

Position Title	Trades - Electricity
Position Number	1081 1082 1085
Division	SERVICES
Branch	Electricity
Salary Level	Level 6
Reports directly	Team Leader – Electricity
Reports indirectly	Manager Infrastructure Services

Position Objectives

The primary purpose of these positions is the installation, repair and maintenance of Council's electrical assets. Carry out the construction and maintenance of the electricity network in a safe, efficient and cooperative manner to ensure the Council's responsibilities to the community for electricity supply are met.

Key Accountabilities

- Undertake preventative and unplanned operational and maintenance activities associated with high voltage substations, switchboards, hazardous areas, field lighting, Council buildings, amenities buildings and other general electrical work as required.
- Construct and maintain electrical reticulation network in accordance with plans, specifications and relevant codes
- Commission and maintain electrical meters
- Install electrical wiring to Council buildings, structures and make electrical assessments and repairs to existing buildings in accordance with plans, specifications and electrical codes
- Undertake scheduled meter reading duties
- Maintain plant logs, registers and records of spares used
- Testing, repairing and maintaining airport runway lighting
- Ensure relevant standards, codes of practice, WHS and environmental requirements are met when carrying out duties.
- Commitment in Work Health and Safety to maintain a safe environment for public and employees
- Be available to perform duty in an emergency call out basis
- Provide effective support to the Team/Section Leader - Electricity and follow all reasonable directions from supervisors and Managers

Role Dimensions – Authority and Accountability

- Decisions will normally be made by the position holder, as the specialist staff/technical expert with minimal review by the next level of management
- Decisions made by the job holder affect the work and activities of others within the

<p>section or from a specific project team</p> <ul style="list-style-type: none"> • The work of the job holder influences the external environment by ensuring services are consistent with Council's standards • The job holder is responsible for ensuring that operational safety standards or other requirements are met at an operational level • The job holder identifies requirements as an input to budget development • Look for ways to save costs. Be conscious of budget constraints and be aware of cost implications of own actions within own work area.
<p>Competencies</p> <ul style="list-style-type: none"> • Possess the experience and ability as a linesman to carry out construction and maintenance of the electrical reticulation network • Demonstrated experience in trouble shooting, repair, maintenance, and installation of electrical equipment. • Possess the experience and ability as an electrician to be able to install, test and maintain domestic, commercial and industrial wiring and associated equipment within council • Proven ability to work competently as an individual for extended periods and as part of a team to provide effective and efficient service to other tradesman and contractors • Physically agile and fit to undertake manual tasks, including safe lifting of equipment, working in trenches and pulling cables, climbing ladders, working on pole platforms and working at heights • To ensure all equipment, tools and machinery are operated, maintained and stored safely, properly and securely • Ensure all safety procedures are followed as an individual and as a team member are followed • High quality problem solving skills and a demonstrated ability to effectively adjust plans and schedules and work independently. • Demonstrated ability to accurately maintain records and prepare reports • Demonstrate a commitment to learn all aspects of the Norfolk Island reticulation network in a safe and proper manner and a working knowledge of operation of the Electrical Section and related equipment • Ability to communicate verbally and written with staff and the public in a courteous manner ensuring the appropriate information is supplied and clarified if required • Commitment to Equal Employment Opportunity, public service accountability and ethical conduct requirements • Proficient computer user including Microsoft Office programs and internet research • Experience and competency in operating heavy plant and equipment – for example. Ditch witch, wood chipper or similar types of plant • Competent in tree and vegetation trimming operations • Working knowledge of operation of aircraft radio communication
<p>Qualifications</p> <ul style="list-style-type: none"> • Electrical Trade Qualifications with a minimum 3 years' experience • Current Australian Electricians License • Linesman Certificate or experience as a linesman with minimum 3 years' experience • Cable jointing HV ticket or willingness to complete • Completion of High Voltage Safe Working Practices Course or willingness to complete. • Work Safety at Heights Statement of Attainment (code RIWHS204D) • Valid Construction General Induction card NSW Safe Work or equivalent • Elevated Work Platform ticket or willingness to obtain

- Ability to drive Forklift and Bobcat
- Driver's License Class HR
- Motor Bike license
- Current First Aid Certificate/CPR
- Current Confined Spaces Certificate or willingness and ability to obtain
- Ability and willingness to take after-hours on-call on a roster basis with the ability to respond to call outs and arrive at work locations within a reasonable amount of time.

Date Authorised	May 2018
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