

From: Andrew Roach
Sent: Thursday, September 23, 2021 4:41:07 PM
To: All NIRC Staff
Subject: 4 day week survey - additional information

Dear Staff

I refer you to my email circulated to all staff on Monday.

I have received additional questions from staff seeking clarification about some aspects of the survey. To ensure everyone is fully informed in their response to whether they support, or not, a 4-day week I confirm the following.

1. The decision to respond Yes or No should be based on your own personal circumstances, not on whether you believe a 4-day week would or would not work for your team. How a 4-day week would work for individual teams that comprise Council will be considered once all staff have submitted their responses in the survey, and staff's preference between Yes or No to a 4-day week is clear.
2. A move to a 4-day week, if that is the outcome, will be a permanent arrangement. There is no intention to revert back to a 5-day week during the life of this Council and my tenure as General Manager.
3. For Part time staff, a move to a 4-day week would mean an equivalent reduction in their hours ie there would be a 20% reduction in hours across the board.

If you have any further questions about the survey please contact me or your Manager.

Regards
Andrew



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