

APPLICATION FOR LIQUOR LICENCE

About this form:

You must use this form to make application to the Registrar of Liquor Licences for issuing the grant of a Liquor Licence.

APPLICATION FOR:

GENERAL LICENCE:	TAVERN <input type="radio"/>	HOTEL <input type="radio"/>	GUEST HOUSE <input type="radio"/>
RESTAURANT LICENCE: <input type="radio"/>	BYO LICENCE: <input type="radio"/>	MANUFACTURER'S LICENCE: <input type="radio"/>	CLUB LICENCE *: <input type="radio"/>

APPLICANT DETAILS:

Full name of applicant (body corporate or person):	
Contact name if applicant is a body corporate:	
Address (if a body corporate, the registered office):	
ABN or ACN or NI Company No:	

PARTICULARS OF PREMISES TO WHICH LICENCE OR APPROVAL IS SOUGHT:

Name of Establishment/ Business/Club etc:				
Address of premises (including road no.):				
Premises situated on portion Number/s:	PO BOX:		Contact Phone:	
Email address:				

IF APPOINTING A NOMINEE – PLEASE FILL OUT A SEPARATE FORM ‘APPLICATION TO APPOINT A NOMINEE’

Note: A nominee is the manager of the premises. A person who is appointed as nominee for a licensee is liable under the Act as if he or she were the licensee. (See section 55)

PROPOSED TRADING HOURS:					
Monday		Thursday		Saturday	
Tuesday		Friday		Sunday	
Wednesday					

COMPLETE AND ATTACH DOCUMENTS		
2 x character references as to the applicant's character, fitness and capacity to hold a licence		<input type="radio"/>
'Responsible Service of Alcohol' certificate of applicant		<input type="radio"/>
Evidence of planning approval		<input type="radio"/>
A detailed plan outlining the premises and the area/s to be covered by the liquor licence including key features. Entry/exit points, bar areas, storage areas, dining areas, entertainment areas and any adjoining streets etc		<input type="radio"/>
Note on the plan if food will be available for sale in relation to each room		<input type="radio"/>
A House Policy – See section 16 and 17 of the <i>Liquor Act 2005 (NI)</i>		<input type="radio"/>
CLUBS* 2 x copies of the rules of the club certified by the applicant to be true copies		<input type="radio"/>
A statutory declaration by the applicant containing the name and addresses of members (18 yrs and over) of the club at the date of the declaration. A date not more than 7 days before lodging the form.		<input type="radio"/>

Signature of applicant	Date

LODGMET DETAILS - You can lodge the completed application form to the Registrar:
Customer Care, 39 Taylors Road, Norfolk Island, 2899

OFFICIAL USE ONLY				
REGISTRAR OF LIQUOR LICENCES	SIGNATURE	DATE	AMOUNT PAID	RECEIPT NUMBER

PRIVACY

Your personal information will be collected, stored, managed and administered in compliance with the *Privacy Act 1988 (Cth)* and the Australian Privacy Principles (APP) in force from time to time.