, and that support for tourism will deliver a vibrant and growing economy.

The Regional Council will have a positive and aspirational culture while recognising the importance of cultural identity within the community, and ensuring financial sustainability and proper management of waste and assets. The key project this year will be Waste Management and the minimisation of waste by all. The community will be required to actively participate and take responsibility for waste.

The Community Strategic Planning and Operational Planning processes herald an exciting time of change and confidently guide the Council by taking account of community input and the availability of resources, finances and assets. Council will publicly report achievements against planned outcomes every quarter and also in the 2016/17 Annual Report. This ensures transparency regarding public performance and the use of the community's resources.

I look forward to an eventful and productive year working closely with the Councillors, staff across the organisation, and last but not least, the Community of Norfolk Island.

Lotta Jackson
General Manager
Norfolk Island Regional Council

2 Vision, Mission, Culture and Values

Vision

Norfolk Island – the Best Small Island in the World.

Mission

The Norfolk Island Regional Council will provide local civic leadership and governance through good decision making, accountability and transparency.

We will protect and enhance our unique culture, heritage, traditions and environment for the Norfolk Island people. We will do this through promoting a healthy and sustainable lifestyle, by looking after our community assets, and by fostering a prosperous economy.

Culture

During January 2016 the Administration of Norfolk Island engaged a consultant to conduct Culture Health Workshops with its staff. The key actions identified to ensure an improved organisational culture were:

- Improve communications;
- Promote Island culture and traditions;
- Develop a Strategic Direction for the Public Service;
- Training; and
- Encourage and empower all staff to focus on the positives.

Values

The Norfolk Island Regional Council embraces the following values that were developed in a workshop with the elected Councillors (I CARE):

Integrity

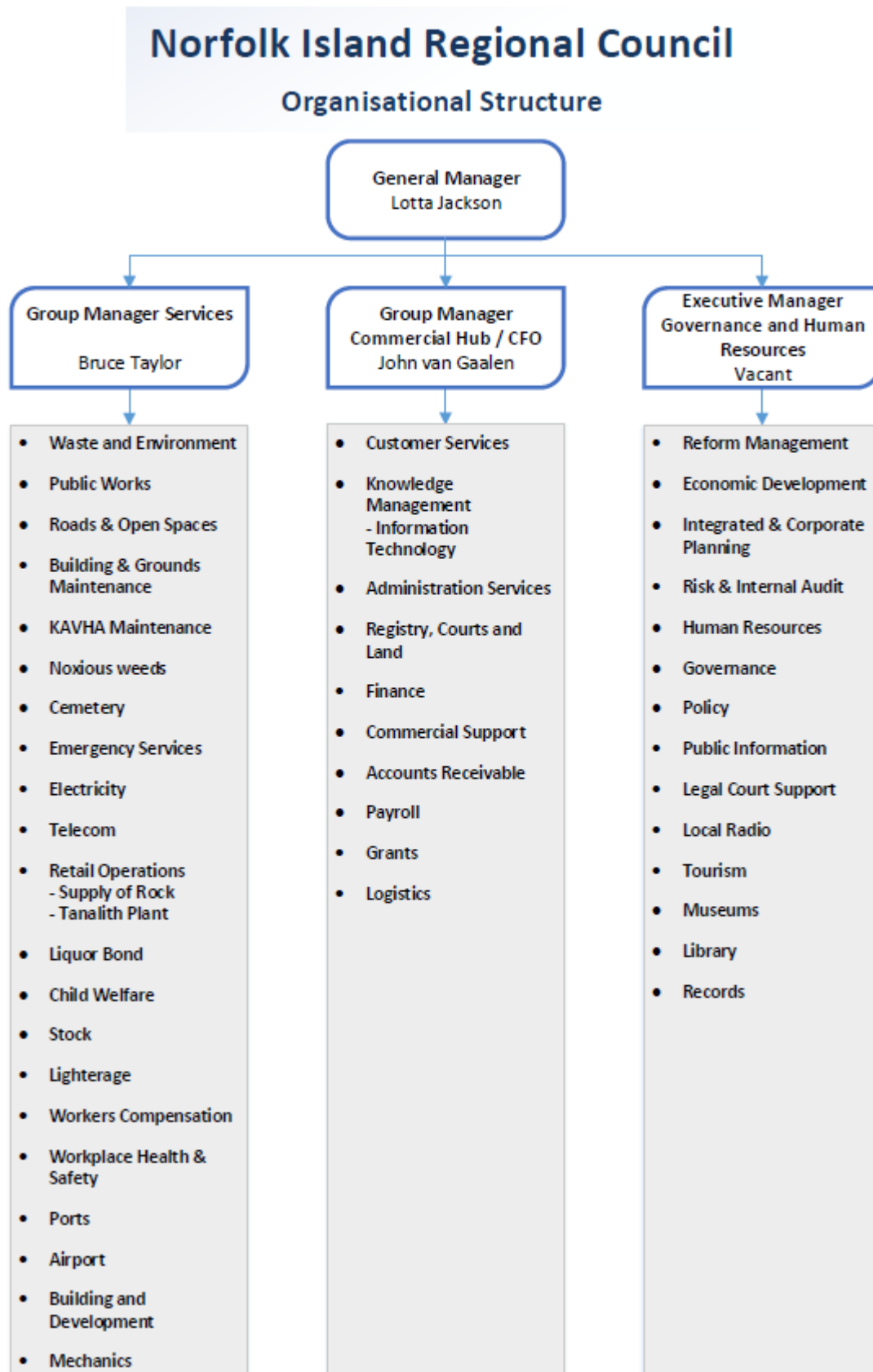
Communication

Accountability

Respect

Excellence

3 Norfolk Island Regional Council Organisational Structure



4 The Integrated Planning and Reporting Framework

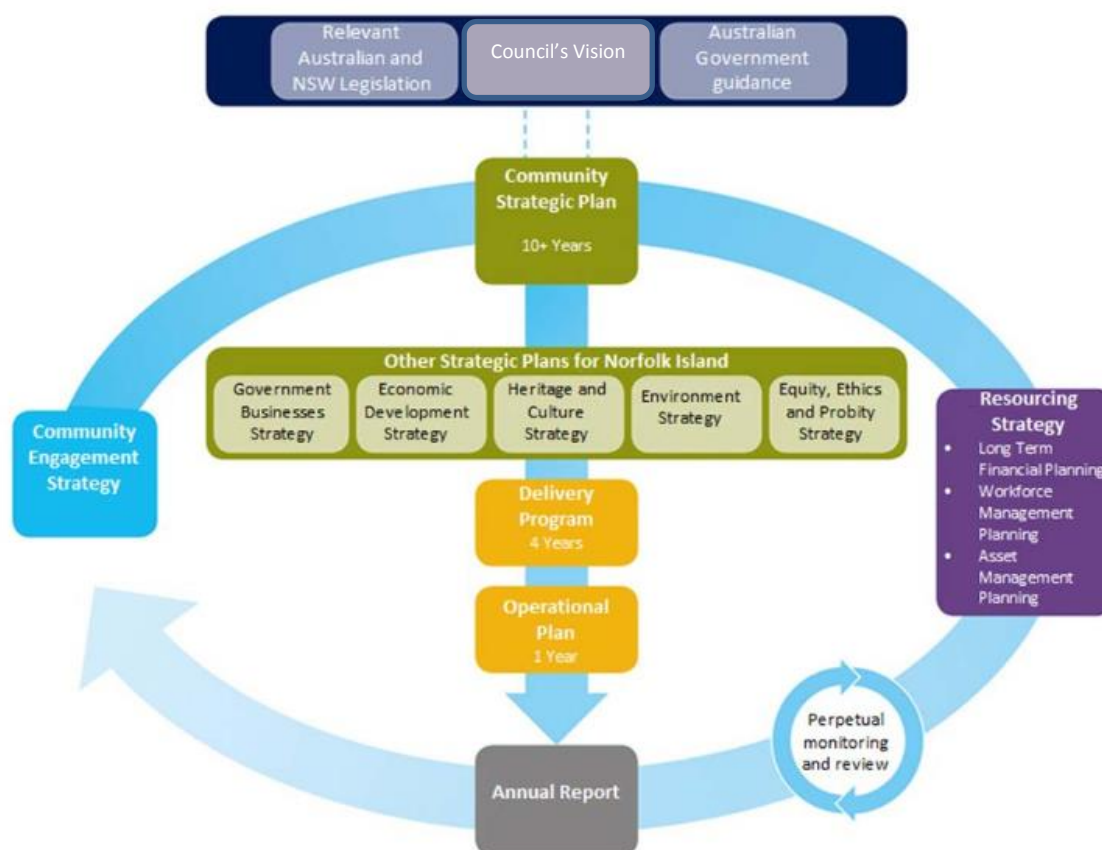
The Administration’s Strategic and Operational Planning Framework evolved throughout 2015/16 as the organisation transitioned to become a Regional Council on 1 July, 2016.

The operational priorities in 2015/16 were guided by the need to continue to deliver existing services while establishing and executing transition plans for those federal and state government type services that have transitioned to the Commonwealth in 2016/17.

A key goal for the Administration was to prepare the 2016-2026 Community Strategic Plan for the new Norfolk Island Regional Council which aligns with the requirements of the *Integrated Planning and Reporting Framework* developed by the New South Wales Office of Local Government and outlined by the interim Advisory Council in their second Discussion Paper.

The following diagram outlines the elements of the Integrated Planning and Reporting Framework:

Figure 1 - The Integrated Planning and Reporting Framework for Norfolk Island¹



¹ Adapted from the NSW integrated Planning and Reporting Framework to reflect the needs of Norfolk Island. The NSW framework is available online at: <https://www.olg.nsw.gov.au/councils/integrated-planning-and-reporting/framework>

The Integrated Planning and Reporting framework recognises that most communities share similar aspirations: such as a safe, healthy and pleasant place to live, a sustainable environment, opportunities for social interaction, opportunities for employment and reliable infrastructure. The difference lies in how each community responds to these needs. This is what shapes the character of individual towns and cities. It also recognises that the Council plans and policies should not exist in isolation and are in fact connected to its community.

The draft Norfolk Island Community Strategic Plan 2016-2026 identified six strategic directions and thirteen objectives. These are outlined in figure 2 below.

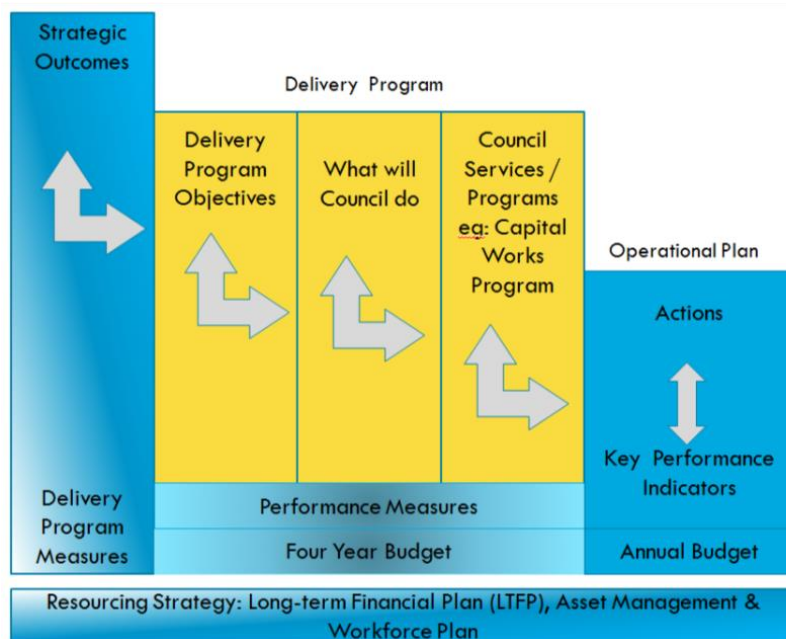
Figure 2 – Norfolk Island Community Strategic Plan excerpt



The operational planning process considered the issues and pressures which may affect the community and the level of resources realistically available to achieve its vision and the identified strategic directions and objectives.

The new Regional Council have considered the draft Community Strategic Plan 2016-2026 and will develop a four year Delivery Program. This will be used by the Regional Council’s Executive Management Team to formulate future operational plans. Given the timing of elections, the first draft of the 2016/17 Operational Plan was developed before the Regional Council was established, however it has been revisited with the Council following its commencement on 1 July 2016.

The following diagram demonstrates the interrelationship of the various planning tools to be developed for/by the Regional Council.



5 Annual Operational Plan

Strategic Direction 1 – “An environmentally sustainable community”

~ *Our choices benefit our natural environment and our community*

- **Objective 1 - Use and manage our resources wisely**
- **Objective 2 - Preserve a healthy environment**

Action	Responsible Division / Officer	How we will measure progress	Target
<p>1.1. Review the Waste Management Strategy and commence implementation of reduced waste education and continued recycling program</p> <p>Report to Council for the adoption of the revised Waste Management Strategy</p>	<p>Services - T/L Waste & Environment</p>	<p>Community education on waste minimisation delivered through the media and school throughout the implementation of the action plan</p> <p>Waste Management Strategy Implementation plan in place and implementation progressed</p>	<p>Weekly, fortnightly or at least monthly media releases, and at the school on at least 2 occasions by June 2017</p> <p>Adopt the revised/new Waste Management Strategy by February 2017</p> <p>Resolve current disposal options for non-recyclables by 30 November 2016</p> <p>Waste Management Strategy is partly implemented by June 2017</p>
<p>1.2 Develop an Airport Plan for future airport operations</p>	<p>Services -Manager Commercial and Contracted Services</p>	<p>Create project plan by 30 November 2016</p>	<p>Complete approvals and costings for upgrades to tarmac, facilities and terminal by 28 February 2017 for inclusion in the 2017/18 budget</p>
<p>1.3 Prepare for introduction of the <i>Environmental Planning & Assessment Act 1979 (NSW)</i></p>	<p>Services -Planning Officer</p>	<p>Prepare strategy for planning control review including initial community consultation, to present to Council</p> <p>Draft Local Environmental Plan (LEP) for Norfolk Island to be available for review by Department of Planning and Environment (NSW) by 30 March 2017</p>	<p>Council to adopt strategy for planning control review by December 2016</p> <p>Present the strategy for planning control review to the Administrator by February 2017</p> <p>Draft LEP for public exhibition by 30 June 2017</p>
<p>1.4 Develop a water quality plan</p>	<p>Services -Health & Water Officer</p>	<p>Research and develop water quality plan by 31 December 2016</p>	<p>Water quality plan created and approved by 31 March 2017</p>

Action	Responsible Division /	How we will measure progress	Target
1.5 Establish a continual monitoring process of the performance of the waste water treatment plan	Services -Health & Water Officer	A monitoring process is established using correct equipment and plans developed for future needs	Equipment purchased to set up monitoring system by October 2016 Process and systems set up to monitor the performance of the waste water treatment plant by December 2016 and the results reported to Council
2.2 Develop service levels for the maintenance of reserves and open spaces across the island	Services -Manager Services and - T/L Public Works	Service levels are set within budget	Service levels developed and agreed by October 2016 and monitored and reported each quarter
2.3 Develop a works program for Council's roads infrastructure and carry out the scheduled work	Services -Manager Services and - T/L Public Works	Road Infrastructure is planned and maintained as per works program with less reactive work	Works program developed by September 2016 and implemented as per schedule by June 2017

Strategic Direction 2 – “A proud, diverse and inclusive community”

~ *We showcase our unique histories, cultures, customs and people*

➤ Objective 3 – Cultural expression is maintained and built heritage is protected

Action	Responsible Division / Officer	How we will measure progress	Target
3.1 Form a Council Advisory Committee for Heritage & Culture	Governance/Economic Development -T/L Heritage Management	Council Advisory Committee for Heritage & Culture formed by November 2016	Advisory Committee actively promoting culture and heritage in the community, including assisting with the creation of the N.I. Heritage & Culture Strategy (due by 30 June 2017) and organising and promoting cultural events e.g. celebrations of Harmony Day (21 March) and Bounty Day (8 June)
3.1 Develop a Heritage & Culture Strategy	-T/L Heritage Management	Community consultation process on heritage and culture completed by February 2017	N.I. Heritage & Culture Strategy - created by 30 June 2017
3.2 The Museums are operating for the benefit of residents and visitors.	Governance/Economic Development -T/L Heritage Management	Work with the Commonwealth to ensure museums are maintained and collections looked after.	Museums are accessible where possible and well maintained.

Strategic Direction 3 – “A caring community”

~ *We are friendly, supportive and welcoming*

- **Objective 4 – We work together to achieve our goals**
- **Objective 5 – Our community is a great place to live and visit**

Action	Responsible Division / Officer	How we will measure progress	Target
4.1 Review and Develop the following strategies: <ul style="list-style-type: none"> • Economic Development Strategy (see 6.1) • Government Business Strategy • Environment Strategy 	General Manager Economic Development Coordinator	Review historical reports by 1 November 2016	Involve the community through forums in the review and development of the Economic Strategic Plan by November 2016. Draft Economic Strategy adopted by December 2016
	Services -Group Manager Services	Review historical reports by 30 October 2016	Government Business Strategy - created by 30 June 2017
	Services -Manager Services	Review past environmental reports and strategies by 31 December 2016 Community consultation process completed by 31 December 2016	Environment Strategy - created by 30 June 2017
5.1 Research for clarity regarding childcare accreditation.	General Manager; Mayor	Clarity on childcare accreditation obtained Advocate for and support the community to secure space for children aged 0-3. Advocate for and support the community for services that cater for after school and vacation activities.	Industry and community informed by 1 December 2016 Alternative plans in place by June 2017 Provision of services for school aged children and attended to.

Action	Responsible Division / Officer	How we will measure progress	Target
5.2 Review the Norfolk Island Tourism Strategic Plan 2013 – 2023 including governance funding options to be reviewed with industry sectors	General Manager Economic Development Coordinator -S/L Customer Services Officer (Tourism)	Complete consultation process with Tourism industry	Consultation and review finalised by 31 October 2016 Tourism funding options explored and presented to Council by December 2016 Commence implementation from November 2016 of the relevant strategy components from the Strategic Plan until year ending June 2017 and prepare for implementation beyond that date

Strategic Direction 4 – “A successful and innovative community”

~ *We work to make our economy grow*

- **Objective 6 – Strong, diverse and vibrant business environment**
- **Objective 7 – A skilled and competitive workforce**
- **Objective 8 – Successful public private partnerships**

Action	Responsible Division / Officer	How we will measure progress	Target
6.1 Deliver an Economic Development Strategy	General Manager -Economic Development Coordinator	By 1 November 2016 review SGS ‘Norfolk Island Economic Development Strategy – July 2015’ and adopt strategy or modify and create an Economic Development Strategy	Economic Development Strategy – implementation reported on quarterly to Council
6.2 Review Telecom internet service provision and Landline and Mobile service provision	Services -T/L Telecom	Prepare business case to compete with industry competitors by 30 December 2016	Seek approval and implement approved recommendations from business case by 1 June 2017
6.3 Review Liquor Bond service provision	Services -Manager Commercial and Contracted Services	Assess performance audit of Liquor Bond by 31 October 2016	Implement approved recommendations from service review from 1 November 2016, completed by 28 February 2017

Action	Responsible Division / Officer	How we will measure progress	Target
6.3 Review Electricity service provision, PV storage options and time of day meters	Services -Manager Commercial and Contracted Services	Review completed by 30 October 2016	Implement all approved recommendations by 30 June 2017
7.1 Assist the business community in partnership to facilitate training as opportunities arise	General Manager -Integrated Corporate Planning Officer	Potential training opportunities identified	All opportunities for community access to training are investigated
7.2 Assess governance training requirements for 2016 / 2017 of Councillors and Council staff	Governance -Integrated Corporate Planning Officer	Training plan developed and approved for Councillors and staff by December 2016	All approved training in the plan complete by 30 June 2017
8.1 Market test individual services or packages of services with a category management approach, for Tanalith, Lighterage and Sale of Rock - Government Business Enterprises/Activities Development of a sustainable plan for the ongoing supply of rock by 31 January	Services -Group Manager Services	Re-engineer processes, implement improved cost options Research and analyse alternative delivery options against current state Market test by 31 January 2017 Develop business case against approved rate of return for recommended options by 15 March 2017	Preferred supplier in place, if applicable, and Council receiving optimal value for service by 30 June 2017 A sustainable plan developed and implemented by June 2017.

Strategic Direction 5 – “An informed and accountable community”

~ We are transparent and accountable for our individual and collective decisions and actions

➤ **Objective 9 – An informed community**

➤ **Objective 10 – Transparency in decision making**

Action	Responsible Division / Officer	How we will measure progress	Target
9.1 Establish forward agenda for Council meetings	General Manager	General Manager to prepare report for Council by 4 July 2016	All action items adopted by Council by 6 July 2016
9.2 Publish timetable for Council meetings	General Manager	General Manager to prepare report for council by 4 July 2016	Council meeting timetable adopted by Council and publicly advertised by 9 July 2016
9.3 Develop Code of Conduct	General Manager	Model Code of Conduct which is a minimum requirement under s440 of the Local Government Act 1993 is presented to Council for adoption	Council adopts the NSW Local Government Model Code of Conduct November 2015 as the Norfolk Island Regional Council Code of Conduct by 6 July 2016
9.4 Develop an Equity, Ethics & Probity Strategy	Governance -Executive Manager Governance and Human Resources	Review and research Equity, Ethics & Probity requirements by 1 February 2017	50% of N.I. Equity, Ethics & Probity Strategy - created by 30 June 2017
9.5 Complete Integrated Planning and Reporting Framework requirements	General Manager	Draft Operational Plan developed and adopted by 1 October 2016	Operational plan finalised and approved by 1 October 2016
		Draft 4 Year Delivery Program developed	4 Year Delivery Program adopted by Council by December 2016
	Governance Integrated and Corporate Planning Officer	Complete quarterly progress reports on the Operational Plan activities and budget by: 1. November 2016 2. February 2017 3. May 2017	Quarterly progress reports provided to Council and communicated to the community at end of each quarter
	Commercial Hub Finance Manager Group Managers	Long Term Financial Plan adopted by	Long Term Financial Plan adopted by

Action	Responsible Division / Officer	How we will measure progress	Target
	Commercial Hub and Services -Finance Manager	Council in December 2016.	Council in December 2016.
	Services Manager Local Services All asset team leaders	Develop Asset Management Plans for all asset classes and link to the Long Term Financial Plan by 1 December 2016 Project plan to digitise all planning records to be presented to General Manager by 31 August 2016	Asset Management Plans adopted by Council by 21 December 2016
	General Manager -Integrated Corporate Planning Officer	Workforce Plan including: Staff survey, action plan and assessment of general/operational training requirements for Council staff developed and approved by Council	Staff survey completed by 30 September 2016 Action Plan developed by 30 October 2016 Workforce Plan developed and approved by Council by December 2016
9.6 Identify the critical components of an individual performance management (PM) system as a critical part of the Workforce Plan and EBA	Executive Manager Governance and Human Resources -Integrated and Corporate Planning Officer	Role clarity statements and KPIs for all staff completed by 31 October 2016 Create manual PM system by 31 October 2016 Commence key user Civica training on 1 December 2016 Commence staff Civica user training on 2 February 2017	Education process is commenced to implement the PM system and culture from 1 November 2016 Electronic PM installation on 3 April 2017
10.1 Training for elected Councillors	General Manager	Engagement process for Councillor training is defined by 1 November 2016	Regular and transparent reporting to the community when any Councillor training is completed for the year until 30 June 2017
10.2 Develop a risk management framework (including corporate fraud risk management)	-Executive Manager Governance and Human Resources	Completion of Risk Management framework by 30 October 2016	Document and mitigate identified risk up to and including 30 June 2017

Action	Responsible Division / Officer	How we will measure progress	Target
10.3 Complete contracts for the supply of Enterprise Management System (EMS) and Project Management providers and commence installation of EMS	Commercial Hub -Group Manager Commercial Hub	Project plans developed and approved for implementation of EMS by 31 July 2016 Cleanse existing data and re-engineer or adopt documented standard processes to comply with proprietary EMS requirements by 31 January 2017	Commence HR, Performance Manager and RM8 installation from 3 April 2017 Finance Module Live by 30 June 2017
10.4 Establish operating budgets for all business units	Commercial Hub -Finance Manager	Financial performance is monitored and managed on a monthly basis from 30 September 2016	Managers are effective and efficient in working within their budgets.
10.5 Ensure all budget managers trained and confident with the proprietary financial systems	Commercial Hub -Finance Manager	Establish monthly monitoring and reporting processes.	Full compliance of requirements by budget managers throughout the financial year Budget Managers trained by November 2016
10.6 Establish investment return policy and expenditure criteria	Commercial Hub -Group Manager Commercial Hub	Investments reviewed as part of Cash Flow. Returns on Investment for Government Business Enterprises (GBE's) are identified and support fees & charges regime Expenditure for GBE's in accordance with legislation	Investment Policy adopted by December 2016 Monitor Government Business Enterprises (GBE's) and associated budgets
10.7 Identify and implement an appropriate rating system	Commercial Hub and Services -Group Manager Services	Education process created and implemented for rate payers commenced from 30 September and completed by 15 October 2016	Rating system implemented and first rates notice issued by 15 October 2016
10.8 Review fees and charges regime	Commercial Hub -Group Manager Commercial Hub	Fees and charges reviewed by March 2017.	Approved changes implemented if required by 30 June 2017

Action	Responsible Division / Officer	How we will measure progress	Target
10.9 Analyse and re-engineer Council's internal and external customer service function	Commercial Hub -Manager Customer Care	Completed strategic and functional 'as is' reviews by 31 December 2016 Processes, costs and revenue drivers analysed by 31 December 2016 Current state documented, accepted and agreed – workflows and inefficiencies understood Develop 'to be' of services by 31 December 2016 Re-engineer processes (lean, scrum, agile tools), incorporating the use of EMS and technology	Services aligned to delivery plans from 1 January 2017 Target operating models adopted and processes implemented for 50% of Council services by 30 June 2017 Cost efficiencies identified by 30 June 2017
10.10 Review all Council policies	-Executive Manager Governance and Human Resources -Integrated and Corporate Planning Officer	Policy register created by 31 October 2016 Policy reviews commenced systematically and ongoing. Version control and naming convention policy created by 31 October 2016	Review completed of 100% of Council policies by 30 June 2017
10.11 Review all Council forms	-Executive Manager Governance and Human Resources -Integrated and Corporate Planning Officer	Standard form template created and approved by December 2016	100% of Council forms reviewed/updated by 1 December 2016
10.12 Notice served - Set up Enterprise Bargaining Agreement (EBA) taking in to account recruitment, salary structure and salary progression rules, performance management and learning & development	General Manager - Integrated Corporate Planning Officer -Human Resources Officer	Review and provide all staff with updated position descriptions by 31 October 2016 <ul style="list-style-type: none"> • Salary system agreed • Progression rules determined • Performance system developed 	Notice to enter into Enterprise Bargaining served by end of August 2016 EBA process commenced August- until agreement voted on EBA aim to be approved before or by 1 December 2016

Action	Responsible Division / Officer	How we will measure progress	Target
10.13 Upgrade internet functionality	Commercial Hub -Manager Customer Care	Review web policy by 30 October 2016 Review controls and / or amalgamate all websites, e.g. Telecom and Tourism by 30 November 2016	Internet accessibility requirements addressed, internet and intranet regularly updated as per policy, easy to navigate, has improved search functionality by 28 February 2017 New website by 28 February 2017

Strategic Direction 6 – “A healthy and safe community”

~ *We provide a safe and healthy place to live, work and visit*

- **Objective 11 – Informed, active and healthy residents**
- **Objective 12 – Focused and coordinated approach to health care**
- **Objective 13 – A safe place for our families and visitors**

Action	Responsible Division / Officer	How we will measure progress	Target
11.1 Council values and promotes a healthy and active lifestyle by ensuring Council owned reserves, parks and sporting facilities are maintained. These Council owned areas are safe and available to visitors	Services -Manager Local Services	Monitor current service levels against requirements	Review and re-engineer outdoor workforces (work plans, rostering, plant utilisation, and create service level agreements with other business areas) and in place by 30 June, 2017.
11.2 Review sport grant funding policy	Commercial Hub -Grants Officer	Sport grant funding policy approved by Council by 31 October 2016	Sporting grants advertised to community by 31 October 2016
12.1 Facilitate volunteer groups to access grants	Commercial Hub -Grants Officer		Monthly media release from Grants Officer on upcoming grants available to community organisations
12.2 Advocate for community safety with the focus on awareness of Domestic Violence	General Manager Mayor	Attend and promote forums	Awareness created in the community.

Action	Responsible Division / Officer	How we will measure progress	Target
12.4 Advocate for services such as Day Care, Activities and Transport that reflect an aging population and people with disabilities including options for aging in home	General Manager Mayor	Advocate for services as necessary and attend relevant forums	Adequate services are delivered by the Hospital and relevant organisations.
12.9 Encourage the education and implementation of strategies designed to build on awareness within the community about the importance of preventative health care and healthy living.	General Manager Mayor	Work in partnership with health services to promote healthy living and provide information where available on preventable diseases such as diabetes and high blood pressure	Community awareness of healthy living is increased
13.1 Plan and maintain adequate infrastructure for visitors and the community	Services -Manager Local Services	Refine and/or develop plans for the management of the Council's key assets and infrastructure, including – roads, airport, electricity, real property by 31 December 2016 Develop asset investment/divestment criteria by 31 December 2016 Asset maintenance programs reflect the plans and capital expenditure identified	Maintenance of assets is 30% planned: 70% reactive by 30 June 2017

REVENUE POLICY

INTRODUCTION

Whilst Council's 2016/17 Revenue Policy has been prepared in accordance with the provisions of the *Local Government Act 1993* and the *Local Government (General) Regulation 2005*, the timeframes have been set in accordance with the *Norfolk Island Applied Laws Ordinance 2016* Cl 27 which relates to the *Local Government Act 1993* Cl 405 (7) that: "Despite subsection (10), the Norfolk Island Regional Council must adopt an operational plan for the year ending on 30 June 2017 before 1 October 2016."

The revenue policy includes the following required elements:

- Detailed estimate of Council's income and expenditure.
- Details of each ordinary rate and special rate proposed to be levied.
- Details of each charge proposed to be levied.
- Statement regarding the types of fees proposed to be charged.
- Council's proposed pricing methodology for fees.
- Statement of any proposed borrowings.

In addition to preparing this revenue policy, Council will also be undertaking the major task of completing its first 10 year Long Term Financial Plan (LTFP). The 2016/17 Revenue Policy will contribute to the first year of that financial plan, which will be used by Council to guide its future decision making.

The aim of the LTFP is to guide Council towards achieving a balanced budget on a funding basis, whilst acknowledging that urgent asset renewal and economic development are the main priorities.

The LTFP seeks to reduce the current working fund deficits by reducing operating costs in real terms over time, in conjunction with expanding the revenue base of Council.



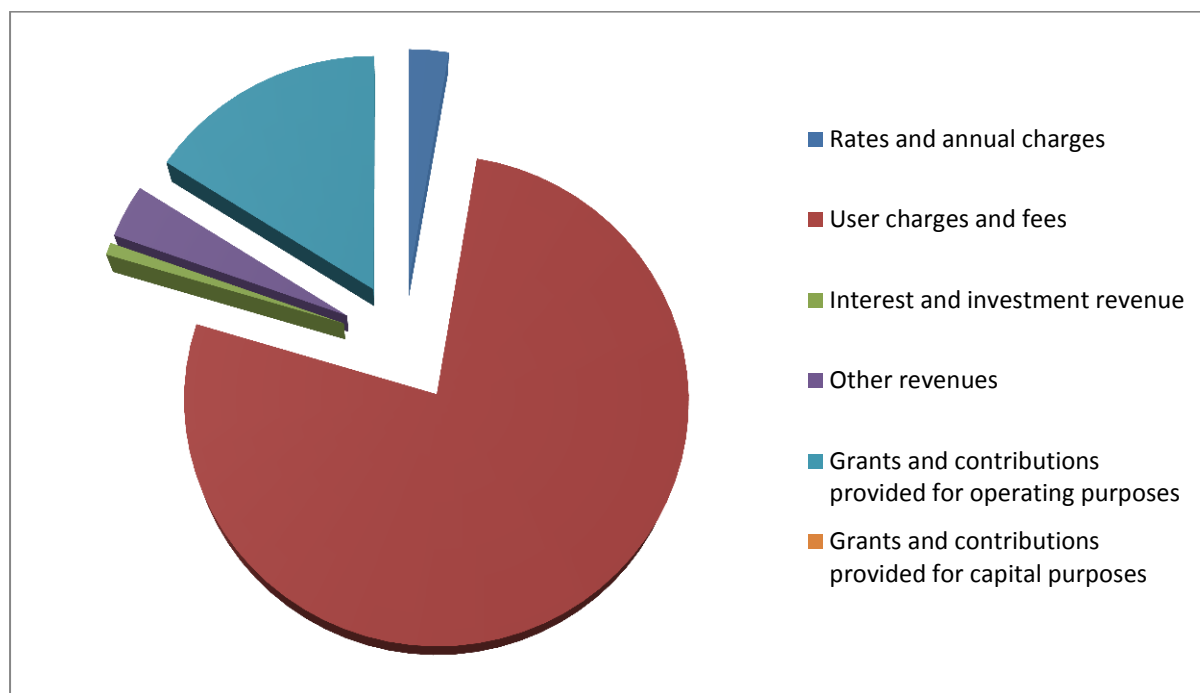
Income Statement

for the year ended 30 June 2017

	2017 \$'000
Income from continuing operations	
<i>Revenue:</i>	
Rates and annual charges	650
User charges and fees	18,730
Interest and investment revenue	200
Other revenues	870
 Grants and contributions provided for operating purposes	 3,884
 Grants and contributions provided for capital purposes	 0
<i>Other Income:</i>	 0
Net gain from the disposal of assets	0
Total Income from continuing operations	24,334
 Expenses from continuing operations	
Employee benefits and on-costs	8,912
Borrowing costs	0
Materials and contracts	12,701
Depreciation and amortisation	5,748
Impairment	0
Other expenses	1,239
Net loss from the disposal of assets	0
Total Expenses from continuing operations	28,601
 Net Operating Result from continuing operations	 (4,266)
 Operating Result from discontinued operations	 0
 Net operating result for the year	 (4,266)

SOURCES OF REVENUE

Council's revenue is mainly sourced from User Charges and Fees (77%), with Operating Grants (16%), and Rates and Annual Charges (3%) being other key revenue items.



RATE REVENUE

Revenue from rates is an important component of a Council's budget. The revenue raised will contribute to Council expenses such as the upkeep of roads and buildings, contributions towards Tourism and maintenance of public areas, including picnic areas, sports fields and reserves which we all enjoy using.

On 5 May 2016 the Local Government Act 1993 (NSW) (the Act) was amended allowing specific provisions for the introduction of an ordinary land rate for Norfolk Island. On 20 July 2016 the Norfolk Island Regional Council placed a recommended rating model on public exhibition for 28 days with the intention that the model becomes the rating structure for the Norfolk Island Regional Council 2016/2017.

The proposed model has three categories for ordinary rates - farmland, residential and business, with each of these having sub-categories. Ratepayers will have the option of paying their rates as one annual sum or in one-third instalments. There are concessions on the rateable amount to avoid hardship and for eligible pensioners. Eligible pensioners are charged half the ordinary rate.

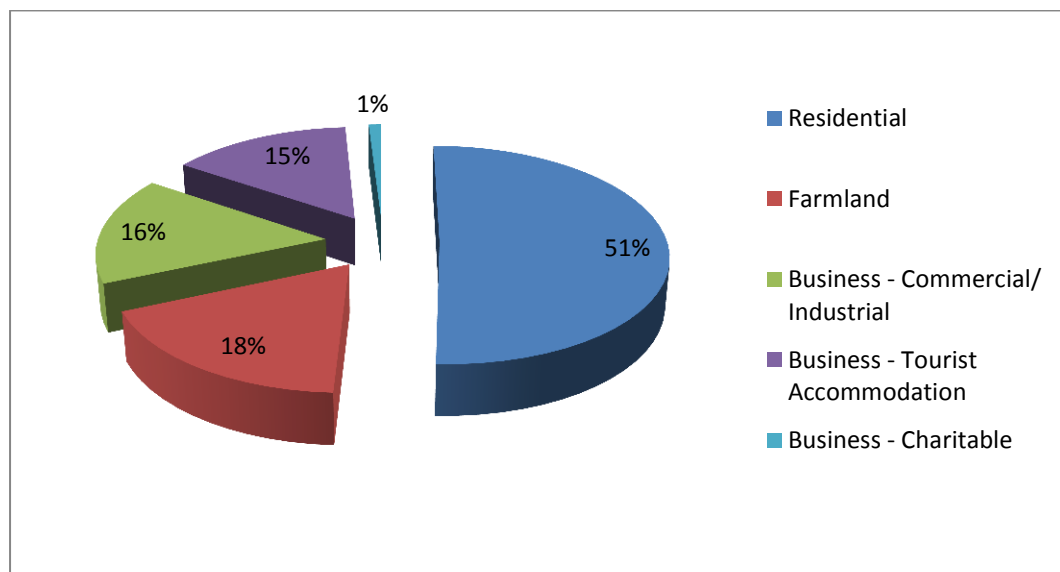
The ordinary rate for 2016/2017 will be a non-value based rates system with the Act requiring Council to raise \$500,000 in rating revenue for the first rateable year, and then a minimum of \$1,000,000 for subsequent years. For 2016/2017 categorisation of rateable land will be

conducted by the Norfolk Island Regional Council. Work is continuing to move to a value based rating system and a new model may be available for consideration by the elected Council for the 2017/2018 year.

Interest on unpaid rates and charges will be 8.00% per annum accrued daily. A Merchant Surcharge/ Transaction Fee of 1.0% will be applied to card payments.

NORFOLK ISLAND REGIONAL COUNCIL: 2016/17 Rating Model - as corrected				
Category	Sub-Category	YEAR 1- Levy per property raising \$500,000	No. of Assessments	Rates raised per Category
Residential	less than 0.05 Ha	\$135.00	30	\$4,050
Residential	0.05Ha - 0.099Ha	\$255.00	98	\$24,990
Residential	0.1Ha - 0.499Ha	\$270.00	565	\$152,550
Residential	0.5Ha - 0.99Ha	\$290.00	296	\$85,840
Residential	1.0Ha - 4.99Ha	\$310.00	460	\$142,600
Residential	5.0Ha -20.0Ha	\$320.00	46	\$14,720
Farmland	1 portion	\$240.00	111	\$26,640
Business - Commercial/ Industrial	less than 0.1 Ha	\$320.00	83	\$26,560
Business - Commercial/ Industrial	0.1Ha - 0.499Ha	\$580.00	56	\$32,480
Business - Commercial/ Industrial	0.5Ha - 0.99Ha	\$845.00	15	\$12,675
Business - Commercial/ Industrial	1.0Ha - 4.99Ha	\$1,105.00	9	\$9,945
Business - Commercial/ Industrial	5.0ha – 20.0ha	\$1,365.00	5	\$6,825
Business – Commercial / Industrial	21.0Ha +	\$1,625.00	1	\$1,625
Business - Tourist Accommodation	1 unit	\$320.00	24	\$7,680
Business - Tourist Accommodation	2 units	\$550.00	4	\$2,200
Business - Tourist Accommodation	3 units	\$745.00	5	\$3,725
Business - Tourist Accommodation	4 units	\$895.00	2	\$1,790
Business - Tourist Accommodation	5 units	\$1,025.00	10	\$10,250
Business - Tourist Accommodation	6-10 units	\$1,275.00	16	\$20,400
Business - Tourist Accommodation	11-20 units	\$1,615.00	7	\$11,305
Business - Tourist Accommodation	21 - 50 units	\$1,975.00	3	\$5,925
Business - Tourist Accommodation	51+ units	\$2,315.00	2	\$4,630
Business – Not For Profit	Non-Liquor	\$100.00	7	\$700
Business – Not For Profit	Liquor	\$350.00	7	\$2,450
Total			1862	\$612,555

This strategy addresses the issue of apportioning the rates revenue to the three rating categories: Residential (51%), Business (32%) and Farmland (18%).



ABSENTEE LANDOWNERS LEVY

The *Absentee Landowners Levy Act 1976* (the Act) involves the issue of a levy notice for those persons who are absent from the island for more than one half of the year of levy. For the purposes of the Act the year of levy is the 12 months prior to the 15 September in each year. A review of the Act and the associated charge will be made as part of Budget deliberations in 2017.

CHARGES – WASTE MANAGEMENT

Council proposes to charge a waste management levy for the importation of goods to be set at \$32 per cubic metre.

Council does not provide a domestic waste management service.

CHARGES - SEWERAGE MANAGEMENT

An 'Effluent Disposal Charge' has been set by Council within the Fees and Charges document under '1 Legislation', in accordance with the Water Assurance Charges Act 1991.

OTHER SERVICES

Fees and charges set by Council for the provision of a range of other goods and services are set out in the Schedule Fees and Charges 2016/2017. The document is separated by Legislation, Regulation and 'Charges for administration services and hire fees'.

DEBT MANAGEMENT

Council has no current plans to borrow additional funds in 2016-17.

In recent years, Council has borrowed funds for the following key projects:

- Airport Runway Loan \$12m
- Cascade Cliff Loan \$3.25m

The amount of debt outstanding at 30 June 2017 is expected to be \$10,323,514 based on:

Airport Runway Loan

Opening Balance of \$11,400,000 less payments of \$1,200,000 = \$10,200,000

Cascade Cliff Loan \$3.25m

Opening Balance of \$269,114 less payments of \$145,600 = \$123,514



CAPITAL BUDGET

for the year ended 30 June 2017

	2017
	\$'000
Renewal / Replacement	
Water	100
Fleet	250
Reseal \$550K design	1,000
Buildings - structural maintenance	50
	1,400
 New	
New council offices \$1.0m over 2 years	500
Lighter Replacement (now part of Clth funded program)	0
Carry over from 2015/16	
Fire Panel	140
Vehicles	125
Crane	600
Civica Project & Technology Upgrades	1,676
 PABX	50
Electricity metering	350
	3,441
	0
Total	4,841



Income Statement

for the year ended 30 June 2017

	2017 \$'000
Income from continuing operations	
<i>Revenue:</i>	
Rates and annual charges	650
User charges and fees	18,730
Interest and investment revenue	200
Other revenues	870
Grants and contributions provided for operating purposes	3,884
Grants and contributions provided for capital purposes	0
<i>Other Income:</i>	0
Net gain from the disposal of assets	0
Total Income from continuing operations	24,334
Expenses from continuing operations	
Employee benefits and on-costs	8,912
Borrowing costs	0
Materials and contracts	12,701
Depreciation and amortisation	5,748
Impairment	0
Other expenses	1,239
Net loss from the disposal of assets	0
Total Expenses from continuing operations	28,601
Net Operating Result from continuing operations	(4,266)
Operating Result from discontinued operations	0
Net operating result for the year	(4,266)

Cost Centre	Description	Total Income	Employee Costs	Operating Costs	Deprec.	Total Expense	Excess/ (Deficit)
101	Regional Council	0	0	145	0	145	-145
102	Office of the General Manager	0	1,058	76	1	1,135	-1,135
104	Risk & Internal Audit	0	76	473	0	549	-549
105	Governance Management	0	374	12	0	386	-386
107	Economic Development	0	56	14	0	70	-70
110	Finance	36	313	21	5	339	-303
112	Works Store	0	46	0	0	46	-46
114	Legal Services	0	0	0	0	0	0
115	Customer Care	0	308	13	0	321	-321
117	Records Management	0	18	0	0	18	-18
120	ICT	0	193	452	23	667	-667
122	Human Resources	0	200	65	0	265	-265
135	Commercial Management	0	191	7	0	198	-198
140	General Rates & Grants Income	3,339	0	66	0	66	3,273
144	Legacy Operations	0	88	13	3	104	-104
145	Payroll Accruals & Clearing?	0	0	0	0	0	0
150	Public Health & Safety	0	0	0	0	0	0
180	Registry, Courts & Lands	384	24	250	3	276	108
200	Library	0	22	10	8	40	-40
225	Tourism Bureau	70	208	944	13	1,164	-1,094
243	Cemetery Maintenance	0	39	23	4	67	-67
250	Environment Parks and Reserves	0	5	24	0	30	-30
260	Tanalith	60	18	23	12	54	6
270	Building & Grounds Maintenance	0	317	89	27	433	-433
274	Works Depot	0	103	30	60	193	-193
275	Fleet Management & Logistics	0	243	64	35	342	-342
300	Liquor Bond	4,440	244	2,405	61	2,710	1,730
306	Services Management	0	446	59	0	505	-505
310	Building & Development Control	0	0	84	0	84	-84
312	Council & Community Housing	60	0	10	54	64	-4
315	Facilities Management	29	0	123	140	263	-234
330	Norfolk Energy	400	1	178	68	247	153
340	Roads Maintenance	523	385	113	67	565	-42
402	Electricity	4,073	375	2,591	1,113	4,079	-5
500	Telecom	2,721	309	1,802	313	2,424	296
503	Broadcasting	36	142	65	32	240	-204
550	Lighterage & Ports Management	0	0	0	0	0	0
608	N.I. Fire Service-Community Safety	84	1	16	0	16	68
609	Aviation Rescue & Fire Fighting	200	191	46	508	746	-546
615	Airport Management	1,784	215	228	2,917	3,360	-1,576
650	Sewerage Management	496	81	371	133	585	-89
655	Waste Management	512	242	399	146	786	-274
754	Heritage Management (Museum)	240	289	58	1	348	-108
920	Cascade Supply of Rock	250	25	47	0	72	177
NIRC only		19,736	6,846	11,418	5,748	24,012	-4,266
805	Education	567	315	251	0	567	0
806	Policing, Courts and Legal Services	525	256	269	0	525	0
807	Tribunals/Boards/ Statutory Appointments	28	10	18	0	28	0
808	Child Welfare	73	36	37	0	73	0
809	Registry, Licensing and Regulatory	514	205	309	0	514	0
810	Emergency Services	421	159	262	0	421	0
811	KAVHA	440	400	40	0	440	0
812	Office of the Administrator	89	51	38	0	89	0
813	Gaming (incl. Tattersalls Commissions)	669	263	406	0	669	0
814	Pest and Noxious Weed Control	302	51	250	0	302	0
815	Workers Compensation	509	48	462	0	509	0
816	Ports Management	393	236	157	0	393	0
817	Record Keeping	19	10	9	0	19	0
818	Spatial Policy and Planning	19	0	19	0	19	0
819	ICT Support	30	26	4	0	30	0
820	Pensioner Rates Rebates	0	0	0	0	0	0
Commonwealth Funded State Services (CFSS)		4,598	2,066	2,532	0	4,598	0
NIRC TOTAL		24,334	8,912	13,950	5,748	28,611	-4,266

Norfolk Island Regional Council

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SCHEDULE OF FEES AND CHARGES IN LEGISLATION AND REGULATIONS AND CHARGES FOR ADMINISTRATION SERVICES AND HIRE FEES

2016/17

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SCHEDULE OF STATUTORY FEES AND CHARGES IN LEGISLATION AND REGULATIONS

CHARGES FOR ADMINISTRATION SERVICES AND HIRE FEES

[Does not include: Fees for lodging in a Court/Tribunal]

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
Absentee Landowner Levy One owner - 1% of unimproved value More than one – 1% of unimproved value of the parcel of land in the same proportion as the absentee’s share in the parcel bears to the whole.	s5 Absentee levy	Absentee Landowners Levy Act 1976 [Consolidated 20 June 2015]	1% Unimproved value		
25% - reduced levy if a “resident” under the <i>Immigration Act 1980</i> to a maximum of \$500	s5A Reduced levy	Absentee Landowners Levy Act 1976 [Consolidated 20 June 2015]	25% of value to a maximum of \$500 for resident		
Commission of executors etc and curator Commission - 5% on money in the estate collected, including money received as income or from the realisation of assets of the estate; and (ii) 1% on the value , as fixed by the curator, of unrealised real and personal property in the estate transferred or delivered unconverted into money to a person entitled to the property under the	s99	Administration and Probate Act 2006	5% on money 1% on the value		

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
will or intestacy, or (b) of \$100,			\$100		
Landing Fees – 3 per passenger or 1.5 per 1000 kgs	Schedule 2 s3	Airport Act 1991 [Consolidated as at 23 February 2013]	3 or 1.5 fee units	\$75 or \$38	\$90 or \$46
Licence - Charitable	s17(1)(a))	Auctioneers Act 1926 [Consolidated as at 4 November 2013]	1 fee unit	\$25	\$30
Licence – all others	s17(1)(b)	Auctioneers Act 1926 [Consolidated as at 4 November 2013]	33 fee units	\$830	\$1,005
Licence - Less than 12 months	s17(2)	Auctioneers Act 1926 [Consolidated as at 4 November 2013]	Pro rata		
Temporary licence to clerk or deputy of licensed auctioneer	s18(4)	Auctioneers Act 1926 [Consolidated as at 4 November 2013]	2 fee units	\$50	\$60
Applications – Licence - grant, renewal or transfer	s15(1)(c)	Bookmakers and Betting Exchange Act 1998	250 fee units	\$6,300	\$7,610
Expiation notice	s33	Bookmakers and Betting Exchange Act 1998	sum not exceeding \$100,000		
Inspection of Register	s5(2)	Brands and Marks Act 1949 [Consolidated as at 28 February 2013]	0.5 fee units	\$13	\$15
Reduction of leviable value of leviable property if conveyed to partner on retirement or dissolution of partnership	s28(3)	Business Transactions (Administration) Act 2006 [Consolidated as at 2 August 2008]	\$20	\$20	\$20
Interest payable on refunded levy	s54(2)&(3)	Business Transactions (Administration)	Prescribed rate		

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
		Act 2006 [Consolidated as at 2 August 2008]	of repayment – if not prescribed 13% interest per annum		
Levy to be rounded down	s7	Business Transactions (Administration) Act 2006 [Consolidated as at 2 August 2008]	Levy to be in multiple of 5 cents		
Schedule 1	ss4 & 5	Business Transactions (Administration) Act 2006 [Consolidated as at 2 August 2008]			

SCHEDULE 1

Sections 4 and 5

RATES OF LEVY

Item No.	Class of instruments	Rate of levy
1.	<i>Conveyance of Leivable Property</i> (1) Conveyance other than a conveyance of leivable property to which the <i>Land Administration Fees Act 1996</i> applies, and other than a conveyance of a description referred to in paragraph (2), (3), (4) or (5). (2) Conveyance to or by persons as joint tenants where one or more of those persons retains an interest in the property the subject of the conveyance (3) Conveyance made subsequent to and in conformity with an agreement or agreements for the conveyance and the agreement or agreements has or have been stamped with <i>ad valorem</i> levy	Where the amount of the consideration or the unencumbered value of the property the subject of the conveyance or transfer (whichever is the higher) – levy on the amount or the unencumbered value (the value), calculated in accordance with the formula – $D = 4 \times V$ Where D = the levy payable in \$ and V = <u>the value</u> 100 Note for a value of \$150,000 the formula becomes: $D = 4 \times 150000/100 = \$6,000$ At the rate specified in above

- (4) A transfer of, or an agreement to transfer, leviable property subject to a declaration of trust to a trustee if *ad valorem* levy has been paid on the declaration of trust in respect of the same leviable property **0.5 fee unit**
- (5) A declaration of trust that declares the same trusts as those on which and subject to which the same leviable property was transferred to the person declaring the trust if *ad valorem* levy has been paid on the transfer or the agreement to transfer **0.5 fee unit**

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
Duty per cheque	s4(1)	Cheques (Duty) Act 1983 [Consolidated as at 25 November 2013]	20 cents	20 cents	20 cents
Duty – using stamps	s6	Cheques (Duty) Act 1983 [Consolidated as at 25 November 2013]	20 cents	20 cents	20 cents
Authority to bankers	s9	Cheques (Duty) Act 1983 [Consolidated as at 25 November 2013]	20 cents for each cheque form	20 cents for each cheque form	20 cents for each cheque form
Dog - Certificate of registration	s11(2)	Dogs Registration Act 1936 [Consolidated as at 20 December 2013]	0.5 fee units	\$15	\$15
Charges for electricity	s 21(1)	Electricity Supply Act	\$0.62 per kWh	\$0.62 per kWh	\$0.62 per kWh until amended
	Schedule Section 21	Electricity Supply Act 1985			
Installation of service mains		Electricity Supply Act 1985	130% of the sum of —	130% of the sum of —	130% of the sum of —

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
			(a) the cost of materials; and (b) the cost of labour (charged at the rate of \$25 per hour).	(a) the cost of materials; and (b) the cost of labour (charged at the rate of \$25 per hour).	(a) the cost of materials; and (b) the cost of labour (charged at the rate of \$25 per hour).
Alterations to the supply of electricity to a consumer		Electricity Supply Act 1985	130% of the sum of — (a) the cost of materials; and (b) the cost of labour (charged at the rate of \$25 per hour).	130% of the sum of — (a) the cost of materials; and (b) the cost of labour (charged at the rate of \$25 per hour).	130% of the sum of — (a) the cost of materials; and (b) the cost of labour (charged at the rate of \$25 per hour).
Alterations resulting from the failure of the consumer to comply with the terms and conditions of supply of electricity		Electricity Supply Act 1985	130% of the sum of — (a) the cost of materials; and (b) the cost of labour (charged at the rate of \$25 per hour).	130% of the sum of — (a) the cost of materials; and (b) the cost of labour (charged at the rate of \$25 per hour).	130% of the sum of — (a) the cost of materials; and (b) the cost of labour (charged at the rate of \$25 per hour).
Alterations to the supply of electricity made at the request of the consumer		Electricity Supply Act 1985	130% of the sum of — (a) the cost of materials; and (b) the cost of labour (charged at	130% of the sum of — (a) the cost of materials; and (b) the cost of labour (charged at	130% of the sum of — (a) the cost of materials; and (b) the cost of labour (charged at

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
			the rate of \$25 per hour).	the rate of \$25 per hour).	the rate of \$25 per hour).
Registration of Births Deaths and Marriages Act 1963 [Not in the Act nor are there Regulations]	Fifth schedule Subsection 51(7)	Fees Act 1976			
Search Register and issue copy of entry		Fees Act 1976	\$1.00	\$1.00	\$1.00
Search in Register of Births and issue of extract from entry containing only the name, and date and place of birth, of person		Fees Act 1976	\$0.50	\$0.50	\$0.50
Search in Register of Births and issue of extract from entry containing particulars in addition to name, and date and place of birth, of person		Fees Act 1976	\$1.00	\$1.00	\$1.00
Search in register, other than Register of Births, and issue of extract from entry		Fees Act 1976	\$1.00	\$1.00	\$1.00
Where correct particulars of entry not stated in application, additional fee for searching for and identifying correct entry		Fees Act 1976	\$0.50	\$0.50	\$0.50
Registration of fence	s5	Fencing Act 1913 [Consolidated as at 28 January 2014]	2 fee units	\$50	\$60
Inspect Register	s7	Fencing Act 1913 [Consolidated as at 28 January 2014]	0.5 fee units	\$25	\$30
Fuel Levy	S8(Fuel Levy Act 1987	0.20 per litre	0.20 per litre	0.20 per litre

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
Applications	s14(1)	Gaming Act 1998 [Consolidated as at 28 January 2014]	250 fee units	\$6,300	\$7,610
Land Administration fee	s4	Land Administration Fees Act 1996 [Consolidated as at 6 September 2014]	33 fee units or an amount equal to 4% of the value	\$830 or 4% of Value	\$1,000 or 4% of Value
Registration fee	s6B	Land Administration Fees Act 1996 [Consolidated as at 6 September 2014]	3.3 fee units	\$85	\$100
Gazette Notice 1 November 2012 Determination	s5(1	Lighterage Act 1961			
General Cargo – all cargo not otherwise expressly specified)	Lighterage Act 1961	\$31 m ³ or per tonne whichever is the greater	\$31 m ³ or per tonne whichever is the greater	Under Review
Timber in excess of 3 metres in length		Lighterage Act 1961	\$43 m ³ or per tonne whichever is the greater	\$43 m ³ or per tonne whichever is the greater	Under Review
Timber 3 metres or less in length, provided the importer identifies the cargo to be charged at this rate to the Lighterage Manager at the time the cargo is landed		Lighterage Act 1961	\$31m ³ or per tonne whichever is the greater	\$31m ³ or per tonne whichever is the greater	Under Review
Livestock containers (whether occupied or not) for the carriage of -		Lighterage Act 1961			Under Review
(i) Equine or bovine animals		Lighterage Act 1961	\$93 per container	\$93 per container	Under Review
(ii) Animals other than equine or bovine		Lighterage Act 1961	\$31 per container	\$31 per container	Under Review
Goods in bags -					Under Review
The following items contained in bags: flour, bran, pollard, 2wheatmeal,		Lighterage Act 1961	\$31 per tonne	\$31 per tonne	Under Review

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
potatoes, onions, stock food, fertiliser					
Backloading of empty collapsible reusable containers		Lighterage Act 1961	\$12.80m ³	\$12.80m ³	Under Review
Heavy Lift Surcharge – in addition of the charges referred to in subclause (1), the following heavy lift surcharges shall apply – where the individual item of cargo weighs		Lighterage Act 1961			Under Review
2001 to 2500 tonnes (inclusive)		Lighterage Act 1961	\$9.35	\$9.35	Under Review
2501 to 3000 tonnes (inclusive)		Lighterage Act 1961	\$12.00	\$12.00	Under Review
3001 to 3500 tonnes (inclusive)		Lighterage Act 1961	\$14.85	\$14.85	Under Review
3501 to 4000 tonnes (inclusive)		Lighterage Act 1961	\$17.60	\$17.60	Under Review
4001 to 4500 tonnes (inclusive)		Lighterage Act 1961	\$25.30	\$25.30	Under Review
4501 to 5000 tonnes (inclusive)		Lighterage Act 1961	\$38.50	\$38.50	Under Review
5001 to 6000 tonnes (inclusive)		Lighterage Act 1961	\$51.70	\$51.70	Under Review
6001 and over		Lighterage Act 1961	\$61.60	\$61.60	Under Review
Length Surcharge – a length surcharge shall apply on each complete metre by which the cargo exceeds 12 metres in length.		Lighterage Act 1961	\$3.50 per metre	\$3.50 per metre	Under Review
Double Lighters - where cargo is of a nature, size or weight that requires its carriage by two lighters joined together.		Lighterage Act 1961	charge payable is twice the charges that would otherwise be payable	charge payable is twice the charges that would otherwise be payable	Under Review
Charges for Lighterage Service employees -					Under Review
Penalty Rates -					Under Review
Monday to Friday – more than 8 hours worked in a day		Lighterage Act 1961	\$13.65 per hour	\$13.65 per hour	Under Review

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
Saturday – less than 8 hours worked in a day		Lighterage Act 1961	\$13.65 per hour	\$13.65 per hour	Under Review
Saturday – more than 8 hours worked in a day		Lighterage Act 1961	\$17.00 per hour	\$17.00 per hour	Under Review
Sunday and Public Holidays		Lighterage Act 1961	\$17 per hour	\$17 per hour	Under Review
Waiting Time -					Under Review
Paid for the period when a machinery on board the vessel or rain prevents discharge		Lighterage Act 1961	\$13.65 per hour	\$13.65 per hour	Under Review
Standby Time -					Under Review
(i)Paid for the period of standby when the vessel fails to arrive at the advised time and labour is asked to standby		Lighterage Act 1961	\$17 per hour	\$17 per hour	Under Review
(ii)Paid for the period of standby when the first inspection of sea conditions is unfavourable and labour is sked to standby until a second broadcast is made		Lighterage Act 1961	\$17 per hour	\$17 per hour	Under Review
Callout Time -					Under Review
Paid for the period when labour is called for work but sea conditions prevent discharge – subject to a minimum of 4 hours being paid		Lighterage Act 1961	\$17 per hour	\$17 per hour	Under Review
Carriage of Passengers by Lighterage Service		Lighterage Act 1961	\$264	\$264	Under Review
Charge when less than 300 tonnes. This charge is in addition to any other charges specified.		Lighterage Act 1961	difference between the actual tonnage handled and 300 tones multiplied by \$14.50	difference between the actual tonnage handled and 300 tones multiplied by \$14.50	Under Review

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
Registration of Bill of Sale	s7(2)	Mercantile Law Act 1959 [Consolidated as at 5 June 2002]	5 fee units	\$125	\$150
Renewal of registration	s9(5)	Mercantile Law Act 1959 [Consolidated as at 5 June 2002]	2.5 fee units	\$65	\$75
Filing of memorandum of satisfaction	s10(1)	Mercantile Law Act 1959 [Consolidated as at 5 June 2002]	2 fee units	\$50	\$60
Registration of a lien on a crop	s14(3)	Mercantile Law Act 1959 [Consolidated as at 5 June 2002]	5 fee units	\$125	\$150
Search of registers, etc	s23(1)	Mercantile Law Act 1959 [Consolidated as at 5 June 2002]	0.5 fee units	\$13	\$15
Copy of extract	s23(2)	Mercantile Law Act 1959 [Consolidated as at 5 June 2002]	0.2 fee units	\$5	\$6
Grant of Permit	s23	Migratory Birds Act 1980 [Consolidated as at 8 March 2013]	2 fee units	\$50	\$60

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
Licence	s5(4)	Sale of Food Act 1950 [Consolidated as at 16 September 2013]	13.3 fee units	\$335	\$405
Renewal of Licence	s5(4)	Sale of Food Act 1950 [Consolidated as at 16 September 2013]	6.6 fee units	\$165	\$200

Licence – issued after 30 June in any year	s5(5)	Sale of Food Act 1950 [Consolidated as at 16 September 2013]	6.6 fee units	\$165	\$200
Licence	s5	Slaughtering Act 1913 [Consolidated as at 9 September 2013]	13 fee units	\$325	\$395
Examination of sheep or swine	s10A(3)(a)	Slaughtering Act 1913 [Consolidated as at 9 September 2013]	0.4 fee units per head	\$10	\$12
Examination of other stock	s10A(3)(b)	Slaughtering Act 1913 [Consolidated as at 9 September 2013]	0.6 fee units per head	\$15	\$18
Authorisation	s4(3)	Surveys Act 1937 [Consolidated as at 20 August 2002]	7 fee units	\$175	\$215

NORFOLK TELECOM FEES AND CHARGES			Current Fees (including GST)	Fees Effective 1 September, 2016
1.0	LINE CHARGES			
1.1	Business		\$32.00 per month	\$32.00 per month
1.2	Private		\$20.00 per month	\$20.00 per month
1.3	Pensioner		\$0.00 per month	\$0.00 per month
1.4	Toll Free 1800		\$50.00 per month	\$50.00 per month
1.6	Silent (CLI Restricted)		\$10.00 per month	\$10.00 per month
1.7	Number on Hold (inactive service)		\$5.00 per month	\$5.00 per month
1.8	Parallel Service		\$10.00 per month	\$10.00 per month
1.9	Leased Circuit - Point to Point single pair – 24 HR Support		\$20.00 per month	\$20.00 per month
1.10	Leased Circuit Bundled - Point-to-Point single pair. Bundled with a Norfolk Telecom ADSL Service		\$10.00 per month	\$10.00 per month
1.11	Leased Circuit Emergency/Essential - Point-to-Point single pair. Connects to emergency /essential services facilities - 24 HR Support		\$10.00 per month	\$10.00 per month
2.0	TELEPHONE LANDLINE CHARGES			
2.1	IDD to Australian Landline	Peak	\$0.40 per minute	\$0.40 per minute
2.2	IDD to Australian Landline	Off-Peak	\$0.20 per minute	\$0.20 per minute
2.3	IDD to Australian Mobile	Peak	\$0.80 per minute	\$0.80 per minute
2.4	IDD to Australian Mobile	Off-Peak	\$0.40 per minute	\$0.40 per minute
2.5	IDD to New Zealand Landline	Peak	\$0.40 per minute	\$0.40 per minute
2.6	IDD to New Zealand Landline	Off-Peak	\$0.20 per minute	\$0.20 per minute

2.7	IDD to New Zealand Mobile	Peak	\$1.00 per minute	\$1.00 per minute
2.8	IDD to New Zealand Mobile	Off-Peak	\$0.50 per minute	\$0.50 per minute
2.9	IDD to Rest of World Landline and Mobile	Peak	\$1.00 per minute	\$1.00 per minute
2.10	IDD to Rest of World Landline and Mobile	Off-Peak	\$0.50 per minute	\$0.50 per minute
2.11	Local call Landline to Landline		\$0.20 per call	\$0.20 per call
2.12	Local Landline to Local Mobile (Peak)		\$0.48 per minute	\$0.48 per minute
2.13	Local Landline to Local Mobile (Off Peak)		\$0.24 per minute	\$0.24 per minute
3.0	VOLUME BASED DISCOUNTS - OUTWARD IDD TRAFFIC			
	MINUTES PER MONTH	DISCOUNT		
3.1	0 - 2,499	None	\$ 0.20 per minute	\$ 0.20 per minute
3.2	2,500 – 4,999	20%	\$ 0.16 per minute	\$ 0.16 per minute
3.3	5,000 – 9,999	30%	\$ 0.14 per minute	\$ 0.14 per minute
3.4	10,000 – 19,999	55%	\$ 0.09 per minute	\$ 0.09 per minute
3.5	20,000 – 49,999	65%	\$ 0.07 per minute	\$ 0.07 per minute
3.6	Over 50,000	75%	\$ 0.05 per minute	\$ 0.05 per minute

4.0	OPTION EXTRAS		
4.1	Extra Handset	\$2.00 per month	\$2.00 per month
4.2	Additional Socket	\$1.00 per month	\$1.00 per month
4.3	Local Calls Itemised on Invoice	\$5.00 per month	\$5.00 per month
4.4	Subscriber facilities	\$1.35 per month	\$1.35 per month
4.5	External alarm	\$5.00 per month	\$5.00 per month
4.6	240 Volt large alarm	\$6.00 per month	\$6.00 per month
5.0	CONNECTION FEES FOR NEW SERVICE		
5.1	◆ Non-Intact (minimum)	\$110.00	\$110.00
5.2	◆ Intact	\$50.00	\$50.00
6.0	RELOCATION FEE		
6.1	Non-Intact (minimum)	\$90.00	\$90.00
6.2	<i>Intact</i>	\$50.00	\$50.00
6.3	Reconnection fee	\$15.00	\$15.00
7.0	MISCELLANEOUS		
7.1	Provision of Interim IDD Printout	\$5.00 per statement	\$5.00 per statement
7.2	Under road Borer	\$400.00	\$400.00
7.3	Trencher	\$95.00 per hour	\$95.00 per hour
7.4	Crane Truck	\$72.00 per hour	\$72.00 per hour
7.5	Telecom Labour Rate	\$35.00 per hour	\$35.00 per hour
NORFOLK TELECOM ISP: BASIC CHARGES			
8.0	INTERNET - ADSL SERVICE ^{20.1}		
8.1	Installation Fees	Per Hr Labour plus equipment (minimum fee applies)	Per Hr Labour plus equipment (minimum fee applies)
8.2	Minimum Establishment Fee	\$50	\$50
8.3	Minimum Contract Term	1 month	1 month
8.4	Free Services ^{20.2}	Mail, Local Web, DNS, NTP. see note: 20.2	Mail, Local Web, DNS, NTP. see note: 20.2
9.0	INTERNET – ADSL PLAN	ADSL 30	ADSL 30
9.1	Data Rate	3 Mbps Download / 1 Mbps Upload	3 Mbps Download / 1 Mbps Upload
9.2	Service Fee	\$30 per month	\$30 per month
9.3	Data Allowance ^{20.3}	3 Gigabytes Peak and Unlimited Off Peak, per month	3 Gigabytes Peak and Unlimited Off Peak, per month

9.4	Additional Usage (after allowance) ^{20.3}	Peak : Excess per Gigabyte: \$10.00 per Gigabyte	Peak : Excess per Gigabyte: \$10.00 per Gigabyte
10.0	INTERNET – ADSL PLAN	ADSL 50	ADSL 50
10.1	Data Rate	3 Mbps Download / 1 Mbps Upload	3 Mbps Download / 1 Mbps Upload
10.2	Service Fee	\$50 per month	\$50 per month
10.3	Data Allowance ^{20.3}	20 Gigabytes Peak and Unlimited Off Peak, per month	20 Gigabytes Peak and Unlimited Off Peak, per month
10.4	Additional Usage (after allowance) ^{20.3}	Peak : Excess per Gigabyte: \$9.80 per Gigabyte	Peak : Excess per Gigabyte: \$9.80 per Gigabyte
11.0	INTERNET – ADSL PLAN	ADSL 90	ADSL 90
11.1	Data Rate	4 Mbps Download / 1 Mbps Upload	4 Mbps Download / 1 Mbps Upload
11.2	Service Fee	\$90 per month	\$90 per month
11.3	Data Allowance ^{20.3}	35 Gigabytes Peak and Unlimited Off Peak, per month	35 Gigabytes Peak and Unlimited Off Peak, per month
11.4	Additional Usage (after allowance) ^{20.3}	Peak : Excess per Gigabyte: \$9.50 per Gigabyte	Peak : Excess per Gigabyte: \$9.50 per Gigabyte
12.0	INTERNET – ADSL PLAN	ADSL 180	ADSL 180
12.1	Data Rate	4 Mbps Download / 1 Mbps Upload	4 Mbps Download / 1 Mbps Upload
12.2	Service Fee	\$180 per month	\$180 per month
12.3	Data Allowance ^{20.3}	60 Gigabytes Peak and Unlimited Off Peak, per month	60 Gigabytes Peak and Unlimited Off Peak, per month
12.4	Additional Usage (after allowance) ^{20.3}	Peak : Excess per Gigabyte: \$5.00 per Gigabyte	Peak : Excess per Gigabyte: \$5.00 per Gigabyte
13.0	INTERNET – ADSL PLAN		ADSL On Hold ^{20.4}
13.1	Data Rate		Service Disabled
13.2	Service Fee		\$10 per month
13.3	Data Allowance ^{20.3}		N/A
13.4	Additional Usage (after allowance) ^{20.3}		N/A
14.0	INTERNET – ADSL OPTION		Priority Support ^{20.5}
14.1	Service Fee		\$150 per month
15.0	INTERNET – ADSL OPTION		Multisite ^{20.6}
15.1	Installation Fees		Per Hr Labour plus equipment (minimum fee applies)
15.2	Minimum Install Fee		\$25
15.3	Service Fee per extra link (maximum = 2)		\$10 per month
16.0	INTERNET – ADSL MODEM LEASE		

16.1	Modem-UE (USB/Eth Modem)		\$4.00 per Month
16.2	Modem-4E (4 x Eth Modem)		\$4.00 per Month
16.3	Modem-4EW (4 x Eth/Wireless Modem)		\$6.50 per Month
17.0		INTERNET – HotSPOT^{20.7}	
17.1	1 Hour Access		\$5.00
17.2	5 Hour Access		\$20.00
17.3	10 Hour Access		\$35.00
17.4	Data Only – 1 Gig Valid 6 months		\$25.00
17.5	Data Only – 2 Gig Valid 6 months		\$40.00
17.6	Data Only – 4 Gig Valid 6 months		\$70.00
18.0	INTERNET – HotSPOT	ACCOMMODATION SERVICE^{20.8}	ACCOMMODATION SERVICE^{20.8}
18.1	Installation Fees	\$0	\$0
18.2	Service Fees	\$10.00 per Month	\$10.00 per Month
	INTERNET – HotSPOT	HOME SERVICE^{20.12}	HOME SERVICE^{20.12}
18.3	Home Hotspot bundled with ADSL plan	Once only \$10 installation fee ^{20.12}	Once only \$10 installation fee ^{20.12}
18.4	Home Hotspot Pre-paid only includes standard installation fees	\$10 per month plus modem rental ^{20.13}	\$10 per month plus modem rental ^{20.13}
19.0	INTERNET – OTHER SERVICES		
19.1	Web page hosting		
19.2	◆ Private – 5 meg (Local Host)	Free	Free
19.3	◆ Business – 5 meg (Local Host)	Free	Free
19.4	Network Engineering	\$60 per hour	\$60 per hour
20.0	ISP Notes		
20.1		During the term of the ADSL Service contract, you can choose (and move between) any of the listed plans. Changes to plans are implemented on the 1 st day of a new month and an application for change must be submitted at least two working days prior to start of that month. Charges may apply.	
20.2		Free services are services provided by Norfolk Telecom that will not be included in data usage calculations and are therefore free of charge. Please contact Norfolk Telecom for further details about free services.	
20.3		Allowances and Data charges (MB and GB) are calculated on combined upload and download data transfer (except for some traffic provided from time to time by Norfolk Telecom at no cost). Unused usage forfeited.	
20.4		The On Hold plan is only available for periods greater than one month and must include a full calendar month. The service will be disabled whilst this plan is in effect.	
20.5		Priority Support provides 24/7 callout on your ADSL service at no further cost. Standard support is provided during Norfolk Telecom normal technical staffing hours only.	

20.6		Multisite provides for multiple locations to be included under the one rate plan up to a total of three sites.			
20.7		HotSpot wireless access is available at participating Norfolk Telecom Hotspot locations. Access dockets can be purchased from the HotSpot location or at Norfolk Telecom.			
20.8		HotSpot Accommodation Service is available for Tourist Resorts, Hotels, Apartments and Units to access and on sell the Norfolk Telecom Hotspot service to their guests.			
20.9		Multilink provides for multiple locations to be included under the one rate plan up to a total of three sites. All premises must belong to the common business.			
20.10		HotSpot wireless access is available at participating Norfolk Telecom Hotspot locations. Access dockets can be purchased from the HotSpot location or at Norfolk Telecom.			
20.11		HotSpot Accommodation Service is available for Tourist Resorts, Hotels, Apartments and Units to access and on sell the Norfolk Telecom Hotspot service to their guests.			
20.12		Home Hotspot – available to existing ADSL customers includes a once only \$10 install fee			
20.13		Home Hotspot Pre-paid only is a service that is not bundled with an ADSL plan			
		Norfolk Telecom GSM Mobile			
21.0		<i>Prepaid GSM Mobile</i>			
	CALL DESTINATION	PERIOD	RATE PER MINUTE	SMS	SMS
21.1	Local	Peak	\$0.48	\$0.12	\$0.12
21.2	Local	Off Peak	\$0.24	\$0.12	\$0.12
21.3	Australia	Peak	\$0.90	\$0.36	\$0.36
21.4	Australia	Off Peak	\$0.60	\$0.36	\$0.36
21.5	New Zealand	Peak	\$0.90	\$0.36	\$0.36
21.6	New Zealand	Off Peak	\$0.60	\$0.36	\$0.36
21.7	Rest of the World	Peak	\$1.20	\$0.36	\$0.36
21.8	Rest of the World	Off Peak	\$0.75	\$0.36	\$0.36

22.0	<i>Telephone Landline & GSM Mobile – Peak/Off-Peak Times</i>		
	DAY TYPE	PERIOD TYPE	TIME PERIOD
22.1	MONDAY – FRIDAY	Peak	07: 00 – 20:00
22.2		Off Peak	20: 00 – 07:00
22.3	SATURDAY	Peak	08: 00 – 12:00
22.4		Off Peak	12: 00 – 08:00
22.5	SUNDAY	Off Peak	All Day
22.6	PUBLIC HOLIDAYS	Off Peak	All Day

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
Administrator may prescribe fee in Regulations for controlling or regulating vehicular and other traffic (including pedestrian traffic)	s56(9)(g)	Traffic Act 2010 [Consolidated as at 29 December 2012]	Not exceeding 5 fee units	Not Exceeding \$125	Not Exceeding \$150

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicabl e)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
Annual House charges	s5(1)	Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	13 fee units	\$325	\$395
Annual charge – exceeds 27 fee units – payable in 12 monthly instalments	s7(1)(a)	Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]			

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT		Current Fee (at Fee Unit of \$25.20 if applicabl e)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
Annual charge does not exceed 27 fee units – payable in 2 equal six monthly instalments	s7(1)(b)	Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]				
			FEE or FEE UNIT	FEE UNIT		
	Schedule	Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	Annual charge per person – fee unit	Minimum annual charge		
Restaurant in which liquor is sold		Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	2 fee units	40		
Restaurant in which liquor is not sold		Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	0.8 fee units	40		
Bar room (other than bar room forming part of a restaurant)		Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	2 fee units	40		
Food shop		Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	3 fee units	40		
			FEE or FEE UNIT	FEE UNIT		
	Schedule	Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	Annual charge per person – fee unit	Minimum annual charge		
Specialty shop		Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	3	27		
Shop other than food or specialty shop		Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	3	13		
Garage or service station		Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	3	40		
	Schedule	Water Assurance Charges Act 1991	Annual charge	Minimum		

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT		Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
		[Consolidated as at 17 September 2013]	per person – fee unit	annual charge		
Tourist accommodation house – hotel		Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	8.8	-		
Tourist accommodation house – other than hotel		Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	9.3	-		
Tourist accommodation house – staff accommodation		Water Assurance Charges Act 1991 [Consolidated as at 17 September 2013]	5	13		
Commercial Laundry			1	-		

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
Application for Review	Regulation 14(1)	Administrative Review Tribunal Regulations 2002	17 fee units	\$430	\$515
Application for Review – social service recipient	Regulation 14(2)	Administrative Review Tribunal Regulations 2002	1.7 fee units	\$40	\$50
Other applications	15	Administrative Review Tribunal Regulations 2002	1 fee unit	\$25	\$30
	Table A – Basic Charges	Airport Regulations 1992 [Consolidated as at 1 January 2015]			
Regular Passenger Transport Services (RPT Services) (Embarking and Disembarking Passengers) per person		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$23.10		

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
After hours attendance between 1500 hours and 0700 hours – per person per hour		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$41.10	\$23.10	\$23.10
Fuel spill charge		Airport Regulations 1992 [Consolidated as at 1 January 2015]	Minimum \$51.35 or Actual costs	\$41.10	\$41.10
Passenger and baggage screening per departing flight		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$380	Minimum \$51.35 or Actual costs	Minimum \$51.35 or Actual costs
Delay fees (unscheduled and ongoing)		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$2.70 per person per hour or part thereof	\$380	\$380
Delay fees (diversions)		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$2.70 per person	\$2.70 per person per hour or part thereof	\$2.70 per person per hour or part thereof
Sorting and disposal of waste (not including lavatory waste)		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$31.00 per operation	\$2.70 per person	\$2.70 per person
ARFFS per flight		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$2.60 per person	\$31.00 per operation	\$31.00 per operation
Coverage for delayed RPT flights		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$2.70 per 15 mins after first 15 mins, or part thereof per person	\$2.60 per person	\$2.60 per person
Other than Specified Service		Airport Regulations 1992 [Consolidated as at 1 January 2015]		\$2.70 per 15 mins after first 15 mins, or part thereof per person	\$2.70 per 15 mins after first 15 mins, or part thereof per person
Non RPT charter (5 passengers or more)		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$25.70 each person		
After hours attendance between 1500 hours and 0700 hours		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$41.10 per hour	\$25.70 each person	\$25.70 each person

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
Fuel spill clean up		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$51.35 minimum or actual costs	\$41.10 per hour	\$41.10 per hour
non- RPT passenger and baggage screening services		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$700	\$51.35 minimum or actual costs	\$51.35 minimum or actual costs
Sorting and disposal of waste (not including lavatory waste)		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$31.00 per operation	\$700	\$700
ARFFS coverage requested per CAT 6 and below		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$1,000	\$31.00 per operation	\$31.00 per operation
Movement fees - Non RPT charter with (less than 5 passengers)		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$16.15	\$1,000	\$1,000
Movement fee - General Aviation Aircraft including helicopters		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$16.15	\$16.15	\$16.15
Movement fee – military aircraft		Airport Regulations 1992 [Consolidated as at 1 January 2015]	NIL	\$16.15	\$16.15
Parking fee MTOW In excess of 20,000 kgs per hour or part thereof		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$64.50	NIL	NIL
Permanent parking fee per annum		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$215	\$64.50	\$64.50
Runway light per hour or part thereof		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$60.00	\$215	\$215
Apron security lighting charge per hour or part thereof		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$15	\$60.00	\$60.00
ASIC Application and processing		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$170.00	\$15	\$15
Commercial activity – lease per square metre per week		Airport Regulations 1992 [Consolidated as at 1 January 2015]	\$25	\$170.00	\$170.00
Security Deposit - Regular public passenger transport service; or Regular Public Transport service by charter		Airport Regulations 1992 [Consolidated as at 1 January 2015]	Sum equal to the total of 3 months estimated landing charges	\$25	\$25

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
			payable by the operator under these regulations, or \$500,000, whichever is the greater amount		
				Sum equal to the total of 3 months estimated landing charges payable by the operator under these regulations, or \$500,000, whichever is the greater amount	Sum equal to the total of 3 months estimated landing charges payable by the operator under these regulations, or \$500,000, whichever is the greater amount
Dog	Regulation 3(2)	Animals (Importation) Regulations 1985	\$2	\$2	\$2
Cat		Animals (Importation) Regulations 1985	\$2	\$2	\$2
Bird		Animals (Importation) Regulations 1985	\$2	\$2	\$2
Fish		Animals (Importation) Regulations 1985	\$2	\$2	\$2
All other animals		Animals (Importation) Regulations 1985	\$5	\$5	\$5
Registration of Apiary	Regulation 2 s12	Apiaries Regulations 1976 Regulations No. 1 of 1976	\$2	\$2	\$2
Certification as an Association	Regulation 11 Schedule 3 s3(1)	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	2 fee units	\$50	\$60
Approval of Notice	ss8 or 52(2)	Associations Incorporation Regulations	1 fee unit	\$25	\$30

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
		2005 [Consolidated as at 6 December 2010]			
Approval of an application	s10	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	1 fee unit		
Approval of an application	s52(7)	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	2 fee units	\$50	\$60
Issue of a certificate of incorporation	s11	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	3 fee units	\$75	\$90
Issue of a certificate of incorporation	s21	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	1 fee unit	\$25	\$30
For filing a copy of a balance sheet with the Registrar	s37(3)	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	1 fee unit	\$25	\$30
Lodging an application for exemption from filing a copy balance sheet	s37(4)	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	1 fee unit	\$25	\$30
Certificate of the Registrar	s51	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	1 fee unit	\$25	\$30
Filing a notice	s20	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	1 fee unit	\$25	\$30
Filing a document with the Registrar within the time specified by the Act		Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	1 fee unit	\$25	\$30
Filing a document with the Registrar where the time specified by the Act for		Associations Incorporation Regulations 2005	2 fee units	\$25	\$30

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
filing the document has expired		[Consolidated as at 6 December 2010]			
Inspection of all or any of the documents filed with the Registrar in respect of an incorporated association	Regulation 10(1)	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	1 fee unit	\$25	\$30
Issuing a document relating to an incorporated association by post or by facsimile transmission or other electronic means	Regulation 10(2)	Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	1 fee unit	\$25	\$30
Issuing a copy of a document or part of a document filed with the Registrar		Associations Incorporation Regulations 2005 [Consolidated as at 6 December 2010]	1 fee unit per page	\$25	\$30
Registration of brand or mark	Regulation 8	Brands And Marks Regulations [Consolidated as at 28 February 2013]	\$1	\$25	\$30
	Regulation 6 Schedule 3	Business Names Regulations [Consolidated as at 20 March 2013]			
Lodging an application, in accordance with Form 1, for registration of a business name		Business Names Regulations [Consolidated as at 20 March 2013]	5.5 fee units	\$140	\$165
Lodging a statement, in accordance with Form 3, for renewal of registration of a business name		Business Names Regulations [Consolidated as at 20 March 2013]	3 fee units	\$75	\$90
Lodging a notice, in accordance with Form 4, of change in certain particulars		Business Names Regulations [Consolidated as at 20 March 2013]	1 fee units	\$25	\$30
Lodging a notice, in accordance with Form 6, of change of persons in relation to whom business name is registered		Business Names Regulations [Consolidated as at 20 March 2013]	2 fee units	\$50	\$60
Lodging a notice, in accordance with Form 7, of change in particulars relating		Business Names Regulations [Consolidated as at 20 March 2013]	1 fee unit	\$25	\$30

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
to resident agent					
Lodging a notice, in accordance with Form 8, that a person has ceased to be resident agent		Business Names Regulations [Consolidated as at 20 March 2013]	1 fee unit	\$25	\$30
Lodging a notice, in accordance with Form 9, of appointment of resident agent		Business Names Regulations [Consolidated as at 20 March 2013]	1 fee unit	\$25	\$30
On lodging with the Registrar a document required to be lodged within a period prescribed by the Act, in addition to any other fee -		Business Names Regulations [Consolidated as at 20 March 2013]			
if lodged within 1 month after the expiration of the prescribed period		Business Names Regulations [Consolidated as at 20 March 2013]	4.5 fee units	\$115	\$135
if lodged later than 1 month after the expiration of the prescribed period		Business Names Regulations [Consolidated as at 20 March 2013]	6 fee units	\$150	\$180
or if the Registrar is satisfied that just cause existed for the failure to lodge the document within 1 month after the expiration of the prescribed period — such lower fee as the Registrar fixes, not being less than		Business Names Regulations [Consolidated as at 20 March 2013]	1.5 fee units	\$38	\$46
Lodging a statutory declaration		Business Names Regulations [Consolidated as at 20 March 2013]	1 fee unit	\$25	\$30
Inspecting a statement or notice lodged with the Registrar		Business Names Regulations [Consolidated as at 20 March 2013]	0.5 fee units	\$13	\$15
Certified under the hand of the Registrar, for a certificate of registration or non-registration of a business name, for a copy of, or extract from, the register, for a copy of, or extract from, a document forming part of the register, or for a		Business Names Regulations [Consolidated as at 20 March 2013]	1 fee unit	\$25	\$30

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
document containing two or more of the fore-going — for one page					
each additional page		Business Names Regulations [Consolidated as at 20 March 2013]	0.2 fee units		
making a photographic reproduction of a document in the custody of the Registrar — for each page		Business Names Regulations [Consolidated as at 20 March 2013]	0.2 fee units	\$5	\$6
Search in the office of the Registrar as to the availability of any name proposed to be adopted as a business name — for each name searched		Business Names Regulations [Consolidated as at 20 March 2013]	0.5 fee unit	\$13	\$15
Search for which a fee is not elsewhere prescribed		Business Names Regulations [Consolidated as at 20 March 2013]	0.2 fee unit	\$5	\$6
An act done by the Registrar which he is required or authorised to do under the Act and for which a fee is not elsewhere prescribed		Business Names Regulations [Consolidated as at 20 March 2013]	1 fee unit	\$25	\$30
Lodging a document (other than Form 5) with or by the Registrar for the lodging of which a fee is not elsewhere prescribed		Business Names Regulations [Consolidated as at 20 March 2013]			
Lodging an application for the consent of the Administrator to the registration of a business name		Business Names Regulations [Consolidated as at 20 March 2013]	2.5 fee units	\$65	\$75
Filing a consent of the Minister to the registration of a business name		Business Names Regulations [Consolidated as at 20 March 2013]	3 fee units	\$75	\$90
	FEE SCHEDULE	COMMUNITY TITLE REGULATIONS			
Prescribed fees	Regulation 136 s636	Companies Regulation 1986			

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
	Schedule 8				
Lodging an application) for registration as auditor or liquidator	s42(1)(a) or (b)	Companies Regulation 1986	1 fee unit	\$25	\$30
Lodging an application 42(1)(c) for registration as a liquidator of a specified corporation	s42(1)(c)	Companies Regulation 1986	1 fee unit	\$25	\$30
Lodging a statement	s53(2) or (3)	Companies Regulation 1986	0.5 fee units	\$13	\$15
Lodging a statement made in the capacity of auditor or liquidator		Companies Regulation 1986	1 fee unit	\$25	\$30
Lodging a statement made in the capacity of auditor and liquidator	s53(5)	Companies Regulation 1986	1 fee unit	\$25	\$30
A search as to the availability of any names proposed to be adopted or used by a corporation or intended corporation, in respect of each name searched		Companies Regulation 1986	0.5 fee units	\$13	\$15
Lodging an application for the reservation of a name or for the extension of a reservation		Companies Regulation 1986	1 fee unit	\$25	\$30
Lodging an application for the approval of the Registrar to the change of name of a company, other than a change of name directed by the Registrar under subsection 85(3) or a change of name under subsection 86(2)	s85(3) & s86(2)	Companies Regulation 1986	5 fee units	\$125	\$150
Submission of a memorandum and articles for the registration of an intended company having a share capital		Companies Regulation 1986	40 fee units	\$1,005	\$1,220
Additional fee - memorandum and articles consist of more than 20 pages,		Companies Regulation 1986	0.1 fee units	\$3	\$3

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
for each page in excess of 20					
Each whole amount of \$1000 by which the share capital exceeds \$10,000		Companies Regulation 1986	0.3 fee units	\$8	\$9
Submission of a memorandum and articles for the registration of an intended company not having a share capital		Companies Regulation 1986	30 fee units	\$755	\$915
Additional fee - memorandum and articles consist of more than 20 pages, for each page in excess of 20		Companies Regulation 1986	0.1 fee units	\$3	\$3
Lodging a copy of a resolution altering a provision or provisions of the memorandum or articles of a company, or the memorandum and articles of a company		Companies Regulation 1986	1 fee units	\$25	\$30
Additional fee - where the resolution alters the memorandum of a company by increasing its share capital, for each whole amount of \$1000 by which the share capital is increased beyond \$10,000		Companies Regulation 1986	0.3 fee units	\$8	\$9
Application for licence	s86	Companies Regulation 1986	2.5 fee units		
Lodging an application for the approval of the alteration or proposed alteration of the memorandum or articles of a company	s88(1)	Companies Regulation 1986	1 fee unit	\$25	\$30
lodging an application for a change of status — (a) in respect of an application by a company limited by guarantee to convert to a company limited both by shares and	s97	Companies Regulation 1986	22 fee units	\$555	\$670

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
guarantee					
Lodging an application for a change of status – (b) in respect of an application other than an application referred to in paragraph (a)		Companies Regulation 1986	1 fee unit	\$25	\$30
Lodging a copy of a special resolution	s98(1) or (2)	Companies Regulation 1986	1 fee unit	\$25	\$30
Return of allotment of shares On lodging a return of allotment of shares, for each whole \$1000, or incomplete part thereof, of the nominal amount of the shares allotted. Note: No fee is payable under this item where the shares referred to in the return are an allotment of share capital in respect of which a fee was paid under the third paragraph of item 7 or the second paragraph of item 9		Companies Regulation 1986	0.3 fee units	\$8	\$9
Lodging documents for the registration of a foreign company	s588(2)	Companies Regulation 1986	20 fee units	\$500	\$610
Fundraising - Lodging an application for the approval of a trustee for debenture holders	s221(1)(h)	Companies Regulation 1986	1 fee unit	\$25	\$30
Fundraising - Lodging an application to the Registrar	s270	Companies Regulation 1986	5 fee unit	\$125	\$150
Fundraising - Lodging an application to the Registrar	s641(2)	Companies Regulation 1986	5 fee units	\$125	\$150
Charges - Lodging a notice	ss 253 and 254	Companies Regulation 1986	5 fee units	\$125	\$150

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
Charges - Lodging a notice	s261	Companies Regulation 1986	5 fee units	\$125	\$150
Charges - Lodging a memorandum	s262(2)	Companies Regulation 1986	5 fee units	\$125	\$150
Annual returns and accounts - lodging an application to the Registrar	s339(4)	Companies Regulation 1986	1 fee unit	\$25	\$30
Annual returns and accounts - lodging an application to the Registrar	s343	Companies Regulation 1986	5 fee units	\$125	\$150
Lodging an annual return of a public company, not being a company referred to in Item 24		Companies Regulation 1986	35 fee units	\$880	\$1,065
Item 24 – Lodging an annual return or accounts of a company limited by guarantee or both by shares and by guarantee, where it is stated in the memorandum of the company that the company – (a) is formed for a purpose referred to in paragraph 86(1)(a) (b) applies its profits (if any) or other income in promoting its purpose; and (c) prohibits the distribution of its income or property among its members		Companies Regulation 1986	2.5 fee units	\$65	\$75
Lodging an annual return of a proprietary company that is not an exempt proprietary company		Companies Regulation 1986	35 fee units	\$880	\$1,065
Lodging an annual return of an exempt proprietary company		Companies Regulation 1986	35 fee units	\$880	\$1,065
Lodging with the Registrar an annual return for a company that has been granted local company status	s638	Companies Regulation 1986	7.5 fee units	\$190	\$230
Lodging an annual return or a balance-	s592	Companies Regulation 1986	35 fee units	\$880	\$1,065

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
sheet and profit and loss account of a registered foreign company					
Lodging an application for transfer for incorporation	s122A	Companies Regulation 1986	50 fee units	\$1,260	\$1,520
Lodging any document for the lodging of which a fee is not provided by any other item		Companies Regulation 1986	1 fee unit	\$25	\$30
Defunct companies - lodging an application to the Registrar to exercise the powers conferred	s562 or s564	Companies Regulation 1986	1 fee unit	\$25	\$30
An act done by the Registrar as representing a defunct company or its liquidator	s562	Companies Regulation 1986	1 fee unit	\$25	\$30
An act done by the Registrar	s564	Companies Regulation 1986	1 fee unit	\$25	\$30
Late lodgment of a document (in addition to any lodgment fee provided by any other item for the lodging of that document) — (a) if lodged within one month after the prescribed time		Companies Regulation 1986	1.5 fee units	\$38	\$46
Late lodgment of a document (in addition to any lodgment fee provided by any other item for the lodging of that document) — (b) if lodged more than one month, but within 3 months, after the prescribed time		Companies Regulation 1986	4.5 fee units	\$115	\$135
Late lodgment of a document (in addition to any lodgment fee provided by any other item for the lodging of that		Companies Regulation 1986	6 fee units	\$150	\$180

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
document) — (c) if lodged more than 3 months after the prescribed time					
Inspection of documents that are lodged by or in relation to a particular corporation or other person	s60	Companies Regulation 1986	0.5 fee units	\$13	\$15
For any enquiry, other than an enquiry in person, involving an inspection to which Item 48 refers		Companies Regulation 1986	0.5 fee units	\$13	\$15
Supply of a photocopy of a document, for each page in addition to the fee payable under Item 48 or 49		Companies Regulation 1986	0.2 fee units	\$5	\$6
For a certificate issued by the Registrar other than a certificates in section 70(2) or 590(7)	s70(2) or s590(7)	Companies Regulation 1986			
supply of a certified copy of, or the supply of a certified copy of an extract from, a document filed or lodged with the Registrar — for one page		Companies Regulation 1986	1 fee unit	\$25	\$30
supply of a certified copy of an extract from, a document filed or lodged with the Registrar - Additional page		Companies Regulation 1986	1 fee unit	\$25	\$30
Production by the Registrar pursuant to a subpoena, of a document in its custody and, in addition, for each 2 pages		Companies Regulation 1986	1 fee unit	\$25	\$30
or less of the document produced		Companies Regulation 1986	0.2 fee units		\$6
Act that the Registrar is required or authorised to do upon the request of a person and for which a fee is not		Companies Regulation 1986	1 fee unit	\$25	\$30

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
prescribed by any other item					
Lodging with the Registrar a copy of the notice and of the statement referred to in paragraph 193(e)	s193(e)	Companies Regulation 1986	1 fee unit	\$25	\$30
Fee payable for the grant of a licence	Regulation 3 s7A(1)	Dangerous Drugs Regulations 1998 [Consolidated as at 31 December 2012]	1 fee unit	\$25	\$30
Registration of a dog	Regulation 2(1) s5(2)	Dogs Registration Regulations 1994 [Consolidated as at 8 December 2012]			
Male dog (entire)		Dogs Registration Regulations 1994 [Consolidated as at 8 December 2012]	3 fee units	\$75	\$90
Male dog (neutered)		Dogs Registration Regulations 1994 [Consolidated as at 8 December 2012]	1 fee unit	\$25	\$30
Female dog (entire)		Dogs Registration Regulations 1994 [Consolidated as at 8 December 2012]	3 fee units	\$75	\$90
Female dog (spayed)		Dogs Registration Regulations 1994 [Consolidated as at 8 December 2012]	1.5 fee units	\$38	\$46
Registration made after 30 June in any year, is 50% of the above fee	Regulation 2(2)	Dogs Registration Regulations 1994 [Consolidated as at 8 December 2012]			
	Schedule 2 Regulation 4	Electricity (Licensing and Registration) Regulations 1986			
Issue of electrical contractor's licence		Electricity (Licensing and Registration) Regulations 1986	\$30	\$30	\$30
Renewal of electrical contractor's licence		Electricity (Licensing and Registration) Regulations 1986	\$20	\$20	\$20
Duplicate electrical contractor's licence		Electricity (Licensing and Registration) Regulations 1986	\$5	\$5	\$5

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
Issue of certificate of registration as electrical mechanic		Electricity (Licensing and Registration) Regulations 1986	\$20	\$20	\$20
Duplicate certificate of registration as an electrical mechanic		Electricity (Licensing and Registration) Regulations 1986	\$5	\$5	\$5
	Schedule 1 Regulation 35 ss28(2)(d) and 28(2)(m)	Electricity (Licensing and Registration) Regulations 1986			
single phase meter 0.06 fee units per three months or part if read three monthly; and if read monthly one third of that sum per month or part rounded up to the nearest ten cents		Electricity (Licensing and Registration) Regulations 1986	0.6 fee units per three months	\$15	\$18
3-phase meter 0.2 fee units per three months or part if read three monthly; and if read monthly one third of that sum per month or part rounded up to the nearest ten cents;		Electricity (Licensing and Registration) Regulations 1986	0.2 fee units per three months	\$5	\$6
reading fee for meters requested to be read on a monthly basis		Electricity (Licensing and Registration) Regulations 1986	0.6 fee units	\$15	\$18
reading fee for termination of supply		Electricity (Licensing and Registration) Regulations 1986	0.6 fee units	\$15	\$18
Meter testing		Electricity (Licensing and Registration) Regulations 1986	1.7 fee units	\$43	\$52
Consumption — Minimum charge where electricity supplied and read — (a) once per three monthly charging period		Electricity (Licensing and Registration) Regulations 1986	1 fee unit per charging period or part	\$25	\$30
Minimum charge where electricity supplied and read —		Electricity (Licensing and Registration) Regulations 1986	1 fee unit per month or part	\$25	\$30

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
(b) monthly					
New installation where time for inspection and connection does not exceed one hour		Electricity (Licensing and Registration) Regulations 1986	3 fee units	\$75	\$90
New installation where time for inspection and connection exceeds one hour – at the rate, for each authorised officer and assistant required		Electricity (Licensing and Registration) Regulations 1986	1.7 fee units per hour	\$43	\$52
Addition to existing installation where time for inspection and connection does not exceed one hour		Electricity (Licensing and Registration) Regulations 1986	2 fee units	\$50	\$60
Addition to existing installation where time for inspection and connection exceeds one hour – at the rate, for each authorised officer and assistant required		Electricity (Licensing And Registration) Regulations 1986	1,7 fee units per hour	\$43	\$52
Inspection only at the rate, for each authorised officer and assistant required		Electricity (Licensing and Registration) Regulations 1986	1.7 fee units per hour	\$43	\$52
Reconnection		Electricity (Licensing and Registration) Regulations 1986	1.7 fee units	\$43	\$52
Reinspection		Electricity (Licensing and Registration) Regulations 1986	1.7 fee units	\$43	\$52
Inspection and connection of generator		Electricity (Licensing and Registration) Regulations 1986	1 fee unit	\$25	\$30
Service call during hours 7 a.m. to 3.30 p.m. Monday to Friday at the rate, for each authorised officer and assistant required		Electricity (Licensing and Registration) Regulations 1986	1.7 fee units per hour	\$43	\$52
Service calls at other times		Electricity (Licensing and Registration) Regulations 1986	3 fee units	\$75	\$90
Installation of service mains; alterations to the supply of electricity to a consumer;		Electricity (Licensing and Registration) Regulations 1986	130% of the sum of:	130% of the sum of: (i) the cost of	130% of the sum of:

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
alterations resulting from the failure of a consumer to comply with the terms and conditions of supply of electricity; and alterations to the supply of electricity made at the request of a consumer.			(i) the cost of materials; and (ii) the cost of labour charged at a rate of \$25.00 per hour.	materials; and (ii) the cost of labour charged at a rate of \$25.00 per hour.	(i) the cost of materials; and (ii) the cost of labour charged at a rate of \$25.00 per hour.
The charge per unit of electricity measured by a meter shall be varied by determination	s21(1)	Electricity (Licensing and Registration) Regulations 1986			
Inspection and connection of solar energy generation facilities – new installation where time for inspection and connection does not exceed one hour		Electricity (Licensing and Registration) Regulations 1986	3 fee units	\$75	\$90
Fee for an accredited installer's certificate of compliance under regulation 34A – where time for inspection and connection exceeds one hour – at the rate, for each authorised officer and assistant required.		Electricity (Licensing and Registration) Regulations 1986	1.7 fee units	\$43	\$52
Addition to existing solar installation		Electricity (Licensing and Registration) Regulations 1986	2 fee units	\$50	\$60
Where time for inspection and connection does not exceed one hour		Electricity (Licensing and Registration) Regulations 1986	1.7 fee units	\$43	\$52
Where time for inspection and connection exceeds one hour – at the rate, for each authorised officer and assistant required		Electricity (Licensing and Registration) Regulations 1986	1.7 fee units	\$43	\$52
Application for licence	Regulation 4 s15(1)	Firearms And Prohibited Weapons Regulations 1998	2 fee units	\$50	\$60

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
		[Consolidated as at 30 October 2013]			
Prescribed form and fee for application for permit	Regulation 12	Firearms And Prohibited Weapons Regulations 1998 [Consolidated as at 30 October 2013]	2 fee units	\$50	\$60
Permit application fee	Regulation 16E s33(1)(c)	Firearms And Prohibited Weapons Regulations 1998 [Consolidated as at 30 October 2013]	2 fee units	\$50	\$60
Approval required for construction of septic tank or chemical closet	Regulation 7(2)	Health (General) Regulations [Consolidated as at 5 January 2007]	\$5	\$5	\$5
Approval for a Well to be constructed	Regulation 23(2)	Health (General) Regulations [Consolidated as at 5 January 2007]	\$5	\$5	\$5
Application to register premises	Regulation 6	Health (Hairdressers) Regulations [Consolidated as at 5 January 2007]	\$1	\$1	\$1
Fee for registration of subdivision	Regulation 3 s4(7)	Land Administration Fees Regulations 1997 [Consolidated as at 29 October 2014]	5 fee units	\$125	\$150
Fee to search register	Regulation 4(1) s30 Land Titles Act	Land Administration Fees Regulations 1997 [Consolidated as at 29 October 2014]	0.5 fee units	\$13	\$15
Obtaining a copy of a document referred to in section 30 of Land Titles Act.	Regulation s4(2)	Land Administration Fees Regulations 1997 [Consolidated as at 29 October 2014]	\$1.00 per page	\$1.00 per page	\$1.00 per page
Fee for inspection of documents	Regulation 5(1) s148	Land Administration Fees Regulations 1997 [Consolidated as at 29 October 2014]	0.5 fee units	\$13	\$15

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
Obtaining a copy of a document referred to in section 148	Regulation 5(2) s148	Land Administration Fees Regulations 1997 [Consolidated as at 29 October 2014]	\$1.00 per page	\$1.00 per page	\$1.00 per page
Application for general licence	Regulation 3(1) s17(2)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$500	\$610
Renewal of a general licence	Regulation 3(2)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$500	\$610
If there is a period of less than 12 months between the grant of a general licence and the application for renewal, the licence fee payable by the licensee for the renewal	Regulation 3(3)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$500	\$610
Application for Restaurant Licence	Regulation 4(1)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$500	\$610
Renewal of restaurant licence	Regulation 4(2)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$500	\$610
Application for Club licence	Regulation 5(1)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$500	\$610
Renewal of Club licence	Regulation 5(2)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$500	\$610
If there is a period of less than 12 months between the grant of a restaurant licence and the application for renewal, the licence fee payable by the licensee for the renewal	Regulation 5(3)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$500	\$610
Special event permit	Regulation 6 s64(3)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]			
Annual			10 fee units	\$250	\$305
7 days			8 fee units	\$200	\$240

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
1 night			2 fee units	\$50	\$60
Any other event			2 fee units per night	\$50	\$60
Application for Manufacturer's licence	Regulation 7(1) s17(1)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$500	\$610
Renewal of Manufacturer's licence	7(2)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$500	\$610
Application BYO licence	Regulation 8(1) s17(2)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$500	\$610
Renewal BYO licence	Regulation 8(2)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$500	\$610
Variation of licence	Regulation 9 s26(3)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	3 fee units	\$75	\$90
Relocation of licence	Regulation 10 s28(2)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	20 fee units	\$500	\$610
Transfer of licence	Regulation 11 s29(3)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	3 fee units	\$75	\$90
Objection to application	Regulation 12 s38(2)	Liquor Regulations 2006 [Consolidated as at 5 June 2007]	3 fee units	\$75	\$90
Application for registration as registered association	Regulation 4(2) s6(3)(c)	Lotteries And Fundraising Regulations 1987 [Consolidated as at 5 May 2004]	1 fee unit	\$25	\$30
Application to conduct prescribed scheme	Regulation 6(2) s17(2)(b)	Lotteries And Fundraising Regulations 1987 [Consolidated as at 5 May 2004]	0.2 fee units	\$5	\$6
	Schedule 2	Mediation Regulations 2005			

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
	Regulation 8				
Application to be registered as a mediator		Mediation Regulations 2005	3 fee units	\$75	\$90
Application to renew registration as a mediator		Mediation Regulations 2005	1.5 fee units	\$38	\$46
Application for a Broadcasting Licence— Radio (i) open	Schedule 2 Regulation 6	Norfolk Island Broadcasting Regulations 2002 [Consolidated as at 26 March 2013]	23 fee units	\$580	\$700
Application for a Broadcasting Licence— Radio (ii) limited		Norfolk Island Broadcasting Regulations 2002 [Consolidated as at 26 March 2013]	23 fee units	\$580	\$700
Application for a Broadcasting Licence Television (i) open		Norfolk Island Broadcasting Regulations 2002 [Consolidated as at 26 March 2013]	23 fee units	\$580	\$700
Application for a Broadcasting Licence Television (ii) limited		Norfolk Island Broadcasting Regulations 2002 [Consolidated as at 26 March 2013]	23 fee units	\$580	\$700
Annual renewal fee for a Broadcasting Licence Radio (i) open		Norfolk Island Broadcasting Regulations 2002 [Consolidated as at 26 March 2013]	23 fee units	\$580	\$700
Annual renewal fee for a Broadcasting Licence Radio (ii) limited		Norfolk Island Broadcasting Regulations 2002 [Consolidated as at 26 March 2013]	23 fee units	\$580	\$700
Annual renewal fee for a Broadcasting Licence Television (i) open		Norfolk Island Broadcasting Regulations 2002 [Consolidated as at 26 March 2013]	23 fee units	\$580	\$700
Annual renewal fee for a Broadcasting		Norfolk Island Broadcasting Regulations	23 fee units	\$580	\$700

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
Licence Television (ii) limited		2002 [Consolidated as at 26 March 2013]			
Charges for rights of pasturage, etc Issue of tag for each horse or head of cattle over the age of 6 months	3(1)	Pasturage and Enclosure Regulations [Consolidated as at 8 August 2013]	5 fee units	\$125	\$150
The charge for a right of pasturage (including the issue of a tag) for a period of less than 6 months shall be half of the charge	3(2)	Pasturage and Enclosure Regulations [Consolidated as at 8 August 2013]	2.5 fee units	\$65	\$75
Fee for certificate of registration	4	Pharmacy Regulations [Consolidated as at 12 August 2013]	2 fee units	\$50	\$60
Fee for amendment of the Register	7	Pharmacy Regulations [Consolidated as at 12 August 2013]	1 fee unit	\$25	\$30
Fee for removal of name from Register	8	Pharmacy Regulations [Consolidated as at 12 August 2013]	1 fee unit	\$25	\$30
Fees Planning certificate	Regulation 44(7) s98(2)	Planning Regulations 2004 [Consolidated as at 16 August 2013]	4 fee units	\$100	\$120

SCHEDULE 3 FEEs FOR DEVELOPMENT APPLICATIONS Table 1	Subregulation 44(1)	Planning Regulations 2004 [Consolidated as at 16 August 2013]			Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
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USE OR DEVELOPMENT		Planning Regulations 2004 [Consolidated as at 16 August 2013]	(FEE UNIT) "PERMITTED"	(FEE UNIT) "PERMISSIBLE (WITH CONSENT)"		
Agriculture			9	23		
Airport			23	46		
Business premises			14	32		
Car Park (sole development proposal)			14	32		
Child Care Centre			9	23		
Club			14	32		
Concrete Batching Plant			32	46		
Dangerous Goods Store			32	46		
Depot			32	46		
Educational Establishment			9	23		
Filling / Earthworks (sole development proposal)			14	32		
Food Premises			14	32		
Forestry			14	32		
Garden Centre			14	32		
Home Industry			5	14		
Home Occupation			5	14		
Hospital			14	32		
Hotel			32	46		
Indoor Sport and Recreation Facility			14	32		
Industry (rural, general & light)			23	46		
Industry (extractive, noxious, hazardous & offensive)			32	46		
Intensive Animal Husbandry			23	46		
Licensed Club			32	46		
National Park			Nil	Nil		
Open Space			9	23		
Outdoor Sport and Recreation Facility			14	32		
Park			9	23		
Place of Assembly			14	32		

SCHEDULE 3 FEES FOR DEVELOPMENT APPLICATIONS Table 1	Subregulation 44(1)	Planning Regulations 2004 [Consolidated as at 16 August 2013]			Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
USE OR DEVELOPMENT		Planning Regulations 2004 [Consolidated as at 16 August 2013]	(FEE UNIT) "PERMITTED"	(FEE UNIT) "PERMISSIBLE (WITH CONSENT)"		
Place of Public Worship			14	32		
Public Building			Nil	Nil		
Public Works (major)			Nil	Nil		
Public Works (minor)			Nil	Nil		
Residence/Resort (new: fee per each net additional residence)			14	32		
Residence/Resort (extension, alteration, garage, deck, etc)			9	23		
Road (sole development proposal)			Nil	Nil		
Salvage Yard			14	32		
Service Station			32	46		
Shop – Local			14	32		
Shop			14	32		
Tourist Facility			23	46		
Vehicle Sales or Hire Yard			14	32		
Veterinary Establishment			23	46		
Warehouse Premises			14	32		
Wharf			32	46		
Subdivision involving net additional lots			23	23		
Subdivision involving consolidation / boundary realignment			14	14		
Demolition (sole development proposal)			9	23		
Change of use (i.e no development activity)			9	23		

SCHEDULE 3 FEES FOR DEVELOPMENT APPLICATIONS Table 1	Subregulation 44(1)	Planning Regulations 2004 [Consolidated as at 16 August 2013]			Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
USE OR DEVELOPMENT		Planning Regulations 2004 [Consolidated as at 16 August 2013]	(FEE UNIT) "PERMITTED"	(FEE UNIT) "PERMISSIBLE (WITH CONSENT)"		
Sign (sole development proposal)			2	5		

SCHEDULE 3 FEES FOR DEVELOPMENT APPLICATIONS Table 2	Subregulation 44(4)	Planning Regulations 2004 [Consolidated as at 16 August 2013]	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicabl e)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
Application to modify a development approval shall be the greater of			(1)if the value of the work in the modification is less than or equal to the value of the work in the original plans, 30% of the original application fee; or (2) if the value of the work in the modification is higher than the value of the work in the original plans, an amount equal to the difference between the original fees paid and the fee that would have been payable if the modified plans had been submitted for approval as the original plans.		
SCHEDULE 3 FEES FOR DEVELOPMENT APPLICATIONS Table 3 Application to vary The Norfolk Island Plan	Subregulation 44(5)		46 fee units		

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
Detention in quarantine of a consignment of plants, fruit or goods	Regulation 3(1) s16	Plant and Fruit Diseases Regulations	\$10 per day	\$10 per day	\$10 per day
Destruction or treatment of any plants, fruit, goods or pests	Regulation 3(2) s17	Plant and Fruit Diseases Regulations	\$20	\$20	\$20
Seizure of any plants, fruits or pests	Regulation 3(3) s19(1)	Plant and Fruit Diseases Regulations	\$20	\$20	\$20
Grant of licence to sell poison	Regulation 2 s6(1)	Poisons And Dangerous Substances Regulations	\$10	\$10	\$10
Renewal of licence to sell poison	s6(5)	Poisons And Dangerous Substances Regulations	\$10	\$10	\$10
Impounded animal	Regulation 4(a) s9	Pounds Regulations	\$20 first day or part of a day	\$20 first day or part of a day	\$20 first day or part of a day
Ongoing impounded animal	Regulation 4(b) s9	Pounds Regulations	After first day - \$10 for each day or part of a day	After first day - \$10 for each day or part of a day	After first day - \$10 for each day or part of a day

DESCRIPTION	SECTION/ REGULATION	LEGISLATION	FEE or FEE UNIT	Current Fee (at Fee Unit of \$25.20 if applicable)	Proposed Fee (at Fee Unit of \$30.45 if applicable)
Registration of motor vehicles	Schedule Regulation 3 s8(1)(c)	Traffic (Fees) Regulation [Consolidated as at 5 April 2014]			
Motor cycles - other than motor cycles for hire		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	3.3 fee units	\$85	\$100
Motor cycles for hire		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	6.4 fee units	\$160	\$195
Trailers or side cars , when in use, are that attached to motor cycles		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	2.1 fee units	\$55	\$60
Motor vehicles (other than trailers and motor cycles)		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]			
private vehicles		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	6.3 fee units	\$160	\$190
omnibuses		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	25.3 fee units	\$635	\$770
private hire vehicles		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	19 fee units	\$480	\$580
public hire vehicles		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	21 fee units	\$530	\$640
commercial vehicles having a load carrying capacity of less than 1 tonne		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	18 fee units	\$455	\$550
commercial vehicles having a carrying capacity of 1 tonne or more		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	27 fee units	\$680	\$820
Trailers – other than trailers referred to in (3) –		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]			
less than 1 tonne in weight unladen		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	1.1 fee units	\$28	\$33

1 tonne or more in weight unladen		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	2.1 fee units	\$55	\$60
Registration of a Special Purpose Vehicle		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	1.1 fee units	\$28	\$33
Veteran, vintage and historic motor vehicles		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	3 fee units	\$75	\$90
Administration fee on cancellation and reassignment of identifying number for motor vehicle	8(2)(b), 13(1) and 14D(4)	Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	0.5 fee units	\$13	\$15
Issue of number plates	14D(1)	Traffic (Fees) Regulation [Consolidated as at 5 April 2014]			
Motor cycles		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	1.5 fee units	\$38	\$46
Motor vehicles - other than motor cycles		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	1.5 fee units	\$38	\$46
Issue of replacement number plates	14D(5)	Traffic (Fees) Regulation [Consolidated as at 5 April 2014]			
Motor cycles		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	1.5 fee units	\$38	\$46
Motor vehicles - other than motor cycles		Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	1.5 fee units	\$38	\$46
Transfer of registration of motor vehicles	12(3)(b)	Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	1 fee unit	\$25	\$30
Administration fee on cancellation of registration of motor vehicle	13(2)	Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	Nil		Nil
Assignment of general identification mark to dealer in motor vehicles	14F(1)	Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	0.5 fee units	\$13	\$15
Issue of learners licence	16(1)(b)	Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	0.5 fee units	\$13	\$15
Issue of drivers licence – for each year of validity, or part thereof	17(1)(b)	Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	0.5 fee units	\$13	\$15
Taking of blood sample (except where analysis of the sample does not indicate that the person was under the influence of intoxicating liquor or a drug)	32(1)	Traffic (Fees) Regulation [Consolidated as at 5 April 2014]	5 fee units	\$125	\$150

Issue of an inspector's authority	8B(6)(a)	Traffic (General) Regulations [Consolidated as at 5 April 2014]	3 fee units	\$75	\$90
Issue of a duplicate inspector's authority	8B(6) (b)	Traffic (General) Regulations [Consolidated as at 5 April 2014]	1.5 fee units	\$38	\$46
certificate of inspection	8B(7)	Traffic (General) Regulations [Consolidated as at 5 April 2014]	1 fee unit	\$25	\$30
Issue of proprietor's authority	8C(9)(a)	Traffic (General) Regulations [Consolidated as at 5 April 2014]	6 fee units	\$150	\$180
Issue of duplicate proprietor's authority	8C(9)(b)	Traffic (General) Regulations [Consolidated as at 5 April 2014]	1.5 fee units	\$38	\$46
Registrar may issue rules	8D(4)	Traffic (General) Regulations [Consolidated as at 5 April 2014]	1 fee unit	\$25	\$30
Books of inspection reports	8E	Traffic (General) Regulations [Consolidated as at 5 April 2014]	0.5 fee units	\$13	\$15
Fee for inspection at Administration Works Depot	8H s14C(2)(b)	Traffic (General) Regulations [Consolidated as at 5 April 2014]	2 fee units	\$50	\$60
Probationary licence	9D	Traffic (General) Regulations [Consolidated as at 5 April 2014]	1 fee unit	\$25	\$30
Application for a permit to take protected trees	5 s6(2)(b)	Trees Regulations 1999 [Consolidated as at 6 April 2004]	1 fee unit	\$25	\$30
Application for timber licence	7 s16(3)(b)	Trees Regulations 1999 [Consolidated as at 6 April 2004]	1 fee unit	\$25	\$30
Imposition of royalty – for each centimeter of diameter of the trunk of the tree	8(1)(a) s19(1)	Trees Regulations 1999 [Consolidated as at 6 April 2004]	\$0.85	\$0.85	\$0.85
For each additional centimetre of diameter of the trunk of the tree that exceeds 50 centimetres of diameter.	8(1)(b) s19(1)	Trees Regulations 1999 [Consolidated as at 6 April 2004]	\$1.75	\$1.75	\$1.75
Application for authority to collect pine cones, knots and seeds	9 s23	Trees Regulations 1999 [Consolidated as at 6 April 2004]	1 fee unit	\$25	\$30
Levy if imported by sea		Waste Management Regulations 2004	\$32 per cubic	\$32 per cubic	\$32 per cubic

		[Consolidated as at 19 September 2013]	metre or per tonne which ever is the greater	metre or per tonne which ever is the greater	metre or per tonne which ever is the greater
Levy if imported by air		Waste Management Regulations 2004 [Consolidated as at 19 September 2013]	\$0.26 per kilogram	\$0.26 per kilogram	\$0.26 per kilogram
Levy for livestock container by air or sea		Waste Management Regulations 2004 [Consolidated as at 19 September 2013]	\$100	\$100	\$100
	Schedule 1 Asbestos disposal fees (Section 10) (Regulation 5)	Waste Management Regulations 2004 [Consolidated as at 19 September 2013]			
Small Domestic loads – one m ³ or less			Nil	Nil	Nil
Medium Domestic loads – one to two m ³			\$150/m ³	\$150/m ³	\$150/m ³
Large domestic loads			\$150/m ³ first two m ³ \$100 per m ³ for each additional m ³ or part	\$150/m ³ first two m ³ \$100 per m ³ for each additional m ³ or part	\$150/m ³ first two m ³ \$100 per m ³ for each additional m ³ or part
Commercial Loads – any quantity			\$200/m ³ or part	\$200/m ³ or part	\$200/m ³ or part

Fees not set by Legislation/Regulations

SERVICE PROVIDER	DESCRIPTION	2015/16 Fee	2016/17 Fee
Airport	Concrete Saw [with operator]	\$65/hr	\$65/hr
Electricity	Trencher (with operator)	\$70/hr	\$70/hr
	Trencher (without operator)	\$35/hr	\$35/hr
	Cherry Picker	\$80/hr	\$80/hr
	Lights -coloured	TBA	TBA
	Lights - clear	TBA	TBA
	Portable lights	TBA	TBA
Fire Service			
Inspections	Level 1 inspection - extinguisher	\$8.50	\$8.50
	Level 2 inspection – extinguisher	\$8.50	\$8.50
	Level 4 inspection – extinguisher	\$30.00	\$30.00
	Hose Reel Inspection	\$8.50	\$8.50
	Fire Blankets	\$6.50	\$6.50
Gas/Air recharge	9 Litre Water	\$10.00	\$10.00
	9 Litre Foam	\$15.00	\$15.00
	9 Kg DCP	\$30.00	\$30.00
	1.0 Kg DCP	\$10.00	\$10.00
Extinguishers	3.4 CO2 Ext	Price +40% +Freight	Price +40% +Freight
	9kg DCP	Price +40% +Freight	Price +40% +Freight
	9 litre water	Price +40% +Freight	Price +40% +Freight
	1 DCP	Price +40% +Freight	Price +40% +Freight
	4.5kg DCP	Price +40% +Freight	Price +40% +Freight
	Fire blanket	Price +40% +Freight	Price +40% +Freight
	9litre fff	Price +40% +Freight	Price +40% +Freight
Agents Recharge	AFFF	\$7.30	\$7.30
	A Class Foam	\$5.95	\$5.95
	Dry Chemical Powder	\$16.25 (ABE)	\$16.25 (ABE)
Equipment	Chubb guage DCP	\$25.75	\$25.75

SERVICE PROVIDER	DESCRIPTION	2015/16 Fee	2016/17 Fee
	A Class Foam	\$47.30	\$47.30
	Operating head	\$61.50	\$61.50
	Valve stem assembly	\$11.45	\$11.45
	Decals	\$1.60	\$1.60
	Tags	\$0.40	\$0.40
	Anti-tamp seals	\$2.50	\$2.50
	Split Rings	\$2.50	\$2.50
	Red Plastic Safety pin	\$8.90	\$8.90
	Safety Pins	\$2.60	\$2.60
Library	Subscription Rates		
	Basic – 10 items on loan	\$20/annum	\$20/annum
	Family – 15 items on loan	\$40/annum	\$40/annum
	Child – 5 items on loan	\$10/annum	\$10/annum
	Family Plus – 20 items on loan	\$50/annum	\$50/annum
	Visitor Subscriptions		
	One month – 5 items on loan	\$10	\$10
Museums	Entry Fee all Museums and Tag Along Tour – multiple entry	\$25	\$25
	School age children	free	free
	Entry Fee individual museums	\$10	\$10
	Cemetery Tour	\$20	\$20
	Cemetery Tour – with Museum Pass	\$15	\$15
Norfolk Energy Wholesale price fuel			
	Petrol	As published	As published
	Diesel	As published	As published
	Jet-A1	As published	As published
	Powerhouse	As published	As published

SERVICE PROVIDER	DESCRIPTION	2015/16 Fee	2016/17 Fee
Rawson Hall	Refundable bond	\$200	\$200
	Hall Only	\$90	\$90
	Supper Room Only	\$45	\$45
	Hall & Supper Room	\$135	\$135
Research Centre [No. 9 Quality Row]	Annex & Courtyard - Commercial (up to 3 hours)	\$6 per head (Minimum charge \$72)	\$6 per head (Minimum charge \$72)
	Annex & Courtyard – Non-commercial (up to 3 hours)	\$8 per head (Minimum charge \$72)	\$8 per head (Minimum charge \$72)
	Kitchen hire - Commercial and Private / Non commercial (up to 3 hours)	\$55 flat fee	\$55 flat fee
	For usage above 3 hours - Commercial and non- commercial	\$40/ hour or part thereof.	\$40/ hour or part thereof.
	House access requiring KAVHA supervising staff - Commercial and non-commercial	\$50/hour or part thereof	\$50/hour or part thereof
	Entry Fee	\$5 per person	\$5 per person
	Assisted Research and/or use of KRIC resources	\$10 [includes entry fee] plus photocopy charges	\$10 [includes entry fee] plus photocopy charges
	Research Request completed by Research Officer – 2 hours (includes report and documentation)	\$25	\$35
	Additional hours	\$20 per hour	\$20 per hour
	Postage Charges if recipient off Island	\$5	\$5
	Copying & Printing		
	A4 Black & White	\$0.50 per page	\$0.50 per page
	A4 Colour	\$1.00 per page	\$1.00 per page
	A3 Black & White	\$1.50 per page	\$1.50 per page
	A3 Colour	\$2.00 per page	\$2.00 per page
Rock (Portion 44a)	Second grade unsorted rock	\$20/tonne	\$20/tonne
	Hard fill	\$20/tonne	\$20/tonne

SERVICE PROVIDER	DESCRIPTION	2015/16 Fee	2016/17 Fee
	Screened hard fill	\$65/tonne	\$65/tonne
	100mm scalpings (unscreened)	\$28.95/tonne	\$28.95/tonne
	-25mm scalpings (non-conforming)	\$20/tonne	\$20/tonne
	Screened rock (2015)	\$50/tonne	\$50/tonne
Rock (portion 5a1)	Screened rock	\$48.25/tonne	\$48.25/tonne
	Unsorted rock (unscreened)	\$43.45/tonne	\$43.45/tonne
	Second grade unsorted rock	\$20/tonne	\$20/tonne
	Hard fill	\$20/tonne	\$20/tonne
	100mm scalpings (unscreened)	\$28.95/tonne	\$28.95/tonne
	-25mm scalpings (non-conforming)	\$20/tonne	\$20/tonne
Works Depot	Hire per week – large marquee		
Marquees	Marquee x 4 pole	\$3,500	\$3,500
	Marquee x 3 pole	\$3,000	\$3,000
	Marquee x 2 pole	\$2,000	\$2,000
	Marquee x 1 pole	\$1,000	\$1,000
	Hire per week – small marquees		
	7.3mx7.3m - 35 person – self assembly	\$100	\$100
	7.3mx7.3m - 35 person - assembled	\$400	\$400
	7.3mx10.9m – 68 person – self assembly	\$100	\$100
	7.3mx10.9m – 68 person – assembled	\$400	\$400
	10.9mx10.9m – 120 person – self assembly	\$100	\$100
	10.9mx10.9m – 120 person – assembled	\$400	\$400
Plant and operator [includes GST excludes overtime]			
	Light Truck	\$50/hr	\$50/hr
	Small Truck (under 4T)	\$50/hr	\$50/hr
	Large truck (over 4T)	\$80/hr	\$80/hr
	Bitumen Truck	\$80/hr	\$80/hr
	Gallion grader	\$95/hr	\$95/hr

SERVICE PROVIDER	DESCRIPTION	2015/16 Fee	2016/17 Fee
	CAT 12g Grader	\$110/hr	\$110/hr
	Roller	\$100/hr	\$100/hr
	Roller rubber tyre	\$100/hr	\$100/hr
	Roller (small Saki)	\$80/hr	\$80/hr
	Fork lift	\$50/hr	\$50/hr
	Cement mixer (mobile)	\$50/hr	\$50/hr
	Bobcat	\$70/hr	\$70/hr
	Bobcat with Profiler	\$100/hr	\$100/hr
	Volvo Loader	\$120/hr	\$120/hr
	Launch	\$100/hr	\$100/hr
	Kato Crane 25T	\$105/hr	\$105/hr
	Kato Crane 25T (flat rate to DIRD during pier construction – fishing boat launching)	N/A	\$210 per hiring
Plant only			
	Cement mixer (mobile)	\$50/hr	\$50/hr
	Welder (mobile)	\$40/hr	\$40/hr
	Wacker Packer	\$35/hr	\$35/hr
	Tar Sprayer	\$35/hr	\$35/hr
	Compressor (mobile)	\$35/hr	\$35/hr
	Chipper	\$55/hr	\$55/hr
	Site Shed	\$100/month	\$100/month
Miscellaneous equipment [rates per hiring, maximum one week]			
	Toilet block	\$50	\$50
	Toilet block [Delivery and retrieval (includes loader, truck and labourers x2)]	\$460	\$460
	Portable stage (per section)(9 sections)	\$20	\$20
	Chairs (private functions other than at Rawson Hall)	\$0.50 each	\$0.50 each
	Wooden stools (collected/returned by hirer)	\$20 (15 stools)	\$20 (15 stools)
	Wooden stools delivered by Administration	\$30	\$30

SERVICE PROVIDER	DESCRIPTION	2015/16 Fee	2016/17 Fee
Radio Sponsorship			
	Time Calls (usually 2 seconds)	\$2 per time call	\$2 per time call
	2-liners (usually 5 seconds)	\$5 per call	\$5 per call
	Live Reads (usually 15 seconds of text)	\$15 per call	\$15 per call
	Interview (telephone or in person)	\$25 flat rate	\$25 flat rate
	Production Recording (using announcer's voice)	\$50 per segment to produce	\$50 per segment to produce
	Professional Voice-overs (minimum 30 seconds)	\$1 per second	\$1 per second