

From: [REDACTED]
Sent: Wednesday, 29 April 2020 9:54 AM
To: [REDACTED]
Subject: Employment program

H [REDACTED]

I just met with [REDACTED] they are happy for us to run with the employment as we have discussed. They both seemed happy that there is plenty of work to do and this will result in people getting work.

I just need to know how much money is available for the program and how long we have to spend the money. [REDACTED] suggested it may be until the end of June 2021, and that would be ideal as it will allow more time to start planning and do this properly.

If there is \$400,000 available I am confident we can spend that by the June 2021 with 2 work crews – I am happy to do a proposal based on that, and set up some targets to report on so you know what you are getting for your money. I think 2 work crews would be the way to go – any more than that and it might get a bit out of hand.

I mentioned to [REDACTED] that we had discussed employing an existing casual from NIRC to work alongside [REDACTED] at the nursesey 3 days a week and they thought that was a good idea, so we can arrange this asap.

I also think it would be a good idea for funding for the weeds guide and revegetation guide to go to Parks if that's easier, and no doubt [REDACTED] will have other projects you can fund.

I will wait to hear from you – thanks for the opportunity!

Regards,

[REDACTED]

Doc 2

s22

From: [REDACTED]
Sent: Tuesday, 12 May 2020 3:10 PM
To: [REDACTED]
Subject: Environmental work program 2020-21

Hi [REDACTED]

[REDACTED] some calculations I have done for the environmental work program.

The totals tab shows the outputs for the program based on \$400,000.

We would advertise for 10 casual employees – 8 to work within the crews, 1 to assist at the nursery and with revegetation planning and volunteers and 1 casual admin assistant. I have based the calculations on 10 casual employees for 7 months at 4 days a week.

I have spoken to [REDACTED] and it would be good to advertise the positions asap so I will do the job analysis questionnaires and business cases now and as soon as we have something in writing confirming the funding we can advertise.

We have some funding to carry over into next year for capital works that we can use for materials for safety barriers etc. so that gives us some flexibility. [REDACTED]

Do you need any more information than this? I am happy to write it up into a proposal if that helps.

Thanks again.

Regards

[REDACTED]

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Fence (m)	Fence cost	Woody weeds (ha)	Woody weeds cost	Revegetation (ha)	Revegetation cost	Other project	Cost of other project	Total cost
3,200.00	\$ 80,000.00	9.10	\$ 91,000.00	7.30	\$ 37,500.00	60.00	\$ 191,500.00	\$ 400,000.00

Doc 3

s22

From: [REDACTED]
Sent: Thursday, 4 June 2020 12:31 PM
To: [REDACTED]
Subject: RE: SDA - Projected 2019/20 Financials [SEC=OFFICIAL]

Hi [REDACTED]

Thanks for that – I appreciate the opportunity!

I will start planning based on that amount.

We will be able to get some good work done with that funding.

Regards

[REDACTED]

From [REDACTED]
Sent: Thursday, 4 June 2020 12:12 PM
To: [REDACTED]
Subject: FW: SDA - Projected 2019/20 Financials [SEC=OFFICIAL]

OFFICIAL

Hi [REDACTED]

As discussed, approximately \$343,000 will be available for the Environmental Program. This funding will be delivered to NIRC this financial year.

Thanks,

[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
Department of Infrastructure, Transport, Regional Development
and Communications

t: [REDACTED] | m: [REDACTED]
e: [REDACTED]



Australian Government
Department of Infrastructure, Transport, Regional Development and Communications



Department / Council Fortnightly Meeting

Meeting Minutes

10am – 1050am, 28 May 2020

Attended by:

██████████	Department of Infrastructure, Transport, Regional Development & Communication
██████████	Department of Infrastructure, Transport, Regional Development & Communication
██████████	Department of Infrastructure, Transport, Regional Development & Communications (minute taker)
██████████	Norfolk Island Regional Council (arrived 10:20am left 10:40am)
██████████	Norfolk Island Regional Council
██████████	Norfolk Island Regional Council
██████████	Norfolk Island Regional Council

Agenda Item No.	Action and Date	Description of discussions
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3		Current Service Delivery Agreement <ul style="list-style-type: none">• Environmental project can be funded through the SDA Q4 Invoice for project delivery FY20/21
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s22

