

SUPREME COURT OF NORFOLK ISLAND

ORDER FOR TRANSCRIPT

Transcript copyright vests with the Council. Reproduction or distribution in anyway is not permitted without written approval.

Transcript in hard copy and/or email has a fee per page.

Order Details (Please use BLOCK LETTERS)

Organisation/Person Requiring Transcript:			Customer Reference: After hours/Emergency no:	
Address:			Contact Name: Phone Number:	
Postcode				
Matter Number	Title of Proceedings	Court/Tribunal Member	Hearing Date	Hearing Location

TRANSCRIPT COPIES

(Number required)

DELIVERY

(Please tick)

EMAIL FORMAT

(Number required)

Printed Copies _____
 PDF _____

Next Day (9am) _____

ASCII _____

Daily (6pm same day) _____

TA/LiveNote _____

MS Word version _____

Delivery Address (if different from above): _____

Email Address (if email has been ordered): (1) _____

(2) _____

(3) _____

PAYMENT: I hereby acknowledge that payments will be made within 14 days of receipt of invoice.

(Any costs incurred in recovery of past due amounts become responsibility of purchaser of transcript)

Signature of Authorising Officer: _____

Title of Authorising Officer: _____