



Tenderer to keep this Section

SECTION B – SPECIFICATION

Invitation to Tender (ITT)

to Supply a Truck Mounted Elevating Work Platform (EWP)

ITT 12/2024

All enquiries regarding the contents of this document should be directed to:

Invitation to Tender Enquiries: Communication method via VendorPanel

Invitation to Tender Website: [VendorPanel Public Tenders](#)

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1. BACKGROUND

1.1 PURPOSE

The Principal is inviting suitably qualified corporations to submit a Tender Response to Supply a Truck Mounted Elevating Work Platform (EWP) to Norfolk Island Regional Council on Norfolk Island in accordance with this Specification.

1.2 NORFOLK ISLAND

Norfolk Island is an external territory of Australia located in the Pacific Ocean between New Zealand and New Caledonia, 1,412 kilometres directly east of Australia's Evans Head (NSW) and about 900 kilometres from Lord Howe Island. Together with the neighbouring Phillip Island and Nepean Island, the three islands collectively form the Territory of Norfolk Island.

Norfolk Island is about 8km long and 5km wide and has a population of 2,100 people. Since the mid-1960s the major economic activity of Norfolk Island has been tourism and about 30,000 tourists visit the island annually.

It is often defined by its soaring pine trees and jagged cliffs, however, the island also boasts stunning sandy beaches such as Emily and Slaughter Bays with their reef-protected waters, and surf beaches, such as Bumbora and Anson Bays. The Norfolk Island National Park offers a range of walking tracks from relatively easy to more demanding routes, with stunning vistas and views over palm forests from Mt Pitt and Mt Bates.

1.3 NORFOLK ISLAND REGIONAL COUNCIL

Norfolk Island Regional Council is the local government body of Norfolk Island which runs the usual local government services for the island community. The Council operates under *the Local Government Act 1993* (NSW) (NI) and is regulated by The Commonwealth Department of infrastructure.

The Council is responsible for rates, roads, waste management, airport operations, telecommunications, electricity supply, liquor bond, water and wastewater; and various Commonwealth Services under a Service Delivery Agreement.

2. REQUIREMENTS

The Principal requires the manufacture, supply, assembly/mounting and delivery of a truck mounted elevating work platform (EWP) to the Principal on Norfolk Island.

The EWP should include the following characteristics.

2.1 OPERATIONS

- Platform height to be a minimum of 18 metres.
- Working reach to be a minimum of 12 metres.
- Load capacity to be a minimum of 400 kilograms.
- Capable of slewing 360 degrees.
- Fly boom rotation of approximately 160 degrees or more.
- Contain options for the connection of hydraulic tools and optional equipment, such as material handling and lifting.
- Complies with Australian Standards AS 1418.10 (Crane, hoists, and winches - Elevating work platforms) and AS/NZS 1576 (Scaffolding).
- Compliance with Australian emissions standards.
- Must meet occupational noise exposure standards.

2.2 SAFETY

- Must meet relevant Australian health and safety regulations.
- High voltage insulated to meet all Australian safety standards and requirements for working around Electrical AS 1418.10-2011.
- Dual controls (platform and ground level) with emergency stop.
- Load sensing system to prevent overload.
- Automatic safety brakes.
- Fall protection systems (e.g. harness points).
- Warning alarms and lights for operational safety.
- Non-slip surfaces and guardrails on the platform.
- Other relevant safety features to ensure safe working and operations.

2.3 OPTIONS

- The Tenderer is required to provide a list of standard and non-standard options and extras for the EWP for the Principal to choose from.

2.4 BRANDING

- The EWP will be required to display the Norfolk Island Regional Council logo.

2.5 MOUNTING AND TRUCK

- The EWP should be able to fit various truck makes and models.
- The Tenderer is required to mount and connect the EWP to the truck.
- The Tenderer is required to specify the truck makes/models that it can fit its EWP to.
- The Principal can supply the truck to the Tenderer; however, the Tenderer is also welcome to tender to supply the truck with the EWP.
- The Tenderer is required to complete full operational testing prior to delivery.

2.6 DELIVERY

- Shipping and freight requirements for the EWP will be dependent on the Tenderer's methodology (and locations) regarding the supply and fitting of the EWP to the truck.
- The Tenderer is required to detail its solution and methodology including locations and costs for the supply and logistics of the EWP:
 - from the manufacturing origin to the point of fitting on the truck;
 - to be delivered to the Port of Brisbane or other suitable Australian port, packaged and ready for sea freight to Norfolk Island; and
 - the sea freight to Norfolk Island, including the payment of all origin and destination charges (e.g. fees, levies, duties, taxes, fumigants, inspections etc).
- The Principal is experienced in freighting of equipment to Norfolk Island and has regular shipment movements and it may be beneficial for the Principal to take on the responsibility and expense of freighting the equipment to Norfolk Island. The delivery of the Goods will be discussed and worked out with the Successful Tenderer.

2.7 INDUCTION AND TRAINING

- The Tenderer will be required to commission the EWP at Norfolk Island, and induct and train the Principal's operators (or contractors) in the use of the EWP.

2.8 SPARES AND MAINTENANCE

- The Tenderer will be required to provide three years maintenance of the EWP including spare parts in accordance with manufacturers' specifications.
- The Tenderer will be required to provide comprehensive documentation provided to the Principal including service manual and maintenance schedule.
- The Tenderer must have a warranty of at least 12 months and assurance of parts availability for a minimum of 5 years.

2.9 LEAD TIME

- The Tenderer will be required to provide a lead time for the delivery of the EWP.